

## **SAPULPA CITY COUNCIL MEETING**

CITY HALL - 425 EAST DEWEY AVENUE

COUNCIL CHAMBERS, 2ND FLOOR

7:00 P.M., MONDAY, DECEMBER 16, 2019

Notice is hereby given that the Mayor and City Council of the City of Sapulpa, Oklahoma, will meet in regular session at 7:00 p.m. on the 16th day of December, 2019, in the Council Chambers, Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma, with the agenda for said meeting as follows:

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting. A **Sign in Sheet** is located at the back of the room. Those wishing to address the City Council are to sign in prior to the start of the meeting and identify the item(s) they wish to address. Comments concerning items scheduled on the Agenda will be heard immediately following the presentation by staff or petitioner. Comments concerning items not scheduled on the Agenda will only be heard under the Public Comments section. The City Council will not act on any matter discussed in the Public Comments section and will act on the Item on the Agenda after all comments have been heard.

**Please come to the podium when the Mayor calls your name.**

### **- AGENDA -**

1. **CALL TO ORDER.**
2. **INVOCATION.**
3. **PLEDGE OF ALLEGIANCE.**
4. **ROLL CALL.**
5. **MINUTES.**
  - A. Consider approving the minutes of the November 18, 2019, regular city council meeting.
6. **APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**
  - A. Consider confirming the following Mayoral appointments to the Sapulpa Board of Adjustment:  
  
Tom Hughes to reappoint for a four-year term, with said term expiring January 2024.  
  
Deborah Frost to reappoint for a four-year term with said term expiring January 2024.

Rick Engleman to reappoint for a two-year term with said term expiring January 2024.

7. **CONSENT ITEMS:** All matters under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.
  - A. Consider approving claims in the amount of \$365,537.87
  - B. Consider approving pre-paid claims in the amount of \$28,976.26
  - C. Consider approving claims in the amount of \$594,761.14
  - D. Consider approving pre-paid claims in the amount of \$1,460.00
  - E. Discussion and possible action regarding calendar year 2020 schedule of meetings for the city council regular meetings and the city council study session meetings.
  - F. Discussion and possible action regarding calendar year 2020 schedule of regular meetings for the Administration & Finance Committee, Public Works & Transportation Committee and Community & Economic Development Committee.
8. **PUBLIC HEARINGS.**
9. **COMMUNITY DEVELOPMENT.**
10. **ADMINISTRATION.**
  - A. Discuss and consider a Resolution of the City of Sapulpa, Oklahoma amending the FY 2019-2020 Grants and Aid Fund annual budget by increasing revenues in the amount of \$141,426.00 and appropriations in the amount of \$153,883.00 to recognize grant revenue from the Federal Emergency Management Agency (FEMA) to be used for training.
  - B. Discussion and possible action regarding a Resolution of the City of Sapulpa, Oklahoma, concerning bridge inspection responsibility by local government for compliance with National Bridge Inspection Standards, Bridge Inspection Contracts for the period April 1, 2020, to March 31, 2022.
  - C. Discussion and possible action regarding a Resolution Directing Filing and Notification of the Publication of the Sapulpa City Code.
  - D. Discussion and possible action regarding Addendum 2 to Lease Agreement with Glass Design, Inc. for the property located at 8810 West 100th Street South, Sapulpa, Oklahoma.

- E. Discussion and possible action regarding an agreement and Work Order No. 1 with McClelland Consulting Engineers, Inc., for on-call engineering services.
- 11. **NEW BUSINESS.** (Items that were not known about at the time of posting the agenda.)
- 12. **INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.**
  - A. Status Report from Tetra Tech regarding various City and SMA projects.
- 13. **PUBLIC COMMENTS.** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

*Please come to the podium when the Mayor calls your name and keep your comments as brief as possible.*
- 14. **EXECUTIVE SESSION.**
  - A. Consider entering into Executive Session for the purpose of:
    - 1. Discuss the purchase or appraisal of real property located in NW/4 of Section 13, T-18-N, R-11-E. [25 O.S. Section 307 B (3)]
  - B. Consider action in open session regarding matters discussed in Executive Session.
- 15. **ADJOURNMENT.**

Posted this 12th day of December, 2019 at or before 5:00 p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: Shirley Burzio  
Title: City Clerk



**AGENDA ITEM**

**City Council Regular**

**5. A.**

**Meeting Date:** December 16, 2019

**Submitted By:** Shirley Burzio, City Clerk

**Department:** City Clerk

**Presented By:**

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**SUBJECT:**

Consider approving the minutes of the November 18, 2019, regular city council meeting.

**BACKGROUND:**

**RECOMMENDATION:**

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**Attachments**

[minutes.11-18-2019 city](#)

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**CITY OF SAPULPA, OKLAHOMA**  
**COUNCIL PROCEEDINGS**  
Meeting of November 18, 2019

The City Council of Sapulpa, Oklahoma, met in regular session Monday, November 18, 2019, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Reg Green, Mayor  
Louis Martin, Jr., Vice-Mayor  
Bruce Bledsoe, Councilor  
Marty Cummins, Councilor  
Wes Galloway, Councilor  
Carla Gunn, Councilor  
Craig Henderson, Councilor  
Hugo Naifeh, Councilor  
John Suggs, Councilor

Absent: John Anderson, Councilor

Staff Present: City Manager Joan Riley; City Treasurer / Finance  
Director Pam Vann; City Attorney David Widdoes; City  
Clerk Shirley Burzio; Police Chief Mike Haefner

**1. INVOCATION.**

The invocation was given by Rev. Mike Peters.

**2. PLEDGE OF ALLEGIANCE.**

Mayor Reg Green led the Pledge of Allegiance.

**3. MINUTES AND CONSENT ITEMS.**

- A.** Consider approving the minutes November 4, 2019, regular city council meeting.

- B.** Consider approving claims in the amount of \$503,435.35

Motion was made by Craig Henderson, seconded by Louis Martin, Jr. to approve. (Items #A & B)

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

**9 - 0 MOTION CARRIED**

**4. ADMINISTRATION.**

- A.** Discuss and consider a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2019-2020 Federal Seizure and Forfeiture Fund annual budget by increasing budgeted beginning fund balance by \$17,799.00 and increasing appropriations in the amount of \$12,000.00 for the purpose of providing funds to purchase additional equipment for the CAD system. (Resolution No. 4596)

Motion was made by Louis Martin, Jr., seconded by Marty Cummins to approve the adoption of said resolution.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

**9 - 0 MOTION CARRIED**

- B.** Discuss and consider a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2019-2020 General Fund budget by increasing revenues and appropriations in the amount of \$150,000.00 to recognize increased use tax receipts and provide for additional contingency funding. (Resolution No. 4597)

Motion was made by Louis Martin, Jr., seconded by Marty Cummins to approve the adoption of said resolution.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

**9 - 0 MOTION CARRIED**

**5. PUBLIC COMMENTS.**

Mike Peters spoke to the council about the function of the City Elders Program in municipal government.

**6. ADJOURNMENT.**

Motion was made by Louis Martin, Jr., seconded by Craig Henderson to adjourn the meeting.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

**9 - 0 MOTION CARRIED**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



**AGENDA ITEM**

**Presentations & Proclamations 6. A.**

**City Council Regular**

**Meeting Date:** December 16, 2019

**Submitted By:** Nikki Howard, Urban Development Director

**Department:** Planning & Development

**Presented By:** Nikki Howard

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**SUBJECT:**

Consider confirming the following Mayoral appointments to the Sapulpa Board of Adjustment:

Tom Hughes to reappoint for a four-year term, with said term expiring January 2024.

Deborah Frost to reappoint for a four-year term with said term expiring January 2024.

Rick Engleman to reappoint for a two-year term with said term expiring January 2024.

**BACKGROUND:**

All appointees have indicated a willingness to serve on the Sapulpa Board of Adjustment.

**RECOMMENDATION:**

Staff recommends Council confirm these Mayoral appointments.

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**AGENDA ITEM**

**City Council Regular**

**7. A.**

**Meeting Date:** December 16, 2019

**Submitted For:** Hailey Sharp, Accounts Payable Clerk

**Submitted By:** Amber Fisher, Accounts Payable Clerk

**Department:** Finance

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**SUBJECT:**

Consider approving claims in the amount of \$365,537.87

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**Attachments**

**Claims List 12/2/19**

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FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126192	99-1000	MED NOW URGENT CARE CENTER,	DRUG SCREENS	11/2019	4022036	90.00
128292	99-10159	LAWRENCE COUNTY NEWSPAPERS,	PUBLISH RESOLUTION	11/2019	23039	1,634.15
127632	99-10160	MERRIFIELD OFFICE SOLUTIONS	NAME PLATE/PLANG COMM	11/2019	180120-001	9.99
128557	99-10160	MERRIFIELD OFFICE SOLUTIONS	OFFICE SUPPLIES	11/2019	183230-001	45.99
128825	99-10160	MERRIFIELD OFFICE SOLUTIONS	BROCHURES/GO BOND	11/2019	182570-001	31.00
128510	99-10235	HULETT, MARK	MEAL REIMB/MARK HULETT	11/2019	11/18/19 128510	14.00
128492	99-10240	VIEWU LLC	REPLACE CAMERA	11/2019	VVSI-1000961	299.00
128560	99-10325	CARDIAC SCIENCE CORPORATION	5 ADULT AED	11/2019	7375627	276.00
128388	99-10592	WOOTEN PLUMBING & UTILITIES	PLUMBER/UPSTAIRS BTHRM	11/2019	14448	73.50
128732	99-10695	ADVANCED COPIER SYSTEMS LLC	CONNECT FAX TO COPIER	11/2019	IN7437	250.00
127005R	99-10783	MUNICIPAL CODE CORPORATION	ONLINE CODE HOSTING	11/2019	336253	500.00
128578	99-10852	CHRISTENSEN LAW GROUP PLLC	SERVICES ON INVERNESS	11/2019	48696	2,678.75
128383	99-10894	KEVIN HOWELL	ROOF REPLACEMENT	11/2019	1101RL-7	22,173.26
128800	99-10897	PRINT SHOP LLC	SHIRTS	11/2019	1834	78.03
128731	99-141	LOCKE SUPPLY CO.	LIGHT BULBS & FIXTURES	11/2019	38780399-0	1,313.21
128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	6,494.67
128660	99-3707	O'REILLY AUTOMOTIVE INC	VEH MAINT/UNIT 4494	11/2019	153-202577	310.08
128725	99-3707	O'REILLY AUTOMOTIVE INC	OIL/BATTERIES/LAMPS	11/2019	153-203559	128.40
126190	99-3797	OCCUPATIONAL HEALTH CENTER	DRUG TESTING	11/2019	256489319	127.00
126191	99-3797	OCCUPATIONAL HEALTH CENTER	DRUG SCREENS	11/2019	25644152A	237.00
127450	99-3822	TYLER TECHNOLOGIES, INC	WEBSITE/ONLINE PMTS	11/2019	025-279413	125.00
126958	99-39	WAL-MART	EQUIPMENT MAINTENANCE	11/2019	9786A 10/23/19	35.94
127098	99-39	WAL-MART	TV (58" ROKU)	11/2019	8583 11/1/19	268.00
127414	99-39	WAL-MART	PAINT/GAS CANS/VACUUM	11/2019	5108 10/30/19	3.97
128258	99-39	WAL-MART	OFFICE SUPPLIES	11/2019	1504A 11/5/19	51.46
128259	99-39	WAL-MART	JANITORIAL SUPPLIES	11/2019	5069A 10/21/19	175.05
128261	99-39	WAL-MART	BLEACH, CAT FOOD/LITTER	11/2019	5069 10/21/19	464.05
128265	99-39	WAL-MART	DOOR STOP/NEW SHELTER	11/2019	1504B 11/5/19	29.64
128343	99-39	WAL-MART	HOTDOGS/BUNS/CHIPS	11/2019	6656 10/18/19	493.82
128347A	99-39	WAL-MART	COOKWARE, SILVERWARE	11/2019	4205 10/21/19	217.16
128348	99-39	WAL-MART	CASCADE/DETERGENT	11/2019	9786 10/23/19	69.39
127457	99-4047	SHOW, INC.	TRASH PICK-UP	11/2019	20979	40.00
127845	99-4047	SHOW, INC.	CLEAN UP AROUND BLDG	11/2019	20980	20.00
126973	99-5388	OFFICE DEPOT 25022426	OFFICE SUPPLIES	11/2019	402303852001	55.38
124448	99-6457	CRAWFORD & ASSOCIATES, PC	CONSULTING SRV FY 18/19	11/2019	13025	3,987.50
128580	99-6465	WIDDOES, DAVID	REIM/OAMA FALL CONF	11/2019	11/7-11/8/19	440.03
127011	99-6477	WEST PUBLISHING CORPORATION	INFO/DATABASE CHARGES	11/2019	841300553	672.49
123348	99-7011	LOWE'S HOME CENTERS, INC.	HEPA DEHUMIDIFIER	11/2019	15154	1,120.84
128516	99-7294	ROCIC	YEARLY SERVICE FEES	11/2019	42816-IN	300.00
128512	99-7307	MADDEN, JIM	MEAL REIM/LAWTON	11/2019	11/15/19 128512	14.00
128273	99-7558	WALKER COMPANIES INC	NOTARIES/HURST & PURDY	11/2019	81309	88.00
128498	99-7558	WALKER COMPANIES INC	NEW NOTARY	11/2019	81311	88.00
127485	99-7703	ENVIRONMENTAL SYSTEMS RESEAR	CGIS SOFTWARE/CAD SYS	11/2019	93730388	21,970.00
127765	99-7868	WESTLAKE HARDWARE INC	BUILDING MAINTENANCE	11/2019	8142080	96.22
128740	99-7957	OKLAHOMA WHOLESALE OVERHEAD	OVERHEAD DOOR REPAIR	11/2019	68445	1,798.32
128737	99-8059	ACE AIR, INC.	H & A SERV CALL/TRNG FAC	11/2019	105265	248.66
127750	99-8074	SPECIAL OPS UNIFORMS, INC	BADGE/ASST FIRE MARSHAL	11/2019	791436	73.10
126965	99-8100	CONSOLIDATED FLEET SVCS.	INRYLY LADDER TESTING	11/2019	2019JM0162	2,065.65
127854	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	11/2019	9063672	43.00
127756	99-8269	NAFECO, INC.	BUNKER PANTS	11/2019	1011013	264.00

## FUND: 10 - GENERAL FUND

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128511	99-8381	NEWEGG.COM	MICROSOFT OFFICE SFTWRE	11/2019	1302505485	229.99
128662	99-8539	CROW BURLINGAME COMPANY	OIL FILTERS/ALL UNITS	11/2019	106-29106	61.20
128508	99-8641	PICHARDO, VICTOR	MEAL REIM/PICHARDO	11/2019	11/18 11/20/19 128	30.00
127918	99-8884	CHILD'S PLAY INC	PLAYGROUND REPLACEMNT	11/2019	19-3399	64,083.00
126860	99-9393	AIRLINK INTERNET SVCS	MONTHLY INTERNET	11/2019	5694	3,315.47
126901	99-9398	THE UPS STORE #3965	MAIL ITEMS THRU UPS	11/2019	7897 11/19/19	44.90
128054	99-9501	C & C CONSTRUCTION LLC	SAND/SALT BARN	11/2019	93	7,100.00
126925	99-9643	ABC & D SERVICES OF OKLAHOMRUN	CODES/DIAGNOSE	11/2019	5640	564.15
126424	99-9683	GARVER, LLC	ENGINEERING REV FEES	11/2019	18038010-9	912.00
127628	99-9683	GARVER, LLC	ENGINEER REVIEW FEES	11/2019	18038010-9A	108.50
126902	99-9859	VERIZON WIRELESS SERVICES	LMTHLY MOBILE BROADBAND	11/2019	9841819111	40.01
127650	99-9974	BOWERS OIL CO.	DIESEL/DEF ADDITIVE	11/2019	39791	151.17
FUND TOTAL:						148,723.09

## FUND: 20 - SMA-AUTHORITY FUND

## SUMMARY REPORT

128545	99-10154	HAWKINS, INC	FLUORIDE	11/2019	4612674	1,629.00
128753	99-10278	BEARING DISTRIBUTORS, INC	dINTAKE AIR PANEL FILTER	11/2019	9500949591	244.40
127289	99-10558	TECHNICAL PROGRAMMING SERV	VIYRLY PRNT/MAILING BILLS	11/2019	104971	3,381.43
128388	99-10592	WOOTEN PLUMBING & UTILITIES	PLUMBER/UPSTAIRS BTHRM	11/2019	14448	73.50
128385	99-10897	PRINT SHOP LLC	JACKETS/HOEHNER/HARDT	11/2019	1826	97.16
128925	99-1443	BRENNTAG SOUTHWEST, INC.	BRENNPHOS	11/2019	BSW158028	1,611.00
127203	99-1575	FIZZ-O WATER CO., INC.	DISTILLED WATER	11/2019	73281	117.00
128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	26,286.11
127215	99-3373	BIO-AQUATIC TESTING INC.	LABORATORY TESTING	11/2019	55857	2,010.00
127432	99-3593	CITY OF TULSA	METER CONNECT/USE FEE	11/2019	01042 11/7/19	883.46
127450	99-3822	TYLER TECHNOLOGIES, INC	WEBSITE/ONLINE PMTS	11/2019	025-279413	301.00
122058B	99-3881	FHC, INC. DBA TETRA TECH	FENGINEERING SRVC SRWCS	11/2019	51518112	306.00
127718	99-3881	FHC, INC. DBA TETRA TECH	FHMAINT/OPER SKIATOOK WT	11/2019	51521445	8,880.94
128384	99-39	WAL-MART	ETHERNET SWITCH	11/2019	6656 10/30/19	23.88
128540	99-39	WAL-MART	HAND SOAP	11/2019	2590 10/30/19	50.70
127808	99-3908	VERDIGRIS VALLEY ELEC COOP	SWRCS JOINT ELECTRIC	11/2019	3200 10/31/19	12.24
127457	99-4047	SHOW, INC.	TRASH PICK-UP	11/2019	20979	40.00
128218	99-4112	ACCURATE ENVIRONMENTAL INC.	UCMR TESTING	11/2019	BJ22024	275.00
128542	99-4112	ACCURATE ENVIRONMENTAL INC.	OPED TESTING/NOV 2019	11/2019	BK06027	115.00
128537	99-4344	UNITED STATES PLASTIC CORP	OUND FUNNELS	11/2019	5917709	204.47
126544	99-4895	BADGER METER INC.	3" METERS	11/2019	S1120150.001	3,308.90
127339	99-5493	AQUARIUS ENTERPRISES INCORP	WATER FOR LAB	11/2019	294900	13.00
128290	99-7011	LOWE'S HOME CENTERS, INC.	WATER FILTERS	11/2019	10387	92.98
127800	99-7821	CREEK COUNTY RURAL WATER	#2WATER BILL	11/2019	2084 10/31/19	85.50
128541	99-8059	ACE AIR, INC.	TROUBLESHOOT HEATER	11/2019	105064	105.00
125424	99-9393	AIRLINK INTERNET SVCS	CAMERA NETWORK FEES	11/2019	100097	599.80
128661	99-9572	YELLOWHOUSE MACHINERY CO	OFIDLER PULLY ON PUMP	11/2019	483340	84.91
FUND TOTAL:						50,832.38

## FUND: 29 - STORMWATER MANAGEMENT

## SUMMARY REPORT

128665	99-10252	CECIL COX ENTERPRISES	11R-22.5 TIRE/DUMP TRK	11/2019	3052464	334.74
128663	99-10289	ROBERTS TRUCK CENTER OF OKL	RADIATOR/DUMP TRUCK	11/2019	411195307	870.66
128625	99-10560	CORE & MAIN LP	POLY DRAIN PIPE	11/2019	L501115	1,094.00

## FUND: 29 - STORMWATER MANAGEMENT

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	80.61
127052	99-3707	O'REILLY AUTOMOTIVE INC	TRUCK PARTS	11/2019	153-202764	2.98
FUND TOTAL:						2,382.99

## FUND: 30 - STREET &amp; ALLEY

## SUMMARY REPORT

128073	99-10160	MERRIFIELD OFFICE SOLUTIONS	DRY ERASE WALL PLANNER	11/2019	182563-001	36.08
128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	258.16
127175	99-3707	O'REILLY AUTOMOTIVE INC	OIL, FILTERS, HOSES	11/2019	153-203373	41.48
127509	99-8484	SHERWIN WILLIAMS COMPANY,	14 GALS WHITE PAINT	11/2019	0909.5 11/19/19	116.76
128659	99-8539	CROW BURLINGAME COMPANY	MICRO BELT	11/2019	106-28887	22.26
FUND TOTAL:						474.74

## FUND: 31 - CEMETERY MAINTENANCE

## SUMMARY REPORT

128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	250.13
128318	99-8999	KEIGLEY, SCOTT	PESTICIDE RENEWALS	11/2019	5786	212.00
FUND TOTAL:						462.13

## FUND: 32 - HUNTING &amp; FISHING

## SUMMARY REPORT

126823	99-10516	HINSCH MARY	CARETAKER COMMISSION	11/2019	832886	75.00
128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	906.99
128404	99-39	WAL-MART	PRIZES FOR TROUT DERBY	11/2019	7532 10/24/19	202.31
FUND TOTAL:						1,184.30

## FUND: 33 - GOLF COURSE

## SUMMARY REPORT

128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	866.79
128009	99-39	WAL-MART	TV'S & MOUNTS FOR GRILL	11/2019	0002 10/2/19	191.84
128015	99-39	WAL-MART	CONCESSION SUPPLIES	11/2019	6441 10/23/19	121.00
128776	99-7704	AUTOZONE, INC.	OIL & AIR FILTER/TRACTOR	11/2019	529135834	49.01
128001	99-8108	AT&T ADVERTISING & PUBLISHING	ADS IN YELLOW PAGES	11/2019	20635 11/13/19	33.00
128019	99-9370	OKLAHOMA STATE DEPARTMENT	HEALTH INSP LIC/GOLF	11/2019	1544 10/1/19	425.00
FUND TOTAL:						1,686.64

## FUND: 34 - LIBRARY

## SUMMARY REPORT

127049	99-10095	RICOH USA, INC	WARRANTY RENEWAL	11/2019	5057654116	186.68
128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	1,685.90
127933	99-39	WAL-MART	OFFICE SUPPLIES	11/2019	7914 11/5/19	139.67
127320	99-4047	SHOW, INC.	RECYCLING FOR LIBRARY	11/2019	20963	30.00
128463	99-79	OKLAHOMA HISTORICAL SOCIETY	MICROFILM	11/2019	7006	60.00
127319	99-8752	STALKER, MARTHA	MEALS/MILES REIMBURSE	11/2019	11/7-11/8/19 12731	76.94
FUND TOTAL:						2,179.19

## FUND: 35 - PARKS &amp; RECREATION

## SUMMARY REPORT

128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	4,431.14
128406	99-39	WAL-MART	CONCESSION ITEMS/BTW	11/2019	0630 10/22/19	354.37

## FUND: 35 - PARKS &amp; RECREATION

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128412	99-39	WAL-MART	PARK PROJECTS	11/2019	6414 11/5/19	105.38
128423	99-4914	SECURITY FIRST CORP	NEW LOCK/DAVIS PARK	11/2019	88023	155.00
127913	99-68	A & M ELECTRIC, INC	POLE/REWIRE ELECTRIC	11/2019	6894	300.00
128422	99-7011	LOWE'S HOME CENTERS, INC.	DOG PARK FENCE REPAIR	11/2019	01236	203.00
128424	99-7011	LOWE'S HOME CENTERS, INC.	CEILING TILES FOR BTW	11/2019	01386	160.68
FUND TOTAL:						5,709.57

## FUND: 36 - SWIMMING POOL

## SUMMARY REPORT

128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	271.85
FUND TOTAL:						271.85

## FUND: 38 - PARK DEVELOPMENT FUND

## SUMMARY REPORT

127901	99-9896	PERFORMANCE ROOFING, INC	SKYLIGHT/ROOF REPAIR	11/2019	IN-26037	20,401.00
FUND TOTAL:						20,401.00

## FUND: 40 - FIRE CASH

## SUMMARY REPORT

128733	99-10024	OKLAHOMA UNIFORM BUILDING	CWORKBOOKS/VIC & BELL	11/2019	20191120010	97.60
128349	99-10547	BEASLEY TECHNOLOGY INC	FIREWALL & WI FI/STA. 1	11/2019	COR-111785	5,688.00
126983R	99-8269	NAFECO, INC.	45 SETS WILDLAND GEAR	11/2019	1011245	337.65
128568	99-8269	NAFECO, INC.	STRUC GEAR/SCHMITT	11/2019	1010670	2,188.88
128561	99-8374	TRIKNTRUX	EQUIP NEW VEHICLE	11/2019	889	2,875.00
FUND TOTAL:						11,187.13

## FUND: 41 - POLICE CASH

## SUMMARY REPORT

127235	99-10388	PRECISION DELTA CORP	AMMUNITION	11/2019	15618	119.50
FUND TOTAL:						119.50

## FUND: 42 - FED.SIEZED &amp; FORFIETURE

## SUMMARY REPORT

128501	99-10896	L-TRON CORPORATION	SCANNER KITS/CAD SYSTEM	11/2019	669225	11,844.00
128499	99-39	WAL-MART	NEW CAD SYSTEM	11/2019	8266 11/4/19	2,460.64
FUND TOTAL:						14,304.64

## FUND: 44 - MAJOR THOROFARE

## SUMMARY REPORT

127199	99-10860	HUTCHINSON SALT CO INC	300 TONS OF SALT	11/2019	147894	12,915.50
126873A	99-2507	SIGNALTEK, INC	STREET SIGNAL REPAIRS	11/2019	16628	725.00
127177	99-2507	SIGNALTEK, INC	TRAFFIC LIGHT CALLOUTS	11/2019	16629	1,159.26
128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	4,094.14
127179	99-8909	DUNHAM'S ASPHALT SERVICE,	IHOT/COLD MIX	11/2019	253499	638.73
FUND TOTAL:						19,532.63

## FUND: 45 - CAPITAL IMPROVEMENTS

## SUMMARY REPORT

127893	99-10144	JULIAN BRIAN STEPHENS	PAINT/CLEARCOAT/SCREWS	11/2019	815A	7,064.00
128082	99-10828	TECHSICO NATIVE TECHNOLOGIE	SECURITY SYS/CITY HALL	11/2019	TNT-1911-3	9,768.00

## FUND: 45 - CAPITAL IMPROVEMENTS

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
121403B	99-3881	FHC, INC. DBA TETRA TECH	FHWTR LINE/FIRE TRNG FAC	11/2019	51517513	2,300.00
FUND TOTAL:						19,132.00
FUND: 46 - WATER & SEWER SALES TAX						SUMMARY REPORT
128196	99-10560	CORE & MAIN LP	BRASS FITTINGS	11/2019	L422538	1,787.00
128705	99-10560	CORE & MAIN LP	GASKET MATERIAL 12 X 12	11/2019	L501047	28.50
128708	99-10560	CORE & MAIN LP	BRASS & FITTINGS	11/2019	L561536	1,680.00
128359	99-10902	FULLBRIGHT, RICHARD	REIM/BOOTS/FULLBRIGHT	11/2019	1369871514	100.00
128851	99-28	OG&E	NOVEMBER ELECTRIC BILL	11/2019	80597 11/20/19	348.52
127896	99-3321	CENTRAL TECH	CMOM SAFETY CLASSES	11/2019	5289	80.00
127888	99-7696	UTILITY SERVICES ASSOC IN	WATER LEAK DETECTION	11/2019	126117	13,151.00
FUND TOTAL:						17,175.02
FUND: 48 - WATER RESOURCE						SUMMARY REPORT
128196	99-10560	CORE & MAIN LP	BRASS FITTINGS	11/2019	L406825	5,037.90
128702	99-10560	CORE & MAIN LP	12" RESETTERS	11/2019	L482838	1,075.80
FUND TOTAL:						6,113.70
FUND: 49 - SEWER EXT & DEV FUND						SUMMARY REPORT
123678A	99-3881	FHC, INC. DBA TETRA TECH	FHFRK RD SANI SEWER EXT	11/2019	51517510	1,500.00
123969R	99-3881	FHC, INC. DBA TETRA TECH	FHWTP ENGINEERING SRVC	11/2019	51517512	2,200.00
FUND TOTAL:						3,700.00
FUND: 57 - E-911 FUND						SUMMARY REPORT
126895	99-133	INCOG	MONTHLY E-911 CHARGES	11/2019	E-001495	4,733.67
FUND TOTAL:						4,733.67
FUND: 63 - SERIES 2014 STR CAP IMPR						SUMMARY REPORT
128295	99-10159	LAWRENCE COUNTY NEWSPAPERS,	PUBLISH/HICKORY/CANYON	11/2019	23029	212.50
110195J	99-8254	PROFESSIONAL ENGINEERING	CORECON/WIDEN CANYON RD	11/2019	334116	1,944.03
FUND TOTAL:						2,156.53
FUND: 83 - G.O.BOND CONSTR FUND						SUMMARY REPORT
123679C	99-8855	DC BASS & SONS CONSTRUCTION	CONST/SPORTS COMPLEX	11/2019	14 11/25/19	103,465.56
FUND TOTAL:						103,465.56
GRAND TOTAL:						435,928.26

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
11/2019	10	502-260	MINOR EQUIPMENT & FURNISHINGS	268.00	
11/2019	10	502-313	PRINTING	31.00	
11/2019	10	504-301	TRAINING AND TRAVEL	440.03	
11/2019	10	504-311	PROFESSIONAL SERVICES	3,178.75	
11/2019	10	504-407	BOOKS	672.49	
11/2019	10	506-311P	PHYSICALS	454.00	
11/2019	10	508-331	UTILITIES	278.68	
11/2019	10	509-311	PROFESSIONAL SERVICES	3,987.50	
11/2019	10	510-351	MAINTENANCE-EQUIPMENT	125.00	
11/2019	10	511-201	OFFICE SUPPLIES	55.38	
11/2019	10	511-211	JANITORIAL SUPPLIES	115.38	
11/2019	10	511-214E	EMS SUPPLIES	276.00	
11/2019	10	511-221	FUEL AND OIL	151.17	
11/2019	10	511-241	SAFETY EQUIPMENT	264.00	
11/2019	10	511-260	MINOR EQUIPMENT & FURNISHINGS	217.16	
11/2019	10	511-314	UNIFORMS	73.10	
11/2019	10	511-331	UTILITIES	2,262.14	
11/2019	10	511-351	MAINTENANCE-EQUIPMENT	3,664.80	
11/2019	10	511-352	MAINTENANCE-VEHICLES	1,186.37	
11/2019	10	511-353	MAINT-BUILDINGS & FIXTURE	2,147.17	
11/2019	10	512-202	POSTAGE	44.90	
11/2019	10	512-211	JANITORIAL SUPPLIES	175.05	
11/2019	10	512-214	OPERATIONAL SUPPLIES	407.00	
11/2019	10	512-301	TRAINING AND TRAVEL	58.00	
11/2019	10	512-302	DUES AND SUBSCRIPTIONS	300.00	
11/2019	10	512-311	PROFESSIONAL SERVICES	88.00	
11/2019	10	512-321	PRISONER CARE	43.00	
11/2019	10	512-331	UTILITIES	2,535.43	
11/2019	10	512-332	COMMUNICATIONS	40.01	
11/2019	10	512-351	MAINTENANCE-EQUIPMENT	1,120.84	
11/2019	10	512-352	MAINTENANCE-VEHICLES	371.28	
11/2019	10	513-201	OFFICE SUPPLIES	281.45	
11/2019	10	513-214	OPERATIONAL SUPPLIES	464.05	
11/2019	10	513-260	MINOR EQUIPMENT & FURNISHINGS	29.64	
11/2019	10	513-331	UTILITIES	436.06	
11/2019	10	514-331	UTILITIES	337.75	
11/2019	10	515-260	MINOR EQUIPMENT & FURNISHINGS	9.99	
11/2019	10	515-311	PROFESSIONAL SERVICES	1,020.50	
11/2019	10	517-314	UNIFORMS	78.03	
11/2019	10	590-141	CONTRACT LABOR	40.00	
11/2019	10	590-312	ADVERTISING	1,634.15	
11/2019	10	590-331	UTILITIES	644.61	
11/2019	10	590-332	COMMUNICATIONS	3,315.47	
11/2019	10	590-353	MAINT-BUILDING & FIXTURES	73.50	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
11/2019	10	591-390	CONTINGENCY FOR EXP NOT BUDGET	115,326.26	148,723.09
11/2019	20	522-314	UNIFORMS	48.58	
11/2019	20	523-260	MINOR EQUIPMENT AND FURNISHING	23.88	
11/2019	20	523-311	PROFESSIONAL SERVICES	3,381.43	
11/2019	20	523-314	UNIFORM CLEANING	48.58	
11/2019	20	523-351	MAINTENANCE-EQUIPMENT	301.00	
11/2019	20	524-211	JANITORIAL SUPPLIES	50.70	
11/2019	20	524-212	CHEMICALS	3,240.00	
11/2019	20	524-311	PROFESSIONAL SERVICES	390.00	
11/2019	20	524-315B	FEES & OTHR CHGS-SKIATOOK	9,186.94	
11/2019	20	524-322	WATER PURCHASE	883.46	
11/2019	20	524-331	UTILITIES	8,091.33	
11/2019	20	524-332	COMMUNICATIONS	599.80	
11/2019	20	524-341	RENTAL OF EQUIPMENT	13.00	
11/2019	20	524-353	MAINT-BUILDINGS/FIXTURES	105.00	
11/2019	20	524-354	MAINTENANCE-FACILITIES	204.47	
11/2019	20	525-214-.01	OPERATING SUPPLIES-LAB	117.00	
11/2019	20	525-311D	PROF SERVICES-TESTING	2,010.00	
11/2019	20	525-331	UTILITIES	17,647.92	
11/2019	20	525-351	MAINTENANCE-EQUIPMENT	329.31	
11/2019	20	590-141	CONTRACT LABOR	40.00	
11/2019	20	590-331	UTILITIES	644.60	
11/2019	20	590-353	BUILDING MAINTENANCE	166.48	
11/2019	20	591-390	CONTINGENCY NOT BUDGETED	3,308.90	50,832.38
11/2019	29	529-331	UTILITIES	80.61	
11/2019	29	529-351	MAINTENANCE-EQUIPMENT	1,094.00	
11/2019	29	529-352	MAINTENANCE-VEHICLES	1,208.38	2,382.99
11/2019	30	530-201	OFFICE SUPPLIES	36.08	
11/2019	30	530-260	MINOR EQUIPMENT & FURNISHINGS	116.76	
11/2019	30	530-331	UTILITIES	258.16	
11/2019	30	530-351	MAINTENANCE-EQUIPMENT	63.74	474.74
11/2019	31	531-301	TRAINING AND TRAVEL	212.00	
11/2019	31	531-331	UTILITIES	250.13	462.13
11/2019	32	532-142	PERMIT SALES COMMISSION	75.00	
11/2019	32	532-312	ADVERTISING	202.31	
11/2019	32	532-331	UTILITIES	906.99	1,184.30
11/2019	33	533-213	CONCESSION SUPPLY	546.00	
11/2019	33	533-260	MINOR EQUIPMENT & FURNISHINGS	191.84	
11/2019	33	533-312	ADVERTISING	33.00	



## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
11/2019	33	533-331	UTILITIES	866.79	
11/2019	33	533-351	MAINTENANCE-EQUIPMENT	49.01	1,686.64
11/2019	34	534-201	OFFICE SUPPLIES	139.67	
11/2019	34	534-301	TRAINING AND TRAVEL	76.94	
11/2019	34	534-302	DUES AND SUBSCRIPTIONS	186.68	
11/2019	34	534-331	UTILITIES	1,685.90	
11/2019	34	534-353	MAINT/BUILDINGS	30.00	
11/2019	34	534-407	BOOKS	60.00	2,179.19
11/2019	35	535-213	CONCESSION SUPPLIES	354.37	
11/2019	35	535-331	UTILITIES	4,431.14	
11/2019	35	535-353	MAINT-BUILDINGS/FIXTURES	315.68	
11/2019	35	535-354	MAINTENANCE-FACILITIES	608.38	5,709.57
11/2019	36	536-331	UTILITIES	271.85	271.85
11/2019	38	538-404	BUILDING & FIXTURES	20,401.00	20,401.00
11/2019	40	540-401	EQUIPMENT	11,319.53	
11/2019	40	540-403	VEHICLES	2,875.00	
11/2019	40	540-407	BOOKS	97.60	
11/2019	40	540-501	LOAN PAYMENTS	3,105.00-	11,187.13
11/2019	41	541-401	EQUIPMENT	119.50	119.50
11/2019	42	542-401	EQUIPMENT	14,304.64	14,304.64
11/2019	44	544-331	UTILITIES	4,094.14	
11/2019	44	544-354	MAINTENANCE-FACILITIES	15,438.49	19,532.63
11/2019	45	546-311B	PROF SVCS-ENG - CA, RPR, & INS	2,300.00	
11/2019	45	546-404	BUILDING FIXTURES	7,064.00	
11/2019	45	590-401	EQUIPMENT	9,768.00	19,132.00
11/2019	46	1699	INVENTORY PURCHASED	2,580.00	
11/2019	46	546-241	SAFETY SUPPLIES	100.00	
11/2019	46	546-301	TRAINING AND TRAVEL	80.00	
11/2019	46	546-331	UTILITIES	348.52	
11/2019	46	546-354	MAINTENANCE-FACILITIES	14,066.50	17,175.02
11/2019	48	1699	INVENTORY PURCHASED	6,113.70	6,113.70
11/2019	49	525-311	PROFESSIONAL SERVICES	2,200.00	
11/2019	49	526-311	PROFESSIONAL SERVICES	1,500.00	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
					3,700.00
11/2019	57	557-315-.01	FEES & OTHER CHARGES-WIRELESS	4,733.67	4,733.67
11/2019	63	563-311	PROF SERVICES	106.25	
11/2019	63	563-311A	PROF SVCS-ENG DESIGN	1,944.03	
11/2019	63	565-311	PROF SERVICES	106.25	2,156.53
11/2019	83	578-405B	FACILITIES-CONTRACT	103,465.56	103,465.56
			GRAND TOTAL ESTIMATE:		0.00
			GRAND TOTAL ACTUAL:		435,928.26
			REPORT TOTAL:		435,928.26



**Consent Agenda 7. B.**

**City Council Regular**

**Meeting Date:** December 16, 2019

**Submitted For:** Hailey Sharp, Accounts Payable Clerk

**Submitted By:** Amber Fisher, Accounts Payable Clerk

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**SUBJECT:**

Consider approving pre-paid claims in the amount of \$28,976.26

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**Attachments**

Pre-paid Claims 12/02/19

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Prepaid Claims for Agenda 12/02/19  
Submitted by: Hailey Sharp A/P

City:

AT&T for internet service at Sahoma Bait Shop- \$73.03

AT&T Monthly Bill for November - \$7,946.80

Wright Express for City vehicles fuel & oil November 2019- \$20,956.43

SMA:

Total Amount \$ 28,976.26



**Consent Agenda 7. C.**

**City Council Regular**

**Meeting Date:** December 16, 2019

**Submitted For:** Hailey Sharp, Accounts Payable Clerk

**Submitted By:** Amber Fisher, Accounts Payable Clerk

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**SUBJECT:**

Consider approving claims in the amount of \$594,761.14

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**Attachments**

Claims List 12/16/19

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FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
127451	99-10143	PERDUE, BRANDON, FIELDER,	CCOLLECTION SERVICES	12/2019	11/1-11/30/19 1274	4,153.00
128584	99-10159	LAWRENCE COUNTY NEWSPAPERS,	PUBLISH/PROPERTY DISP	12/2019	23045	85.15
128557	99-10160	MERRIFIELD OFFICE SOLUTIONS	OFFICE SUPPLIES	12/2019	183599-001	34.99
128876	99-10160	MERRIFIELD OFFICE SOLUTIONS	DRUM & INK CARTRIGE	12/2019	183736-001	190.85
128880	99-10252	CECIL COX ENTERPRISES	8 TIRES FOR PATROL CARS	12/2019	3052994	1,032.88
128853	99-103	ONG	ONG/OCTOBER 2019	12/2019	6906 12/2/19	1,718.87
127465	99-10395	AUBREY WEATHERFORD	WEBSITE/FACEBOOK	12/2019	SAP1219	250.00
128666	99-10451	NCH CORPORATION	HYDRAULIC ADDITIVE	12/2019	3763964	356.00
128556	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	12/2019	2071950-0	87.72
128828	99-10488	ADMIRAL EXPRESS LLC	STAPLES/CLEANING SUPP	12/2019	2071192-0	168.98
127454	99-10547	BEASLEY TECHNOLOGY INC	IT SERVICES/ANTI VIRUS	12/2019	COR-112441	2,592.50
128090	99-10547	BEASLEY TECHNOLOGY INC	MTHLY SEC/MONIT/STREET	12/2019	COR-112442	92.50
128890	99-10674	BILLY JOE WAGGNOR	8 MONITORS	12/2019	006	2,879.00
128826	99-10695	ADVANCED COPIER SYSTEMS LLC	COPIER STAPLES	12/2019	IN7540	112.00
127279	99-10774	TIMOTHY CHRISTOPHER PENDLEY	YEARLY PEST CONTROL	12/2019	967046	207.50
127005A	99-10783	MUNICIPAL CODE CORPORATION	ON LINE CODE HOSTING	12/2019	336253-A	32.23
128524	99-10819	K-T ENTERPRISES INC dba KEN	WINDSHIELD/SWAFFORD	12/2019	207894	255.00
128745	99-10834	MOSS SEAT COVER MFG & SALES	REMOVE REPLACE SEAT	12/2019	52607	480.00
128479	99-10890	COOKE, LEASA	MEAL REIMB/LEASA COOK	12/2019	11/22/19	14.00
128478	99-10891	POLICE RECORDS AND INFORMAT	SEMINAR FEE/LEASA COOKE	12/2019	7357	195.00
128975	99-10905	LAWLEY, TOMMY	FF2 TEST/TOMMY LAWLEY	12/2019	3 11/7/19	35.00
128297	99-10906	VITAL RECORDS HOLDINGS, LLC	8 MONTHS OF SHREDDING	12/2019	1316829	29.75
126197	99-1206	REASOR'S INC.	STUDY SESSION GROCERIES	12/2019	1316 11/4/19	58.06
126896	99-1206	REASOR'S INC.	FOOD FOR VALOR	12/2019	5057 11/12/19	15.98
128486	99-1206	REASOR'S INC.	FOOD FOR PRISONERS	12/2019	5041 11/12/19	463.84
126593	99-1565	OKLAHOMA MUNICIPAL ASSURAN	CLIA BLILITY/PROP INS COV	12/2019	140047803 12/2/19	59,981.95
127475	99-1565	OKLAHOMA MUNICIPAL ASSURAN	WORKERS COMP/QTRLY	12/2019	3RD QTR 127475	82,306.10
126934	99-161	CREEK COUNTY RURAL WATER	#4SEWER BILL/STATION 4	12/2019	741 11/25/19	134.00
126898	99-1992	JOHN DEERE FINANCIAL ACCT#5	FOOD FOR VALOR	12/2019	I09629/2	83.98
126939	99-1992	JOHN DEERE FINANCIAL ACCT#5	DEF FLUID	12/2019	O99715/2	97.86
128977	99-3327	A & W TOWING INC.	TOWING OF E-4	12/2019	43455	450.00
127571	99-3644	PUBLIC SERVICE COMPANY OF	OSTORM SIREN	12/2019	11704 11/22/19	11.45
128293	99-369	CREEK COUNTY ELECTION BRD	G.O. BOND ELECTION	12/2019	1/14/20 128293	5,521.66
128667	99-3707	O'REILLY AUTOMOTIVE INC	CONTROL ARM/UNIT 9412	12/2019	153-204435	118.41
128725	99-3707	O'REILLY AUTOMOTIVE INC	OIL/BATTERIES/LAMPS	12/2019	153-204828	61.65
126191	99-3797	OCCUPATIONAL HEALTH CENTER	DRUG SCREENS	12/2019	256509383	253.00
127464A	99-4183	UPTOWN SAPULPA ACTION, INC.	ECONOMIC DEV SERVICES	12/2019	DEC 2019 127464A	2,500.00
127572	99-4269	CREEK COUNTY RURAL WTR #3	WATER AT THE RANGE	12/2019	33975 11/15/19	24.00
128509	99-4307	LAW ENFORCEMENT SYSTEMS	5000 TICKETS	12/2019	208965	1,645.00
126194	99-4661	NEAL & JEAN'S FLOWERS & GIF	SYMPATHY FLOWERS	12/2019	27963	130.00
128854	99-4700	COX COMMUNICATIONS	TELEPHONE/NOVEMBER 19	12/2019	1101 12/1/19	7,602.91
128588	99-5440	OKLAHOMA ASSOC OF MUNICIPAL	FALL CONF/WIDDOES	12/2019	3091	75.00
127463	99-6671	SAPULPA AREA CHAMBER OF	COMANNUAL MEMBERSHIP	12/2019	5616	1,165.00
128389	99-68	A & M ELECTRIC, INC	RECEIPT REPAIR/CITY HALL	12/2019	7099	55.05
128517	99-68	A & M ELECTRIC, INC	REPR LIGHTS/CHG TO LED	12/2019	7080	120.00
127987	99-7868	WESTLAKE HARDWARE INC	BUSHINGS/NUTS/PLUGS	12/2019	8142173	59.89
128979	99-8016	NORTHERN SAFETY COMPANY	INREPAIR FOUR AIRPACKS	12/2019	903733036	1,288.00
128071	99-8059	ACE AIR, INC.	REPLACE HEATERS IN BLDG	12/2019	105079	6,171.84
128238	99-8074	SPECIAL OPS UNIFORMS, INC	BADGES/BUCKLES/STRAPS	12/2019	792652	2,168.49
127854	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	12/2019	9063806	37.78

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128519	99-8381	NEWEGG.COM	THREE INTEL COMPUTERS	12/2019	1201373388	2,547.00
128600	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL/OIL NOVEMBER 2019	12/2019	NP57357312	50.18
126935	99-8469	SAPULPA RURAL WATER	WATER BILL/STATION 4	12/2019	48003 11/14/19	87.50
128298	99-86	CITY CLERK'S PETTY CASH	REIMBURSE PETTY CASH	12/2019	12/3/19 128298	548.00
128299	99-86	CITY CLERK'S PETTY CASH	REIMBURSE PETTY CASH	12/2019	12/3/19 128299	257.64
128393	99-8626	CHARLEY E LOYD C & L	LOCKSMDOOR HANDLE REPAIR	12/2019	10765	100.00
128586	99-8671	OKLAHOMA BAR ASSOCIATION	DUES/DAVID WIDDOES	12/2019	15799	345.00
126936	99-8817	DE LAGE LANDEN PUBLIC	FINANKYOCERA PRINTER LEASE	12/2019	65981017	150.00
124449	99-8846	ARLEDGE & ASSOCIATES, P.C.	AUDIT SERVICES FY 18/19	12/2019	31768	9,500.00
127614	99-8884	CHILD'S PLAY INC	REPLACEMENT CANOPIES	12/2019	19-3464	4,050.00
128742	99-9088	CHARLEY MERRIMAN	HINGE/ALARM LOCK/STA 2	12/2019	85275	1,338.92
126865	99-9288	ADVANCE ALARMS, INC	MTHLY ALARM CHARGES	12/2019	1794577	25.00
128506	99-9288	ADVANCE ALARMS, INC	MTHLY ALARM MONITORING	12/2019	1797902	25.00
126598	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SUPPLIES	12/2019	1219CITY	1,167.50
127228	99-9382	OFFICE EXPRESS JANITORIAL	SCLEANING OF POLICE DEPT	12/2019	1219POLICE	1,495.00
127455	99-9515	PITNEY BOWES INC	POSTAGE METER RENTAL	12/2019	3310148803	254.30
127585	99-9630	MAC KFC, LLC	STUDY SESSION MEAL	12/2019	29 9/3/19	62.97
128877	99-9696	COMPUTER PROJECTS OF	ILLINOMESSENGER LIC/OLETS	12/2019	19-11-79ME	180.00
128748	99-9812	MIDTOWN AUTO & DIESEL, INC.	EST REPAIR 2012 TAHOE	12/2019	18740	445.00
128980	99-9812	MIDTOWN AUTO & DIESEL, INC.	VEHICLE DIAGNOSIS/16 EXP	12/2019	18774	165.37
126420	99-9859	VERIZON WIRELESS SERVICES	LIPAD DATA PLAN	12/2019	9843023259A	40.01
126937	99-9859	VERIZON WIRELESS SERVICES	LWIRELESS CHARGES	12/2019	9843023259	1,000.25
FUND TOTAL:						211,438.46

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

127295	99-10143	PERDUE, BRANDON, FIELDER,	CBAD DEBT COLLECTION	12/2019	10/1-10/31/19	467.02
128532	99-10154	HAWKINS, INC	CHLORINE	12/2019	4617790	5,300.56
128546	99-10154	HAWKINS, INC	SODIUM PERMANGANATE	12/2019	4620947	4,122.62
128931	99-10226	ENGINEERED EQUIPMENT INC	SEAL KIT & SLEEVE/WATCH	12/2019	523292	379.29
128853	99-103	ONG	ONG/OCTOBER 2019	12/2019	6906 12/2/19	1,829.51
127214	99-10302	LAMPTON WELDING SUPPLY CO,	ACETYLENE GAS TANK RNTL	12/2019	937996	18.48
127338A	99-10302	LAMPTON WELDING SUPPLY CO,	HELIUM & TANK RENTAL	12/2019	937997	29.46
127465	99-10395	AUBREY WEATHERFORD	WEBSITE/FACEBOOK	12/2019	SAP1219	250.00
128390	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	12/2019	2071191-0	85.35
128549	99-10488	ADMIRAL EXPRESS LLC	2020 CALENDARS	12/2019	2071194-0	93.90
128828	99-10488	ADMIRAL EXPRESS LLC	STAPLES/CLEANING SUPP	12/2019	2071192-0	152.89
127454	99-10547	BEASLEY TECHNOLOGY INC	IT SERVICES/ANTI VIRUS	12/2019	COR-112441	2,592.50
128090	99-10547	BEASLEY TECHNOLOGY INC	MTHLY SEC/MONIT/STREET	12/2019	COR-112442	92.50
128216	99-10584	HOUCIN ELECTRIC CO, INC	LIGHTS & INFARED HEATER	12/2019	42802	12,230.00
127279	99-10774	TIMOTHY CHRISTOPHER	PENDLEYEARLY PEST CONTROL	12/2019	967046	207.50
128297	99-10906	VITAL RECORDS HOLDINGS, LLC	8 MONTHS OF SHREDDING	12/2019	1316829	29.75
127368	99-10907	SUTTON CRAIG T	ROWS/EASEMENT/SUTTON	12/2019	4590 127368	4,000.00
127369	99-1443	BRENNTAG SOUTHWEST, INC.	NON IONIC POLYMER	12/2019	BSW159782	1,813.50
127475	99-1565	OKLAHOMA MUNICIPAL	ASSURANWORKERS COMP/QTRLY	12/2019	3RD QTR 127475	11,992.94
127207	99-1992	JOHN DEERE FINANCIAL	ACCT#5SMALL PARTS & SUPPLIES	12/2019	092437/2	80.61
128049	99-1992	JOHN DEERE FINANCIAL	ACCT#5SAFETY SHOES/WWT	12/2019	097044/2	479.91
128391	99-1992	JOHN DEERE FINANCIAL	ACCT#5GLOVES/SMALL SHOVELS	12/2019	004136/2	40.88
128752	99-1992	JOHN DEERE FINANCIAL	ACCT#5PARTS/LIFT STATION REPAIR	12/2019	000490/2	136.81
126693	99-3593	CITY OF TULSA	POLSON SEWER CONSUMP	12/2019	21802 11/12/19	494.52

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
127432	99-3593	CITY OF TULSA	METER CONNECT/USE FEE	12/2019	88966 11/22/19	235.96
126692	99-3633	PUBLIC SERVICE COMPANY OF OSRWCS	ELECTRIC SRVC	12/2019	59201 11/22/19	128.68
122058B	99-3881	FHC, INC. DBA TETRA TECH	FENGINEERING SRVC SRWCS	12/2019	51526381	351.30
127202	99-4112	ACCURATE ENVIRONMENTAL INC.	IN-HOUSE TESTING SUPPLIES	12/2019	SU31109	580.02
127204	99-4112	ACCURATE ENVIRONMENTAL INC.	DEQ TESTING	12/2019	BK14085	330.00
128542	99-4112	ACCURATE ENVIRONMENTAL INC.	OPEP TESTING/NOV 2019	12/2019	BK20145	350.00
127367	99-4207	OSAGE COUNTY RURAL WATER	#1CONDUIT USAGE/SKIA LAKE	12/2019	10/1/19-9/30/20	13,901.89
126874	99-4319	AT&T	PHONE LINE SKITOOK	12/2019	7063 10-15-19	154.70
128389	99-68	A & M ELECTRIC, INC	RECEPT REPAIR/CITY HALL	12/2019	7099	55.05
128025	99-7330	L & L CONSTRUCTION, INC.	ACCESS COVER REPLACMNT	12/2019	3644	8,500.00
128754	99-7853	AMERICAN WASTE CONTROL INC	SLUDGE TRANSPORTATION	12/2019	5444666	641.48
128928	99-7887	EVANS ENTERPRISES, INC.	MOTOR FOR WATCHORN	12/2019	10040795	933.35
126690	99-7994	BANCFIRST	DEBT SRVC/SMA UTIL BOND	12/2019	DEC 2019 126690	205,255.41
127425	99-7994	BANCFIRST	DEBT SERVICE PAYMENTS	12/2019	DEC 2019 127425	136,491.66
127211A	99-7998	AMERICAN ENVIRONMENTAL	LANDSLUDGE DISPOSAL FEE	12/2019	10414	769.91
128222	99-8418	ITCO SALES, INC.	TIRE/FOAM FILL/FORKLIFT	12/2019	49789	323.45
128600	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL/OIL NOVEMBER 2019	12/2019	NP57357312	169.06
128933	99-8526	RAVEN MATERIALS, INC.	CLEANING/#2 SLUDGE	12/2019	3067-19	18,500.00
128393	99-8626	CHARLEY E LOYD C & L	LOCKSMDOOR HANDLE REPAIR	12/2019	10765	100.00
128751	99-9047	SHOE SHOW, INC	SAFE SHOES/PAXTON/MCDANIE	12/2019	128751 11/26/19	124.97
123958R	99-9207	S2 ENGINEERING SERVICES,	PLCHLARAMINATION SYS IMPRV	12/2019	06-779	4,035.00
127362	99-9207	S2 ENGINEERING SERVICES,	PLDAM INSPECTION REPORTS	12/2019	06-778	6,944.50
127473	99-9207	S2 ENGINEERING SERVICES,	PLIND PRETREATMENT SRVCS	12/2019	06-780	5,000.00
126598	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SUPPLIES	12/2019	1219CITY	1,167.50
127455	99-9515	PITNEY BOWES INC	POSTAGE METER RENTAL	12/2019	3310148803	254.29
128932	99-99	W W GRAINGER, INC	MOTOR FOR AIR HANDLER	12/2019	9373451104	232.38
FUND TOTAL:						452,451.06

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

128853	99-103	ONG	ONG/OCTOBER 2019	12/2019	6906 12/2/19	123.65
126232	99-10737	SCREENVISION DIRECT INC dba	EDUCATION COMMERCIAL	12/2019	LOC_000225513	140.00
128628	99-10874	COMBS, RICK	CDL LICENSE/RICK COMBS	12/2019	3401252	29.00
127475	99-1565	OKLAHOMA MUNICIPAL ASSURAN	WORKERS COMP/QTRLY	12/2019	3RD QTR 127475	1,820.33
128068	99-1992	JOHN DEERE FINANCIAL ACCT#5	COVERALLS- ST DEP/ SW DEP	12/2019	093474/2	490.77
128676	99-3707	O'REILLY AUTOMOTIVE INC	LED LIGHT/PW STRG FLUID	12/2019	153-205469	5.99
128600	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL/OIL NOVEMBER 2019	12/2019	NP57357312	247.70
128668	99-8539	CROW BURLNGAME COMPANY	TAIL LIGHT ASSEMBLY	12/2019	106-29575	114.00
126231	99-9738	JACQUELYN BROOKE KONONCHUK	SW MANAGEMENT SERVICES	12/2019	NOV-19	4,614.00
FUND TOTAL:						7,585.44

FUND: 30 - STREET &amp; ALLEY

SUMMARY REPORT

128853	99-103	ONG	ONG/OCTOBER 2019	12/2019	6906 12/2/19	194.46
127475	99-1565	OKLAHOMA MUNICIPAL ASSURAN	WORKERS COMP/QTRLY	12/2019	3RD QTR 127475	4,836.10
127186A	99-1992	JOHN DEERE FINANCIAL ACCT#5	OPERATING SUPPLIES	12/2019	096543/2	9.99
128068	99-1992	JOHN DEERE FINANCIAL ACCT#5	COVERALLS- ST DEP/ SW DEP	12/2019	093550/2	1,286.39
128676	99-3707	O'REILLY AUTOMOTIVE INC	LED LIGHT/PW STRG FLUID	12/2019	153-205469	30.53
128852	99-6040	PIKEPASS CUSTOMER SERVICE	CPIKEPASS/NOVEMBER 2019	12/2019	11/4-11/25/19	17.90
128675	99-9572	YELLOWHOUSE MACHINERY CO	OFROLL PINS FOR TRACK HOE	12/2019	484918	25.85



FUND: 30 - STREET &amp; ALLEY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
FUND TOTAL:						6,401.22
FUND: 31 - CEMETERY MAINTENANCE						SUMMARY REPORT
128853	99-103	ONG	ONG/OCTOBER 2019	12/2019	6906 12/2/19	287.78
127475	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKERS COMP/QTRLY	12/2019	3RD QTR 127475	2,661.61
128313	99-3707	O'REILLY AUTOMOTIVE INC	MISC. PARTS/EQUIPMENT	12/2019	153-205954	217.91
127690	99-68	A & M ELECTRIC, INC	WIRING OF NEW BUILDING	12/2019	7111	8,030.00
128309	99-68	A & M ELECTRIC, INC	WIRING FOR HEAT & AIR	12/2019	7109	2,125.00
128317	99-68	A & M ELECTRIC, INC	30 AMP CIRCUIT/NEW BLDG	12/2019	7110	380.00
128600	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL/OIL NOVEMBER 2019	12/2019	NP57357312	18.93
FUND TOTAL:						13,721.23
FUND: 32 - HUNTING & FISHING						SUMMARY REPORT
126823	99-10516	HINSCH MARY	CARETAKER COMMISSION	12/2019	832887	175.50
126824	99-10516	HINSCH MARY	CARETAKER STIPEND	12/2019	DEC 2019 126824	750.00
128405	99-5482	CRYSTAL LAKE FISHERIES, INC	1818 LBS OF TROUT	12/2019	17938	1,237.50
FUND TOTAL:						2,163.00
FUND: 33 - GOLF COURSE						SUMMARY REPORT
128853	99-103	ONG	ONG/OCTOBER 2019	12/2019	6906 12/2/19	208.58
128113	99-141	LOCKE SUPPLY CO.	PVC PIPE/CLAMPS	12/2019	38871378-00	77.52
127475	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKERS COMP/QTRLY	12/2019	3RD QTR 127475	4,304.26
128007	99-175	STANDARD DISTRIBUTING INC	GRILL FOOD/SUPPLIES	12/2019	388637	404.32
128012	99-3794	BOTTLING GROUP, LLC	POP/BOTTLES & FOUNTAIN	12/2019	19679160	432.40
128000	99-4700	COX COMMUNICATIONS	BLANKET-TV'S & GRILL	12/2019	67801 11/29/19	57.98
128024	99-6514	PLATINUM VENTURES, INC	SAND/SALAD PREP REFRIG	12/2019	762290-IN	1,568.88
128112	99-68	A & M ELECTRIC, INC	UPGRADE SECURITY LIGHTG	12/2019	7113	1,338.00
128008	99-8059	ACE AIR, INC.	FREEZER/FRIDGE REPAIR	12/2019	104807	515.31
128017	99-8442	SYSCO FOODS SERVICES OF OKL	BLANKET/FOOD FOR GRILL	12/2019	226044636	468.30
128110	99-9137	SPARKS PUMP SERVICES, INC.	PUMP FOR IRRIGATION SYS	12/2019	5155	5,094.00
128111	99-9137	SPARKS PUMP SERVICES, INC.	YEARLY PUMP MAINTENANC	12/2019	5155A	517.75
FUND TOTAL:						14,987.30
FUND: 34 - LIBRARY						SUMMARY REPORT
128853	99-103	ONG	ONG/OCTOBER 2019	12/2019	6906 12/2/19	250.32
127475	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKERS COMP/QTRLY	12/2019	3RD QTR 127475	2,555.24
128462	99-265	RABY PLUMBING, INC.	CLEAN DRAINS ON ROOF	12/2019	30495	550.00
127045	99-7963	TAMMY YVONNE TALLEY	JANITORIAL SERVICES	12/2019	DEC 2019 127045	345.00
127046	99-7963	TAMMY YVONNE TALLEY	JANITORIAL SERVICES	12/2019	DEC 2019 127046	950.00
127949	99-8945	VOSS ELECTRIC CO dba VOSS	L4 FT LED LIGHT BULBS	12/2019	30187318-00	462.75
FUND TOTAL:						5,113.31
FUND: 35 - PARKS & RECREATION						SUMMARY REPORT
128420	99-10160	MERRIFIELD OFFICE SOLUTIONS	DOCUMENT SCANNER	12/2019	182551-001	392.20
128950	99-10160	MERRIFIELD OFFICE SOLUTIONS	TW CATER GATORS	12/2019	183219-001	209.98

## FUND: 35 - PARKS &amp; RECREATION

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128853	99-103	ONG	ONG/OCTOBER 2019	12/2019	6906 12/2/19	445.64
128664	99-10815	SNELL AUTOMOTIVE LLC	SHIFT TUBE/2001 F150	12/2019	247324	51.14
128151	99-141	LOCKE SUPPLY CO.	TOILET REPAIR SUPPLIES	12/2019	38895534	54.86
127475	99-1565	OKLAHOMA MUNICIPAL ASSURANCWORKERS COMP/QTRLY		12/2019	3RD QTR 127475	3,795.39
127803	99-4269	CREEK COUNTY RURAL WTR #3	WATER BILL FOR RV PARK	12/2019	4027 11/20	232.00
127623	99-4700	COX COMMUNICATIONS	CABLE/BTW& SENIOR CTR	12/2019	2401 11/26/19	38.15
127620	99-5348	PLANNING DESIGN GROUP	MASTER TRAIL/ROCK CREEK	12/2019	4859	937.00
128953	99-8314	OSU AGRICULTURE CONFERENCESPESTICIDE CLASS		12/2019	3358	150.00
128600	99-8434	FLEETCOR TECHNOLOGIES d/b/aFUEL/OIL NOVEMBER 2019		12/2019	NP57357312	78.40
127390A	99-8545	TITAN COMMERCIAL SERVICES, CLEAN/SEC PARK RSTRMS		12/2019	DEC 2019 127390A	750.00
128407	99-8884	CHILD'S PLAY INC	SAFTEY SURFACE	12/2019	19-3534	3,330.00
127395	99-9288	ADVANCE ALARMS, INC	ALARM MONITORING	12/2019	1794761	50.00
127375	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SERVICES	12/2019	1219 SENIOR	850.00
127376A	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SERVICES-BTW	12/2019	1219 REC	995.00

FUND TOTAL: 12,359.76

## FUND: 36 - SWIMMING POOL

## SUMMARY REPORT

128853	99-103	ONG	ONG/OCTOBER 2019	12/2019	6906 12/2/19	39.02
127475	99-1565	OKLAHOMA MUNICIPAL ASSURANCWORKERS COMP/QTRLY		12/2019	3RD QTR 127475	1,136.20
127397	99-9288	ADVANCE ALARMS, INC	ALARM MONITORING	12/2019	1793916	25.00

FUND TOTAL: 1,200.22

## FUND: 40 - FIRE CASH

## SUMMARY REPORT

128746	99-10252	CECIL COX ENTERPRISES	4 GLOSS BLACK 17" WHEELS	12/2019	302555	920.00
127487	99-3286	MOTOROLA SOLUTIONS, INC	DEBT SRVC PMT/CAD SYS	12/2019	28492	26,000.00
128339	99-9744	VISUAL FORCE INC.	EMER LIGHTS/NEW TRUCK	12/2019	5556	5,403.64

FUND TOTAL: 32,323.64

## FUND: 41 - POLICE CASH

## SUMMARY REPORT

127534	99-10547	BEASLEY TECHNOLOGY INC	MONTHLY FEES/SERVER	12/2019	COR-112363	165.00
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FUND TOTAL: 165.00

## FUND: 42 - FED.SIEZED &amp; FORFIETURE

## SUMMARY REPORT

128503	99-9388	MULTI SERVICE TECHNOLOGY	SO10 DESKTOP SCANNERS	12/2019	2667120191127	2,308.81
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FUND TOTAL: 2,308.81

## FUND: 44 - MAJOR THOROFARE

## SUMMARY REPORT

126691	99-3633	PUBLIC SERVICE COMPANY OF O	EXPRESSWAY LIGHTS	12/2019	72107 11/22/19	469.75
127198	99-8703	MOHAWK MATERIALS CO INC	1000 TONS OF SAND	12/2019	464820	632.90
127179	99-8909	DUNHAM'S ASPHALT SERVICE,	IHOT/COLD MIX	12/2019	253642	404.91
125139	99-9629	GUY ENGINEERING SERVICES,	I117 & 49TH W AVE IMPROV	12/2019	1236-03	11,865.04

FUND TOTAL: 13,372.60

## FUND: 45 - CAPITAL IMPROVEMENTS

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
127487	99-3286	MOTOROLA SOLUTIONS, INC	DEBT SRVC PMT/CAD SYS	12/2019	28492	80,724.95
FUND TOTAL:						80,724.95
FUND: 46 - WATER & SEWER SALES TAX						SUMMARY REPORT
128853	99-103	ONG	ONG/OCTOBER 2019	12/2019	6906 12/2/19	224.01
128360	99-10670	MANUEL OCTAVIO SALDIVAR	DRIVEWAY REPAIR/IND RD	12/2019	2350 12/4/19	1,200.00
127475	99-1565	OKLAHOMA MUNICIPAL ASSURANCWORKERS	COMP/QTRLY	12/2019	3RD QTR 127475	4,634.24
128600	99-8434	FLEETCOR TECHNOLOGIES d/b/aFUEL/OIL	NOVEMBER 2019	12/2019	NP57357312	116.55
FUND TOTAL:						6,174.80
FUND: 48 - WATER RESOURCE						SUMMARY REPORT
128706	99-10560	CORE & MAIN LP	BRASS & FITTINGS	12/2019	L543994	2,988.76
125944	99-1850	AMERICAN HERITAGE BANK	QTRLY DEBT SERV PMT	12/2019	1/2/2020 125944	12,685.48
128381	99-5284	OKLAHOMA CONTRACTORS SUPPLY	BATTERIES/ANTENNA/ENDPTS	12/2019	0357823-IN	9,776.00
127365	99-7494	LAMPROE CONSTRUCTION, INC	VALVE REPLAC/SRWCS PIPE	12/2019	10377	27,550.00
FUND TOTAL:						53,000.24
FUND: 57 - E-911 FUND						SUMMARY REPORT
127475	99-1565	OKLAHOMA MUNICIPAL ASSURANCWORKERS	COMP/QTRLY	12/2019	3RD QTR 127475	3,743.41
FUND TOTAL:						3,743.41
FUND: 58 - JUVENILE JUSTICE FUND						SUMMARY REPORT
127458	99-7564	HUMAN SKILLS & RESOURCES	I PROBATION SERVICES	12/2019	11/1-11/31/19	1,250.00
FUND TOTAL:						1,250.00
FUND: 59 - HOTEL/MOTEL TAX FUND						SUMMARY REPORT
123347	99-10878	HEATHER D BERRYHILL	MARKETING SRVCS/BOND	12/2019	2060	25,000.00
127475	99-1565	OKLAHOMA MUNICIPAL ASSURANCWORKERS	COMP/QTRLY	12/2019	3RD QTR 127475	235.70
FUND TOTAL:						25,235.70
FUND: 65 - STREET IMP.SALES TAX						SUMMARY REPORT
127426	99-7994	BANCFIRST	DEBT SERVICE PAYMENTS	12/2019	DEC 2019 127426	52,102.29
FUND TOTAL:						52,102.29
FUND: 67 - SERIES 1998 CIP SALES TAX						SUMMARY REPORT
125143	99-7199	SAPULPA DIGGING, INC.	MANHOLE REPAIR/MISSION	12/2019	702	19,850.00
FUND TOTAL:						19,850.00
FUND: 83 - G.O.BOND CONSTR FUND						SUMMARY REPORT
114688C	99-5348	PLANNING DESIGN GROUP	SPORTS COMPLEX	12/2019	4858	2,600.00
128354	99-7199	SAPULPA DIGGING, INC.	SEWER LINE REPLACEMENT	12/2019	12/2/19 128354	60,550.00
FUND TOTAL:						63,150.00
GRAND TOTAL:						1,080,822.44

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2019	10	501-301	TRAINING & TRAVEL	121.03	
12/2019	10	501-302	DUES AND SUBSCRIPTIONS	1,165.00	
12/2019	10	501-311	PROFESSIONAL SERVICES	2,500.00	
12/2019	10	501-320	ELECTION EXPENSE	5,521.66	
12/2019	10	502-134	WORKER'S COMPENSATION	2,024.61	
12/2019	10	503-134	WORKER'S COMPENSATION	1,825.17	
12/2019	10	503-315	FEES & OTHER CHARGES	584.00	
12/2019	10	504-134	WORKER'S COMPENSATION	1,734.52	
12/2019	10	504-301	TRAINING AND TRAVEL	75.00	
12/2019	10	504-302	DUES AND SUBSCRIPTIONS	345.00	
12/2019	10	504-311	PROFESSIONAL SERVICES	32.23	
12/2019	10	504-315	FEES & OTHER CHARGES	259.29	
12/2019	10	505-134	WORKER'S COMPENSATION	305.20	
12/2019	10	506-134	WORKER'S COMPENSATION	969.39	
12/2019	10	506-311P	PHYSICALS	253.00	
12/2019	10	506-312	ADVERTISING	130.00	
12/2019	10	508-134	WORKER'S COMPENSATION	948.85	
12/2019	10	508-214	OPERATIONAL SUPPLIES	356.00	
12/2019	10	508-315	FEES & OTHER CHARGES	25.00	
12/2019	10	508-331	UTILITIES	143.40	
12/2019	10	509-134	WORKER'S COMPENSATION	2,894.89	
12/2019	10	509-311	PROFESSIONAL SERVICES	9,500.00	
12/2019	10	510-134	WORKER'S COMPENSATION	465.36	
12/2019	10	510-311	PROFESSIONAL SERVICES	4,153.00	
12/2019	10	511-134	WORKER'S COMPENSATION	33,917.94	
12/2019	10	511-211	JANITORIAL SUPPLIES	122.71	
12/2019	10	511-221	FUEL AND OIL	148.04	
12/2019	10	511-301	TRAINING AND TRAVEL	35.00	
12/2019	10	511-314	UNIFORMS	2,168.49	
12/2019	10	511-331	UTILITIES	1,242.09	
12/2019	10	511-332	COMMUNICATIONS	1,000.25	
12/2019	10	511-351	MAINTENANCE-EQUIPMENT	1,347.89	
12/2019	10	511-352	MAINTENANCE-VEHICLES	1,649.52	
12/2019	10	511-353	MAINT-BUILDINGS & FIXTURE	1,338.92	
12/2019	10	511-505	LEASE PAYMENTS	150.00	
12/2019	10	512-134	WORKER'S COMPENSATION	32,326.05	
12/2019	10	512-141	CONTRACT LABOR	1,495.00	
12/2019	10	512-201	OFFICE SUPPLIES	190.85	
12/2019	10	512-214	OPERATIONAL SUPPLIES	5,525.96	
12/2019	10	512-301	TRAINING AND TRAVEL	209.00	
12/2019	10	512-302	DUES AND SUBSCRIPTIONS	180.00	
12/2019	10	512-313	PRINTING	1,645.00	
12/2019	10	512-321	PRISONER CARE	501.62	
12/2019	10	512-331	UTILITIES	343.38	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2019	10	512-352	MAINTENANCE-VEHICLES	1,406.29	
12/2019	10	512-353	MAINTENANCE-BUILDINGS	120.00	
12/2019	10	513-134	WORKER'S COMPENSATION	1,124.11	
12/2019	10	513-331	UTILITIES	157.94	
12/2019	10	513-351	MAINT - EQUIPMENT	25.00	
12/2019	10	514-134	WORKER'S COMPENSATION	141.42	
12/2019	10	515-134	WORKER'S COMPENSATION	1,422.67	
12/2019	10	516-134	WORKER'S COMPENSATION	641.83	
12/2019	10	517-134	WORKER'S COMPENSATION	1,136.20	
12/2019	10	517-332	COMMUNICATION	40.01	
12/2019	10	518-134	WORKER'S COMPENSATION	427.89	
12/2019	10	590-141	CONTRACT LABOR	3,852.50	
12/2019	10	590-201	OFFICE SUPPLIES	128.10	
12/2019	10	590-211	JANITOR SUPPLIES	152.88	
12/2019	10	590-311	PROFESSIONAL SERVICES	250.00	
12/2019	10	590-315	FEES & OTHER CHARGES	29.75	
12/2019	10	590-331	UTILITIES	89.01	
12/2019	10	590-332	COMMUNICATIONS	7,602.91	
12/2019	10	590-341	RENTAL OF EQUIPMENT	254.30	
12/2019	10	590-353	MAINT-BUILDING & FIXTURES	362.55	
12/2019	10	590-362	INSURANCE EXPENSE	59,981.95	
12/2019	10	591-390	CONTINGENCY FOR EXP NOT BUDGET	10,221.84	211,438.46
12/2019	20	504-134	WORKER'S COMPENSATION	369.87	
12/2019	20	522-134	WORKER'S COMPENSATION	1,402.12	
12/2019	20	523-134	WORKER'S COMPENSATION	1,655.95	
12/2019	20	523-201	OFFICE SUPPLIES	85.35	
12/2019	20	523-221	FUEL AND OIL	56.39	
12/2019	20	523-231	MINOR TOOLS	40.88	
12/2019	20	523-311	PROFESSIONAL SERVICES	467.02	
12/2019	20	524-134	WORKER'S COMPENSATION	3,820.77	
12/2019	20	524-201	OFFICE SUPPLIES	93.90	
12/2019	20	524-212	CHEMICALS	11,236.68	
12/2019	20	524-214	OPERATIONAL SUPPLIES	29.46	
12/2019	20	524-221	FUEL & OIL	62.20	
12/2019	20	524-311	PROFESSIONAL SERVICES	11,329.50	
12/2019	20	524-315B	FEES & OTHR CHGS-SKIATOOK	18,407.89	
12/2019	20	524-322	WATER PURCHASE	235.96	
12/2019	20	524-331	UTILITIES	1,408.24	
12/2019	20	524-345	DISPOSAL OF SLUDGE	18,500.00	
12/2019	20	524-351	MAINTENANCE-EQUIPMENT	323.45	
12/2019	20	524-353	MAINT-BUILDINGS/FIXTURES	12,230.00	
12/2019	20	524-354	MAINTENANCE-FACILITIES	1,545.02	
12/2019	20	525-134	WORKER'S COMPENSATION	4,744.23	
12/2019	20	525-214-.01	OPERATING SUPPLIES-LAB	580.02	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2019	20	525-221	FUEL & OIL	50.47	
12/2019	20	525-241	SAFETY SUPPLIES	604.88	
12/2019	20	525-311D	PROF SERVICES-TESTING	330.00	
12/2019	20	525-325	SEWAGE DISPOSAL FEE	494.52	
12/2019	20	525-331	UTILITIES	460.93	
12/2019	20	525-341	RENTAL OF EQUIPMENT	18.48	
12/2019	20	525-345	DISPOSAL OF SLUDGE	1,411.39	
12/2019	20	525-351	MAINTENANCE-EQUIPMENT	136.81	
12/2019	20	525-354	MAINTENANCE-FACILITIES	8,580.61	
12/2019	20	528-141	CONTRACT LABOR	5,000.00	
12/2019	20	590-141	CONTRACT LABOR	3,852.50	
12/2019	20	590-211	JANITORIAL SUPPLIES	152.89	
12/2019	20	590-311	PROFESSIONAL SERVICES	250.00	
12/2019	20	590-315	OTHER FEES & CHARGES	29.75	
12/2019	20	590-331	UTILITIES	89.02	
12/2019	20	590-341	RENTAL OF EQUIPMENT	254.29	
12/2019	20	590-353	BUILDING MAINTENANCE	362.55	
12/2019	20	590-501F	BOND EXP - SERIES 2012	135,866.66	
12/2019	20	590-501G	REVENUE BOND EXP - SERIES 2013	204,776.24	
12/2019	20	590-502	REVENUE BOND TRUSTEE FEES	1,104.17	452,451.06
12/2019	29	529-101	SALARIES	4,614.00	
12/2019	29	529-134	WORKER'S COMPENSATION	1,820.33	
12/2019	29	529-221	FUEL & OIL	247.70	
12/2019	29	529-241	SAFETY SUPPLIES	490.77	
12/2019	29	529-242	PUBLIC EDUCATION MATERIALS	140.00	
12/2019	29	529-260	MINOR EQUIPMENT & FURNISHINGS	29.00	
12/2019	29	529-331	UTILITIES	123.65	
12/2019	29	529-351	MAINTENANCE-EQUIPMENT	5.99	
12/2019	29	529-352	MAINTENANCE-VEHICLES	114.00	7,585.44
12/2019	30	530-134	WORKER'S COMPENSATION	4,836.10	
12/2019	30	530-214	OPERATING SUPPLIES	9.99	
12/2019	30	530-241	SAFETY SUPPLIES	1,286.39	
12/2019	30	530-301	TRAINING AND TRAVEL	17.90	
12/2019	30	530-331	UTILITIES	194.46	
12/2019	30	530-351	MAINTENANCE-EQUIPMENT	56.38	6,401.22
12/2019	31	531-134	WORKER'S COMPENSATION	2,661.61	
12/2019	31	531-221	FUEL & OIL	18.93	
12/2019	31	531-331	UTILITIES	287.78	
12/2019	31	531-351	MAINTENANCE-EQUIPMENT	217.91	
12/2019	31	531-353	MAINT-BUILDINGS	380.00	
12/2019	31	531-404	BUILDING AND FIXTURES	10,155.00	13,721.23
12/2019	32	532-141	CONTRACT LABOR	750.00	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2019	32	532-142	PERMIT SALES COMMISSION	175.50	
12/2019	32	532-405A	FISH STOCKINGS	1,237.50	2,163.00
12/2019	33	533-134	WORKER'S COMPENSATION	4,304.26	
12/2019	33	533-213	CONCESSION SUPPLY	2,873.90	
12/2019	33	533-331	UTILITIES	208.58	
12/2019	33	533-351	MAINTENANCE-EQUIPMENT	515.31	
12/2019	33	533-353	MAINTENANCE-BUILDINGS	1,338.00	
12/2019	33	533-354	MAINTENANCE-FACILITIES	5,747.25	14,987.30
12/2019	34	534-134	WORKER'S COMPENSATION	2,555.24	
12/2019	34	534-141	CONTRACT LABOR	1,295.00	
12/2019	34	534-331	UTILITIES	250.32	
12/2019	34	534-353	MAINT/BUILDINGS	550.00	
12/2019	34	534-354	MAINTENANCE-FACILITIES	462.75	5,113.31
12/2019	35	535-134	WORKER'S COMPENSATION	3,795.39	
12/2019	35	535-141	CONTRACT LABOR	2,595.00	
12/2019	35	535-221	FUEL AND OIL	78.40	
12/2019	35	535-243	RECREATIONAL SUPPLIES	209.98	
12/2019	35	535-260	MINOR EQUIPMENT & FURNISHINGS	392.20	
12/2019	35	535-301	TRAINING AND TRAVEL	150.00	
12/2019	35	535-311	PROFESSIONAL SERVICES	937.00	
12/2019	35	535-331	UTILITIES	677.64	
12/2019	35	535-332	COMMUNICATIONS	38.15	
12/2019	35	535-351	MAINTENANCE-EQUIPMENT	50.00	
12/2019	35	535-352	MAINT-VEHICLES	51.14	
12/2019	35	535-353	MAINT-BUILDINGS/FIXTURES	54.86	
12/2019	35	535-354	MAINTENANCE-FACILITIES	3,330.00	12,359.76
12/2019	36	536-134	WORKMAN'S COMPENSATION	1,136.20	
12/2019	36	536-331	UTILITIES	39.02	
12/2019	36	536-351	MAINTENANCE-EQUIPMENT	25.00	1,200.22
12/2019	40	540-401	EQUIPMENT	920.00	
12/2019	40	540-403	VEHICLES	5,403.64	
12/2019	40	540-501C	NOTE PYMTS-PUMPR TRK & SCBA'S	26,000.00	32,323.64
12/2019	41	541-401	EQUIPMENT	165.00	165.00
12/2019	42	542-401	EQUIPMENT	2,308.81	2,308.81
12/2019	44	544-331	UTILITIES	469.75	
12/2019	44	544-354	MAINTENANCE-FACILITIES	1,037.81	
12/2019	44	544-390	CONTINGENCY	11,865.04	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
					13,372.60
12/2019	45	512-501C	NOTE PAYMENTS	80,724.95	80,724.95
12/2019	46	546-134	WORKER'S COMPENSATION	4,634.24	
12/2019	46	546-221	FUEL AND OIL	116.55	
12/2019	46	546-331	UTILITIES	224.01	
12/2019	46	546-354	MAINTENANCE-FACILITIES	1,200.00	6,174.80
12/2019	48	1699	INVENTORY PURCHASED	2,988.76	
12/2019	48	548-390	CONTINGENCY FOR NOT BUDGETED	27,550.00	
12/2019	48	548-405	FACILITIES	9,776.00	
12/2019	48	548-501	NOTE PAYMENTS	12,685.48	53,000.24
12/2019	57	557-134	WORKERS COMP	3,743.41	3,743.41
12/2019	58	558-141	CONTRACT LABOR	1,250.00	1,250.00
12/2019	59	559-134	WORKER'S COMPENSATION	235.70	
12/2019	59	559-311E	PROF SVCS-ECON DEV	25,000.00	25,235.70
12/2019	65	565-501	BOND EXP -SERIES 2004/2014	39,583.34	
12/2019	65	565-501I	2004/2014 DEBT SERVICE - INT	12,185.61	
12/2019	65	565-502	REVENUE BOND TRUSTEE FEES	333.34	52,102.29
12/2019	67	567-390	CONTINGENCY FOR ITEMS NOT BUDG	19,850.00	19,850.00
12/2019	83	575-405B	FACILITIES-CONTRACT	60,550.00	
12/2019	83	578-311B	PROF SVCS-ENG (CA & INSP)	2,600.00	63,150.00
			GRAND TOTAL ESTIMATE:		0.00
			GRAND TOTAL ACTUAL:		1,080,822.44
			REPORT TOTAL:		1,080,822.44





**Consent Agenda 7. D.**

**City Council Regular**

**Meeting Date:** December 16, 2019

**Submitted For:** Hailey Sharp, Accounts Payable Clerk

**Submitted By:** Amber Fisher, Accounts Payable Clerk

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**SUBJECT:**

Consider approving pre-paid claims in the amount of \$1,460.00

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**Attachments**

Pre-paid Claims 12/16/19

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Prepaid Claims for Agenda 12/16/19  
Submitted by: Hailey Sharp A/P

City:

KellPro- ODCR.com for Legal Records- \$660.00

BNSF- Fire Training Railway Permit- \$800.00

SMA:

Total Amount \$ 1,460.00



**AGENDA ITEM**

**Consent Agenda 7. E.**

**City Council Regular**

**Meeting Date:** December 16, 2019

**Submitted By:** Shirley Burzio, City Clerk

**Department:** City Clerk

**Presented By:** Shirley Burzio

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**SUBJECT:**

Discussion and possible action regarding calendar year 2020 schedule of meetings for the city council regular meetings and the city council study session meetings.

**BACKGROUND:**

State law requires the city council approve a schedule of meetings for the 2020 calendar year. The schedule of meetings need to be filed with the city clerk before December 15, 2019.

**RECOMMENDATION:**

Staff recommends approval.

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**Attachments**

[2020 Schedule of City Council Meetings](#)

[2020 Schedule of City Council Study Session Meetings](#)

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**SAPULPA CITY COUNCIL**  
**CALENDAR YEAR 2020 SCHEDULE OF REGULAR MEETINGS**

**Meeting Location:** City Hall Council Chambers, 2nd Floor,  
425 East Dewey Avenue, Sapulpa, Oklahoma

**Meeting Time:** 7:00 o'clock P.M.

**Meeting Dates:** January 6  
January 21\*  
February 3  
February 17  
March 2  
March 16  
April 6  
April 20  
May 4  
May 18  
June 1  
June 15  
July 6  
July 20  
August 3  
August 17  
September 8\*  
September 21  
October 5  
October 19  
November 2  
November 16  
December 7  
December 21

Note: Due to holidays, those meeting dates shown with an asterisk (\*) have been scheduled for a Tuesday.

Approved by the City Council of Sapulpa, Oklahoma, on the \_\_\_\_ day of \_\_\_\_\_, 2019.

Received and filed in the Office of City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Shirley Burzio  
City Clerk

**SAPULPA CITY COUNCIL STUDY SESSION**

**CALENDAR YEAR 2020 SCHEDULE OF REGULAR MEETINGS**

**Meeting Location:** City Hall Second Floor Conference Room,  
425 East Dewey Avenue, Sapulpa, Oklahoma

**Meeting Time:** 5:30 o'clock P.M.

**Meeting Dates:** January 6  
January 21\*  
February 3  
February 17  
March 2  
March 16  
April 6  
April 20  
May 4  
May 18  
June 1  
June 15  
July 6  
July 20  
August 3  
August 17  
September 8\*  
September 21  
October 5  
October 19  
November 2  
November 16  
December 7  
December 21

Note: Due to holidays, those meeting dates shown with an asterisk (\*) have been scheduled for a Tuesday.

Approved by the City Council of Sapulpa, Oklahoma, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Received and filed in the Office of City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Shirley Burzio  
City Clerk



**AGENDA ITEM**

**Consent Agenda 7. F.**

**City Council Regular**

**Meeting Date:** December 16, 2019

**Submitted By:** Shirley Burzio, City Clerk

**Department:** City Clerk

**Presented By:** Shirley Burzio

---

**SUBJECT:**

Discussion and possible action regarding calendar year 2020 schedule of regular meetings for the Administration & Finance Committee, Public Works & Transportation Committee and Community & Economic Development Committee.

**BACKGROUND:**

State law requires the city council approve schedule of meetings for the calendar year. The 2020 schedule of meetings will need to be filed with the city clerk before December 15, 2019.

**RECOMMENDATION:**

Staff recommends approval.

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**Attachments**

Administration and Finance Committee

Community & Economic Development Committee

Public Works and Transportation Committee

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**ADMINISTRATION AND FINANCE COMMITTEE**

**CALENDAR YEAR 2020  
SCHEDULE OF REGULAR MEETINGS**

**Meeting Location:** City Hall Second Floor Conference Room,  
425 East Dewey Avenue, Sapulpa, Oklahoma

**Meeting Time:** 5:30 o'clock P.M.

**Meeting Dates:** March 9  
June 8  
September 14  
December 14

Approved by the City Council of Sapulpa, Oklahoma, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Received and filed in the Office of City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Shirley Burzio  
City Clerk

COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

CALENDAR YEAR 2020  
SCHEDULE OF REGULAR MEETINGS

**Meeting Location:** City Hall Second Floor Conference Room,  
425 East Dewey Avenue, Sapulpa, Oklahoma

**Meeting Time:** 5:30 o'clock P.M.

**Meeting Dates:** February 13  
May 14  
August 13  
November 12

Approved by the City Council of Sapulpa, Oklahoma, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Received and filed in the Office of City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Shirley Burzio  
City Clerk



**PUBLIC WORKS AND TRANSPORTATION COMMITTEE**

**CALENDAR YEAR 2020  
SCHEDULE OF REGULAR MEETINGS**

**Meeting Location:** City Hall Second Floor Conference Room,  
425 East Dewey Avenue, Sapulpa, Oklahoma

**Meeting Time:** 5:30 o'clock P.M.

**Meeting Dates:** January 27  
April 27  
July 27  
October 26

Approved by the City Council of Sapulpa, Oklahoma, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Received and filed in the Office of City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Shirley Burzio  
City Clerk



**AGENDA ITEM**

**Administration 10. A.**

**City Council Regular**

**Meeting Date:** December 16, 2019

**Submitted By:** Pam Vann, Finance Director

**Department:** Finance

**Presented By:** Pam Vann

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**SUBJECT:**

Discuss and consider a Resolution of the City of Sapulpa, Oklahoma amending the FY 2019-2020 Grants and Aid Fund annual budget by increasing revenues in the amount of \$141,426.00 and appropriations in the amount of \$153,883.00 to recognize grant revenue from the Federal Emergency Management Agency (FEMA) to be used for training.

**BACKGROUND:**

The City previously received a grant award from FEMA in the total amount of \$293,191.00 with a total cost match of \$29,319.00 for a total of \$322,510.00. These funds are for rescue and hazmat training for the fire department. This resolution is for the remaining funds of this grant which have not been previously recorded.

**RECOMMENDATION:**

Staff recommends approval of this resolution.

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**Attachments**

Grants & Aid Budget Resolution-FEMA (fire) Grant

Grants & Aid Budget Adjustment-FEMA (fire) Grant

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RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AMENDING THE FY 2019-2020 GRANTS AND AID FUND ANNUAL BUDGET BY INCREASING REVENUES IN THE AMOUNT OF \$141,426.00 AND APPROPRIATIONS IN THE AMOUNT OF \$153,883.00 TO RECOGNIZE GRANT REVENUE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) TO BE USED FOR TRAINING.

**WHEREAS**, the City of Sapulpa, Oklahoma received a grant award from FEMA in the total amount of \$293,191.00 with a required match of \$29,319.00 for a total cost of \$322,510.00; and

**WHEREAS**, the funds will be used for rescue and hazmat training including the costs of callback pay required; and

**WHEREAS**, partial funds for this training have been previously appropriated; and

**WHEREAS**, currently the costs of the remaining training are \$153,883.00 with the FEMA share of \$141,426.00; and

**WHEREAS**, the City has received donations for the City's match for both the rescue and hazmat training,

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Sapulpa, Oklahoma, that the following budget amendment be made:

**GRANTS AND AID FUND**

(Increase)	60-4385 Grant: FEMA (Fire)	<u>\$141,426.00</u>
	Total Revenues Increase:	\$141,426.00
(Increase)	60-585-108 Call-Back Pay	\$106,383.00
(Increase)	60-585-301 Training & Travel	<u>47,500.00</u>
	Total Appropriations Increase:	\$153,883.00

**PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA,**  
OKLAHOMA and signed by the Mayor this 16<sup>th</sup> of December 2019.

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Reg Green, Mayor

ATTEST:

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Shirley Burzio, City Clerk

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David Widdoes, City Attorney





## AGENDA ITEM

Administration 10. B.

### City Council Regular

**Meeting Date:** December 16, 2019

**Submitted For:** Steve Hardt, Public Works Director

**Submitted By:** Shirley Burzio, City Clerk

**Department:** Public Works

**Presented By:** Steve Hardt

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### SUBJECT:

Discussion and possible action regarding a Resolution of the City of Sapulpa, Oklahoma, concerning bridge inspection responsibility by local government for compliance with National Bridge Inspection Standards, Bridge Inspection Contracts for the period April 1, 2020, to March 31, 2022.

### BACKGROUND:

To comply with the National Bridge Inspection Standards and avoid federal-aid sanctions, all Local Governments must select an Oklahoma Department of Transportation (ODOT) approved engineer to perform bridge inspections every two years at no cost to the City. This selection may be made in one of the following four ways:

- 1) Select one of the Oklahoma Department of Transportation's pre-qualified engineering firms.
- 2) Elect to do bridge safety inspections with our own forces using inspection teams and an oversight engineer fully qualified as mandated by the National Bridge Inspection Standards.
- 3) Use the same consultant as Creek County.
- 4) Let the Oklahoma Department of Transportation make our selection.

### RECOMMENDATION:

Staff recommends the City select option #3 and use the same consultant as Creek County.

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Attachments

## Resolution Bridge Inspections

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RESOLUTION # \_\_\_\_\_

CONCERNING BRIDGE INSPECTION RESPONSIBILITY  
BY LOCAL GOVERNMENT FOR COMPLIANCE WITH  
NATIONAL BRIDGE INSPECTION STANDARDS  
Bridge Inspection Contracts for April 1, 2020 to March 31, 2022

WHEREAS, the City of Sapulpa has the responsibility of bridge maintenance and safety inspections.

WHEREAS, the City of Sapulpa has the following options:

- (1) Select one of ODOT's prequalified engineering firms.
- (2) Elect to do bridge safety inspections with your own forces using inspection teams and an oversight engineer *fully qualified* as mandated by the NBIS (National Bridge Inspection Standards).
- (3) Use the same consultant as Creek County.
- (4) Let ODOT make your selection.

Therefore, BE IT RESOLVED, by the City of Sapulpa that it is their desire to select option # 3 and choose

<u>Name</u>	Guy Engineering Services, inc
<u>Address</u>	6910 E. 14 <sup>th</sup> St. Tulsa, OK 74112

as the engineer responsible for city bridge inspections as approved by the Oklahoma Department of Transportation.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2019

BY \_\_\_\_\_  
Reg Green, Mayor

ATTEST: \_\_\_\_\_  
City Clerk





**AGENDA ITEM**

**Administration 10. C.**

**City Council Regular**

**Meeting Date:** December 16, 2019

**Submitted For:** David Widdoes, City Attorney

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Legal

**Presented By:** David Widdoes

---

**SUBJECT:**

Discussion and possible action regarding a Resolution Directing Filing and Notification of the Publication of the Sapulpa City Code.

**BACKGROUND:**

This Resolution directs staff to prepare and publish the Sapulpa City Code as required by 11 O.S. §§14-107(A) and 14-108.

**RECOMMENDATION:**

Staff recommends Council approve the Resolution and authorize the Mayor to execute same.

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**Attachments**

Resolution

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RESOLUTION NO. \_\_\_\_\_

A RESOLUTION DIRECTING FILING AND NOTIFICATION OF THE PUBLICATION OF THE SAPULPA CITY CODE.

WHEREAS, the City Council of the City of Sapulpa, Oklahoma has directed its City Attorney to prepare the Sapulpa City Code containing all ordinances adopted by the City to July 1, 2019; and

WHEREAS, the City is required to publish its code of compiled penal ordinances and to deposit a copy of the code with the county law library pursuant to Sections 14-109 and 14-110 of Title 11 of the Oklahoma Statutes; and

WHEREAS, the City is required to adopt a resolution notifying the public of the publication of its code pursuant to Section 14-110 of Title 11 of the Oklahoma Statutes and to file a copy of the resolution in the office of the county clerk; and

WHEREAS, the City is required, pursuant to Sections 14-107 (A) and 14-108 of Title 11 of the Oklahoma Statutes, to make legal publication by publishing the titles and a condensed gist or summary thereof of the code;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE City OF SAPULPA:

The public is hereby notified of the publication of the Sapulpa City Code and that copies of the code are available for review in the office of the City Clerk; and

That the code consists of (17) seventeen titles, listed hereinafter:

1. General Provisions;
2. Administration and Government;
3. Alcoholic Beverages;
4. Animals;
5. Building Regulations and Codes;
6. Court;
7. Finance and Taxation;
8. Health and Sanitation;
9. Licensing and Business Regulations;
10. Offenses and Crimes;

- 11. Parks, Recreation and Cultural Affairs;
- 12. Planning, Zoning and Development;
- 13. Public Safety;
- 14. Streets and Public Works;
- 15. Traffic and Vehicles;
- 16. Transportation; and
- 17. Utilities.
- 18. Appendices.

That the City Clerk shall cause to be filed one copy of this resolution with the office of the County Clerk of Creek County and the County Clerk of Tulsa County; and

That the City Clerk shall cause one copy of this resolution and one copy of the code to be filed with the Law Library of Creek County and the Tulsa County Law Library; and

That the Clerk shall keep at least one copy of the Sapulpa City Code in the office of the City Clerk for public use, inspection, and examination.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by the City Council of the City of Sapulpa, Oklahoma.

\_\_\_\_\_  
Reg Green, Mayor

ATTEST: (Seal)

APPROVED AS TO FORM:

\_\_\_\_\_  
Shirley Burzio, City Clerk

\_\_\_\_\_  
David R. Widdoes, City Attorney



**AGENDA ITEM**

**Administration 10. D.**

**City Council Regular**

**Meeting Date:** December 16, 2019

**Submitted For:** David Widdoes, City Attorney

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Legal

**Presented By:** David Widdoes

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**SUBJECT:**

Discussion and possible action regarding Addendum 2 to Lease Agreement with Glass Design, Inc. for the property located at 8810 West 100th Street South, Sapulpa, Oklahoma.

**BACKGROUND:**

On February 8, 2018, the City of Sapulpa took possession of the property and 3 structures located 8810 W 100th Street S, Sapulpa, Oklahoma. One of the structures currently houses the new animal shelter for the City. The other two structures on the property are to be utilized as the public works complex for the City. Work on the remaining 2 structures is set to commence after the end of the current fiscal year.

The proposed amendment to the current lease agreement with Glass Design will allow the tenant to remain at the location through June 2020.

**RECOMMENDATION:**

Staff recommends Council approve the Addendum 2 to Lease Agreement as agreed and authorize Mayor to execute same.

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**Attachments**

Addendum 2 to Lease Agreement

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**ADDENDUM II to**

**LEASE AGREEMENT WITH GLASS DESIGN, INC.**

THIS SECOND ADDENDUM agreement, made and entered into this \_\_\_\_\_ day of December 2019, by and between the City of Sapulpa, Oklahoma, municipal corporation (“Landlord”) and Glass Design Inc. (“Tenant”):

**WHEREAS**, the Landlord and Tenant have entered into a written Lease Agreement dated March 5, 2018, for the use of certain real property with a street address of 8810 W. 100<sup>th</sup> Street, Sapulpa, Oklahoma 74066 (“Lease” or “Lease Agreement”); and

**WHEREAS**, the term of the Lease was extended by written Addendum and is set to expire at midnight on December 31, 2019; and

**WHEREAS**, Landlord and Tenant have agreed to extend the Lease as provided for by the written provisions of this agreement.

NOW THEREFORE, in consideration of the mutual terms, covenants and conditions hereinafter set forth, the parties agree as follows:

1. The Term of the Lease is extended for an additional six (6) month period and shall expire at midnight on the last day of June, 2020 (“Extended Term”).
2. Tenant shall pay Rent of \$3,000.00 in advance on the first day of each month of the Extended Term.
3. All other terms and conditions of the Lease Agreement remain in full force and effect and are otherwise unaffected by this addendum.

IN WITNESS WHEREOF, the parties have caused this Addendum agreement to be executed the day and year above written.

LANDLORD – CITY OF SAPULPA

\_\_\_\_\_  
Reg Green, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

TENANT – GLASS DESIGN, INC

\_\_\_\_\_  
Roger Weilacher, President



**AGENDA ITEM**

**Administration 10. E.**

**City Council Regular**

**Meeting Date:** December 16, 2019

**Submitted For:** Steve Hardt, Public Works Director

**Submitted By:** Shirley Burzio, City Clerk

**Department:** Public Works

**Presented By:** Steve Hardt

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**SUBJECT:**

Discussion and possible action regarding an agreement and Work Order No. 1 with McClelland Consulting Engineers, Inc., for on-call engineering services.

**BACKGROUND:**

This contract provides the city with additional options for engineering services. There is currently no work to be assigned.

**RECOMMENDATION:**

Staff recommends approval.

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**Attachments**

[contract.McClelland Consulting Engineering, Inc.](#)

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**AGREEMENT TO FURNISH ENGINEERING SERVICES  
TO THE CITY OF SAPULPA**

This Agreement made this 22nd day of Nov, 2019, between the firm of McClelland Consulting Engineers, Inc., hereinafter referred to as the ENGINEER, and the City of Sapulpa, Oklahoma, hereinafter referred to as the OWNER, wherein the ENGINEER agrees to provide certain services as defined in Article 1 and for the consideration in Article 2 herein.

ARTICLE 1

The OWNER has selected the ENGINEER to assist with certain Engineering Services and may select the ENGINEER for future services.

These services, when requested by the OWNER, will be described in specific Work Orders which become a part of this agreement upon execution. The ENGINEER agrees to perform the services described in the Work Orders after execution by both parties to the Agreement.

ARTICLE 2

The compensation for services to be provided will be negotiated and specified in each Work Order.

ARTICLE 3

Payment to the ENGINEER for services provided as described in Article 1 is to be made within 30 days after date of billing. The amount due will be for services rendered during the previous month based on the percentage of completion or actual costs, as appropriate.

ARTICLE 4

It is further mutually agreed by the parties hereto:

- 4.1 That the OWNER will designate a single representative to direct and coordinate the ENGINEER's efforts and who will be the only source of instructions to the ENGINEER and who shall have the authority to interpret the OWNER's policy as necessary to maintain the ENGINEER's work schedule, administer the Agreement, and certify the ENGINEER's payment requests.

- 4.2 That the OWNER shall make available to the ENGINEER all technical data in the OWNER's possession, including laboratory tests, maps, surveys, borings, and other information required by the ENGINEER and relating to ENGINEER's work.
- 4.3 That the OWNER will provide staff assistance in locating utilities & appurtenances and will uncover utilities (such as manholes) as necessary to provide access.
- 4.4 That the estimates of cost for the Project provided for herein are to be prepared by the ENGINEER through exercise of his experience and judgement in applying presently available cost data, but it is recognized that the ENGINEER has no control over cost of labor and materials conditions, so that he cannot warrant that the Project construction cost will not vary from his cost estimate.
- 4.5 It is anticipated that most of the work orders will be completed on a Lump Sum basis, percent of construction cost, or standard hourly rate plus direct expense basis. However, for work completed on cost reimbursement plus direct expense basis will be calculated as follows: That the ENGINEER'S Salary Overheads are defined as a percentage of wages or salaries of employees working and premiums measured by or applicable at the time of performance to such wages or salaries, such as but not limited to, Worker's Compensation Insurance, Social Security, State and Federal Unemployment Insurance, medical-hospital insurance, pension plan costs, and pro rata allowances for vacation, sick pay, and holiday pay. Profit is to be 15% of cost. The overall multiplier is 3.3 x direct labor.

That the ENGINEER's direct expenses are defined as the costs incurred on or directly for the Project, other than the Salary and General Overhead Costs, as defined hereinbefore. Such direct expenses shall be computed on the basis of actual purchase price for items obtained from commercial sources and on the basis of usual commercial charges for items provided by the ENGINEER.

Direct expenses shall include, but not be limited to, necessary transportation costs, including mileage at the ENGINEER's current rate per mile when the ENGINEER's own automobiles are used; meals and lodging; laboratory tests and analyses; computer services; word processing services; telephone; and printing and binding charges, and subconsultant charges.

- 4.6 That if payment of the amount due as prescribed in Article 2, or any portion thereof, is not made within the period specified in Article 3, interest on the unpaid balance thereof will accrue at the rate of 10 percent per annum and become due and payable at the time said overdue payments are made.
- 4.7 That the ENGINEER shall maintain a level of competency presently maintained by other practicing professional engineers in the same type of work for the professional and technical soundness and accuracy of all designs, drawings, specifications, and other work and materials furnished under this Agreement.



- 4.8 That either party may terminate this Agreement at any time by a notice in writing to the other party. If the Agreement is terminated as provided herein, the ENGINEER will be paid for services actually performed; the amount of said payment shall bear the same ratio to the total compensation specified as the services actually performed bear to the total services of the ENGINEER, less payments of compensation previously made.
- 4.9 That the OWNER may, from time to time, request changes in the scope of the services of the ENGINEER to be performed hereunder. Such changes, including any increase or decrease in the amount of the ENGINEER's compensation, which are mutually agreed upon by and between the OWNER and the ENGINEER, shall be incorporated in written amendments to this Agreement, and will be paid in accordance with paragraph 4.5 above.
- 4.10 That unless otherwise stated in a Work Order the OWNER shall pay for all costs of publishing advertisements for bids; for obtaining drawing reviews, permits, and licenses that may be required by local, state, or federal authorities; and shall pay for and secure the necessary land, easements, and rights-of-way as described by the ENGINEER or local surveyor.
- 4.11 That all claims, counter-claims, disputes and other matters in question between the OWNER and the ENGINEER arising out of or relating to this Agreement or in the breach thereof, will be decided by binding arbitration only if both parties hereto specifically agree to the use of arbitration in regard to the individual matter in dispute. The total liability, in the aggregate, of ENGINEER and ENGINEER'S Officers, Directors, Employees, Agents and Independent Professional Associates and Consultants, and any of them to OWNER and anyone claiming by, through or under OWNER, for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to ENGINEER'S services, the project or this agreement from any cause or causes whatsoever, including but not limited to the negligence, errors, omissions, strict liability or breach of contract of ENGINEER or ENGINEER'S Officers, Directors, Employees, Agents or Independent Professional Associates or Consultants, or any of them, shall not exceed the total errors and omissions insurance coverage of \$1,000,000.
- 4.12 That, in the event of any legal or other controversy requiring the services of the ENGINEER in providing expert testimony in connection with the Project, except suits or claims by third parties against the OWNER arising out of errors or omissions of the ENGINEER, the OWNER shall pay the ENGINEER for services rendered in regard to such legal or other controversy on a basis to be negotiated.

That the OWNER will pay the ENGINEER for labor and expenses incurred in satisfying the requirements and assisting in any audit required by the OWNER or any of their duly authorized representatives. The basis of payment will be specified in an Amendment to this Agreement.

4.13 That visits to a construction site and observations made by the ENGINEER as part of his services shall not relieve the construction contractor(s) of his obligation to conduct comprehensive inspections of this work sufficient to ensure conformance with the intent of the Contract Documents, and shall not relieve the construction contractor(s) of his responsibility for all construction means, methods, techniques, sequences, and procedures necessary for coordinating and completing all work under the construction contract(s) and for all safety precautions incidental thereto. Such visits by the ENGINEER are not to be construed as part of the observation duties of on-site observation personnel.

4.14 That the ENGINEER shall provide on-site observation personnel as required if directed by Work Order, and will make reasonable efforts to guard the OWNER against defects and deficiencies in the work of the contractor(s) and to help determine if the construction contract(s) has been fulfilled.

Their day-to-day observation will not, however, cause the ENGINEER to be responsible for those duties and responsibilities which belong to the construction contractor(s) and which include, but are not limited to, full responsibility for the techniques and sequences of construction and the safety precautions incidental thereto, and for performing the construction work in accordance with Contract Documents.

4.15 That the ENGINEER has the right to subcontract services; however, the OWNER has the right to approve subcontractors who perform work on the Project in excess of \$10,000.

4.16 All Tracings, Specifications, and computer disks prepared or furnished by ENGINEER (and ENGINEER'S independent professional associates and consultants) pursuant to this Agreement are instruments of service in respect of the Project and ENGINEER shall retain an ownership and property interest therein whether or not the Project is completed. OWNER may make at his cost and retain copies for information and reference in connection with the use and occupancy of the Project by OWNER and others; however, such documents are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER'S sole risk and without liability or legal exposure to ENGINEER, or to ENGINEER'S independent professional associates or consultants, and OWNER shall indemnify and hold harmless ENGINEER and ENGINEER'S independent professional associates and consultants from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

4.17 That this Agreement is to be binding on the heirs, successors, and assigns of the parties hereto and is not to be assigned by either party without first obtaining the written consent of the other.

ARTICLE 5

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same in triplicate.

FOR THE CITY OF SAPULPA

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

FOR McCLELLAND CONSULTING ENGINEERS, INC.

By: Byron Hicks

Byron Hicks, Chairman/CEO

Dated this 22 day of November, 2019

ATTEST:

By: Janet R. Colton

**WORK ORDER NO. 1  
ON-CALL ENGINEERING SERVICES  
FOR  
MISCELLANEOUS REPORTS, STUDIES, DESIGNS, MEETINGS AND OTHER RELATED ITEMS AS REQUIRED  
BY THE CITY OF SAPULPA, OKLAHOMA**

This Work Order amends Articles 1,2, and 5 of the Basic Agreement executed the 22nd day of November, 2019, between McClelland Consulting Engineers, Inc., hereinafter referred to as the ENGINEER and the City of Sapulpa, Oklahoma, hereinafter referred to as the OWNER on this the 22<sup>nd</sup> day of November, 2019.

**ARTICLE 1**

The OWNER from time to time may require miscellaneous engineering services. These services may include, but are not limited to report preparation, assistance with design review for the planning department, cost estimating, miscellaneous designs regarding streets, stormwater, water utilities, wastewater utilities, etc., stormwater hydraulic studies, meetings, surveys, general consultation, etc.

**Task No.1 – Engineering Services**

The ENGINEER will assist the OWNER by providing the above described services and others as requested.

**ARTICLE 2**

**Task No.1 – Engineering Services**

Compensation for services described in Task No.1 shall be on an hourly rate plus direct expense basis. The hourly rates shall be those that are currently in use at the time the service is provided.

**ARTICLE 5**

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same in duplicate.

FOR THE CITY OF SAPULPA, OKLAHOMA

By: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Attest:

\_\_\_\_\_

FOR McCLELLAND CONSULTING ENGINEERS, INC.

By: Ray Hill

Dated this 22 day of November, 2019

Attest:

[Signature]



2019

McCLELLAND CONSULTING ENGINEERS, INC.

\*STANDARD HOURLY RATES

As of January 1, 2019

<b>Chief Draftsman</b>	<b>\$95 - \$110</b>
<b>Clerical</b>	<b>\$45 - \$75</b>
<b>Construction Observer</b>	<b>\$70 - \$130</b>
<b>Draftsman</b>	<b>\$65 - \$95</b>
<b>Environmental Scientist/Designer</b>	<b>\$105 - \$120</b>
<b>Geotech Engineer</b>	<b>\$85 - \$150</b>
<b>HR/Payroll Admin</b>	<b>\$75-\$100</b>
<b>Landscape Architect</b>	<b>\$90 - \$130</b>
<b>Media Specialist</b>	<b>\$80 - \$100</b>
<b>Principal</b>	<b>\$160 - \$230</b>
<b>Project Accountant</b>	<b>\$70 - \$145</b>
<b>Project Designer</b>	<b>\$70 - \$140</b>
<b>Project Engineer</b>	<b>\$120 - \$175</b>
<b>Project Manager</b>	<b>\$120 - \$200</b>
<b>Registered Land Surveyor</b>	<b>\$95 - \$140</b>
<b>Soils Lab Technician</b>	<b>\$50 - \$95</b>
<b>Specification Writer</b>	<b>\$50 - \$75</b>
<b>Sr. Project Manager</b>	<b>\$140 - \$240</b>
<b>Survey (2 man or Robotic) Crew</b>	<b>\$115 - \$160</b>
<b>Survey (3 man) Crew</b>	<b>\$135 - \$180</b>
<b>Survey Field (1 Man or Rodman)</b>	<b>\$45 - \$95</b>
<b>Survey GPS</b>	<b>\$75 - \$130</b>
<b>Survey Technician</b>	<b>\$65 - \$95</b>
<b>Water Lab Supervisor</b>	<b>\$70 - \$90</b>
<b>Expenses</b>	<b>@ Cost</b>
<b>Mileage</b>	<b>.58/mi</b>

*\* Standard Hourly Rates may be adjusted annually in accordance with the normal salary review practices of McClelland Consulting Engineers.*



**Informational Items 12. A.**

**City Council Regular**

**Meeting Date:** December 16, 2019

**Submitted By:** Amy Hoehner, Legal Assistant

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**SUBJECT:**

Status Report from Tetra Tech regarding various City and SMA projects.

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**Attachments**

Status Report

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**STATUS****O = Operations****P = Planning****E = Engineering Design****C = Construction**

**TETRA TECH, INC.**  
**PROJECT STATUS REPORT**  
**SAPULPA, OKLAHOMA**  
**DECEMBER 2, 2019**

PROJECT		TETRA TECH CONTACT	STATUS	FUNDING	COMMENTS	RECOMMENDED ACTION
1.	Water Atlas Creation	Ryan Mittasch, P.E.	P		Tetra Tech is waiting for atlas markups from city staff to document facilities that were not in the plans previously provided.	City to review draft atlas and provide updated information to Tetra Tech for data entry.
2.	N02-N04 Lift Station, Force Main, and Gravity	Ryan Mittasch, P.E.	E		Construction is ongoing.	None.
3.	SeneGence/Westside Sewer Plan	Ryan Mittasch, P.E.	E		Preliminary design of revised alignment underway.	None.
4.	Sapulpa Fire Training Facility Waterline	Ryan Mittasch, P.E.	E		Construction has begun.	None.
5.	Hobson Street Study	Ryan Mittasch, P.E.	P		Study completed.	Budget for realignment and Boyd Place circle improvements.
6.	Frankoma Road Sanitary Sewer Extension	Ryan Mittasch, P.E.	P		Design is complete. Easement acquisition underway and BNSF crossing permitting initiated.	None.