

**SAPULPA CITY COUNCIL MEETING**

CITY HALL - 425 EAST DEWEY AVENUE

COUNCIL CHAMBERS, 2ND FLOOR

7:00 P.M., MONDAY, MAY 6, 2019

Notice is hereby given that the Mayor and City Council of the City of Sapulpa, Oklahoma, will meet in regular session at 7:00 p.m. on the 6th day of May, 2019, in the Council Chambers, Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma, with the agenda for said meeting as follows:

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting. A **Sign in Sheet** is located at the back of the room. Those wishing to address the City Council are to sign in prior to the start of the meeting and identify the item(s) they wish to address. Comments concerning items scheduled on the Agenda will be heard immediately following the presentation by staff or petitioner. Comments concerning items not scheduled on the Agenda will only be heard under the Public Comments section. The City Council will not act on any matter discussed in the Public Comments section and will act on the Item on the Agenda after all comments have been heard.

**Please come to the podium when the Mayor calls your name.**

**- AGENDA -**

1. **CALL TO ORDER.**
2. **INVOCATION.**
3. **PLEDGE OF ALLEGIANCE.**
4. **ROLL CALL.**
5. **MINUTES.**
  - A. Consider approving the minutes of the April 15, 2019, regular City Council meeting.
6. **APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**
7. **CONSENT ITEMS:** All matters under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.
  - A. Consider approving Claims in the amount of \$587,184.57.
  - B. Consider approving Prepaid Claims in the amount of \$26,689.46

- C. Consider acknowledging the Purchase, Sale, and Closing of Real Estate transaction with DGB-81, LLC for 65 acres m/l at the Northwest corner of 81st street and Frankoma Road in the amount of \$650,000.00, and ratifying all documents executed at said closing.

**8. PUBLIC HEARINGS.**

**9. COMMUNITY DEVELOPMENT.**

- A. Discussion and possible action regarding an Ordinance amending the Zoning Ordinance of the City of Sapulpa; Changing the Zone and District of property located East of the Southeast corner of West 57th Street South and West Skelly Road (4560 West 57th Street South.), City of Sapulpa, Tulsa County, State of Oklahoma, from RS-3 (Residential Single Family High Density) to IL (Industrial Light Manufacturing), per SAZ-952; and directing the City Clerk to show each change upon the Official Zoning Map; Repealing all Ordinance or parts of Ordinances in conflict herewith providing for severability and declaring an emergency.
- B. Discussion and possible action regarding the application by Lisa Morgan and Jonathon Powdrill, Oklahoma Medibles, for a Specific Use Permit, SUP-035, to allow Commercial Medicinal Marijuana Processing located at 805 East Hobson Avenue, Ste A, Sapulpa, Oklahoma.

**10. ADMINISTRATION.**

- A. Consider declaring Seat 1 Ward 1 of the City Council vacant and entertain nominations to fill the position for its remaining unexpired term.
- B. Consider declaring Seat 2 Ward 5 of the City Council vacant and entertain nominations to fill the position for its remaining unexpired term.
- C. Discussion and possible action regarding Approval of an Ordinance of the City of Sapulpa, Oklahoma, Amending the Zoning Code to the Sapulpa City Code, Appendix H, Article 1, to Provide for a City Planning Commission; Repealing All Ordinances or Parts of Ordinances in Conflict with this Ordinance; and Providing That If Any Part or Parts of this Ordinance Are Held Invalid or Ineffective, the Remaining Portions Shall Not Be Affected; Providing an Effective Date and Declaring an Emergency.
- D. Discussion and possible action regarding extension of Contract #246826 with Tulsa County Board of Commissioners for using Tulsa County Urban County CDBG Funds for the Dewey Avenue Drainage Improvements Project.

- E. Discuss and consider a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2018/2019 General Obligation Bond Construction Fund budget by increasing revenues and appropriations in the amount of \$649,750.00 to recognize revenue from the sale of City owned property to provide funding for additional costs associated with the Youth Sports Complex Project
11. **NEW BUSINESS.** (Items that were not known about at the time of posting the agenda.)
12. **INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.**
13. **PUBLIC COMMENTS.** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.  
*Please come to the podium when the Mayor calls your name and keep your comments as brief as possible.*
14. **EXECUTIVE SESSION.**
15. **ADJOURNMENT.**

Posted this 3rd day of May, 2019 at or before 5:00 p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: *Mikaila Stepp*

Title: *Administrative Assistant*



**AGENDA ITEM**

**City Council Regular**

**5.A.**

**Meeting Date:** May 6, 2019

**Submitted By:** Shirley Burzio, City Clerk

**Department:** City Clerk

**Presented By:**

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**SUBJECT:**

Consider approving the minutes of the April 15, 2019, regular City Council meeting.

**BACKGROUND:**

**RECOMMENDATION:**

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**Attachments**

[minutes.04-15-2019 city](#)

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**CITY OF SAPULPA, OKLAHOMA**  
**COUNCIL PROCEEDINGS**  
Meeting of April 15, 2019

The City Council of Sapulpa, Oklahoma, met in regular session Monday, April 15, 2019, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Reg Green, Mayor  
Louis Martin, Jr., Vice-Mayor  
John Anderson, Councilor  
Marty Cummins, Councilor  
Carla Gunn, Councilor  
Craig Henderson, Councilor

Absent: Bruce Bledsoe, City Councilor  
Wes Galloway, Councilor  
Hugo Naifeh, Councilor  
Carla Stinnett, Councilor

Staff Present: Joan Riley, City Manager; Pam Vann, City Treasurer / Finance Director; Shirley Burzio, City Clerk; Nikke Howard, Urban Development Director

**1. INVOCATION.**

The invocation was given by Pastor Jimmy Sill, Crosspointe Assembly of God Church.

**2. PLEDGE OF ALLEGIANCE.**

Mayor Reg Green led the "Pledge of Allegiance."

**3. MINUTES AND CONSENT ITEMS.**

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the following items of business:

- A.** Approve the minutes of the April 1, 2019, regular City Council meeting;
- B.** Approve claims in the amount of \$1,645,430.88;
- C.** Approve the facility use agreement with Sapulpa Adult Church Softball Association.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson,  
Marty Cummins, Carla Gunn, Craig Henderson

MOTION CARRIED

**4. COMMUNITY DEVELOPMENT.**

- A.** Motion was made by Councilor Craig Henderson, seconded by Vice-Mayor Louis Martin, to approve the application submitted by John Sears, Fuego Premium Extracts, LLC, for a Specific Use Permit, SUP-030, to allow commercial medical marijuana processing located at 14920 West Highway 66, Sapulpa, Oklahoma.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson,  
Marty Cummins, Carla Gunn, Craig Henderson

MOTION CARRIED

**5. PUBLIC COMMENTS.**

There were no comments made to the council.

**6. ADJOURNMENT.**

There being no further business to consider, motion was made by Councilor Craig Henderson, seconded by Councilor John Anderson, to adjourn the meeting.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson,  
Marty Cummins, Carla Gunn, Craig Henderson

MOTION CARRIED

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Mayor

Attest:

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City Clerk



**Consent Agenda 7.A.**

**City Council Regular**

**Meeting Date:** May 6, 2019

**Submitted By:** Amber Fisher, Accounts Payable Clerk

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**SUBJECT:**

Consider approving Claims in the amount of \$587,184.57.

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**Attachments**

Claims List 5-6-19

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FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126215	99-10144	JULIAN BRIAN STEPHENS	SITY HALL REMODLE	5/2019	759	10,772.50
125519	99-10159	LAWRENCE COUNTY NEWSPAPERS,	LEGAL PUBLICATIONS	4/2019	20718	222.75
123339	99-10160	MERRIFIELD OFFICE SOLUTIONS	SUGGESTION BOX & PAD	4/2019	0168834-001	46.99
125803	99-10160	MERRIFIELD OFFICE SOLUTIONS	JANITORIAL SUPPLIES	4/2019	0169244-001	66.98
125803	99-10160	MERRIFIELD OFFICE SOLUTIONS	JANITORIAL SUPPLIES	5/2019	0169889-001	42.39
126108	99-10160	MERRIFIELD OFFICE SOLUTIONS	OFFICE CHAIR	5/2019	0168936-001	181.00
126124	99-10160	MERRIFIELD OFFICE SOLUTIONS	DRAFTING CHAIR	4/2019	0168448-001	139.99
126576	99-10160	MERRIFIELD OFFICE SOLUTIONS	PART TIME PAY CONTRACTS	4/2019	0168450-001	225.00
126581	99-10160	MERRIFIELD OFFICE SOLUTIONS	CHAIRS	5/2019	0169711-001	262.48
126613	99-10160	MERRIFIELD OFFICE SOLUTIONS	OFFICE/JANITORIAL SUPPL	4/2019	0169482-001	158.81
124757	99-10194	HOLLON FIRE PROTECTION, LLC	REFILL OF EXTINGUISHERS	4/2019	12845	270.99
126085	99-10240	VIEVU LLC	BODY CAMERA	4/2019	32806	318.00
126603	99-10317	HOWARD DC III, LLC	A/C REPAIRS	4/2019	335483	1,606.34
126606	99-10317	HOWARD DC III, LLC	CHECK ENGINE LIGHT ON	4/2019	335307	734.12
126057	99-10318	SAMS OFF ROAD LLC	WINCH CABLE/BRUSH 2	4/2019	5065	189.00
126054	99-10325	CARDIAC SCIENCE CORPORATION	AED PADS	5/2019	7354881	405.60
126358	99-10434	DAVIS, KENDRIC	MEAL REIMBURSEMENT	4/2019	4/15-17/19 126358	48.00
126340	99-10454	MARSHALL, ADAM	MEAL REIMBURSEMENTS	4/2019	4/10-12/19 126340	96.00
126075	99-10458	YOUNG, MARCIE	MEAL REIMBURSEMENT	4/2019	4/15-17/19 126075	42.00
125894	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	4/2019	2027343-0	95.70
126369	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	4/2019	2027777-0	427.00
125785	99-10556	NOAH, JON	MEAL REIMBURSEMENT	4/2019	4/11/19 125785	14.00
126220	99-10586	CHRISTIAN IRRIGATION INC	REPLACE CONTROL UNIT	4/2019	622	130.00
126356	99-10613	GORFAM MARKETING INC	SIX SHIRTS	4/2019	61528	117.00
125792	99-10622	BYRNES, CADY	MEAL REIMBURSEMENT	4/2019	4/9/19 125792	14.00
126176	99-10655	LORI'S SWEET SINSATIONS	STUDY SESSION MEAL	4/2019	77	75.00
125786	99-10672	PATTON, JACOB	MEAL REIMBURSEMENT	4/2019	4/11/19 125786	14.00
125521	99-10688	SOONER HOSPITALITY dba HOLI	HOTEL FOR CONFERENCE	4/2019	8819 4/12/19	94.00
123952	99-10695	ADVANCED COPIER SYSTEMS LLC	COPIER MAINTENANCE	4/2019	IN4918	2,448.30
126408	99-10708	STEPHENS, MARK	TESTING REIMBURSEMENT	4/2019	100695208	209.00
126434	99-10753	CHARLIE'S TEE'S	T-SHIRTS & HOODIES	4/2019	4/16/19 126434	210.15
126076	99-10799	STEVE A CARANO	SEMINAR FEE	4/2019	J PATTON 3/29/19	50.00
126178	99-10812	TAKKT AMERICA HOLDING INC	PARTITION/ADMIN AREA	4/2019	CV961798-TDQ	884.00
123489	99-141	LOCKE SUPPLY CO.	MISC PARTS-STATION REPAIR	4/2019	36936659-00	208.50
126354	99-141	LOCKE SUPPLY CO.	LIGHT BALLAST	4/2019	37036839-00	19.57
123239	99-161	CREEK COUNTY RURAL WATER	#412 MONTHS SEWER STATION 4	5/2019	741 3/26-4/26/19	91.00
125882	99-175	STANDARD DISTRIBUTING INC	84 CASES OF WATER	4/2019	364877	255.00
126074	99-265	RABY PLUMBING, INC.	PUMP REPAIR	4/2019	26508	187.50
126102	99-265	RABY PLUMBING, INC.	TOILET REPAIRS	4/2019	26371	367.56
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	4,452.53
125898	99-3707	O'REILLY AUTOMOTIVE INC	OIL, BATTERIES, BRAKES	4/2019	153-165137	52.44
125898	99-3707	O'REILLY AUTOMOTIVE INC	OIL, BATTERIES, BRAKES	5/2019	153-166448	451.60
126425	99-3707	O'REILLY AUTOMOTIVE INC	LIFTERS, HEAD GASKET	4/2019	153-164071	637.49
126432	99-3707	O'REILLY AUTOMOTIVE INC	TIRE & WHEEL CART	4/2019	153-162795	98.28
126438	99-3707	O'REILLY AUTOMOTIVE INC	BRAKE ROTORS & PADS	4/2019	153-162927	172.43
126442	99-3707	O'REILLY AUTOMOTIVE INC	OIL/AIR/CABIN FILTERS	4/2019	153-163887	61.40
126443	99-3707	O'REILLY AUTOMOTIVE INC	OIL FILTERS	5/2019	153-165036	84.23
123581	99-3797	OCCUPATIONAL HEALTH CENTER	PRE-PLACE PHYSICAL/TESTIN	4/2019	256339312	506.00
123266	99-3822	TYLER TECHNOLOGIES, INC	ONLINE CREDIT CARD FEES	4/2019	025-257020	125.00
126676	99-3822	TYLER TECHNOLOGIES, INC	PRINTER MAINT/METER APP	4/2019	025-250892	2,303.30



FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126579	99-3842	BURZIO, SHIRLEY	PICTURE FRAME	4/2019	4/22/19 126579	12.47
125817	99-39	WAL-MART	DUCT TAPE, PAINT, ETC.	4/2019	001066 4/1/19	119.00
125876	99-39	WAL-MART	JANITORIAL SUPPLIES	4/2019	026147 3/26/19	112.96
125877	99-39	WAL-MART	EQUIPMENT MAINT	4/2019	026147A 3/26/19	66.42
125878	99-39	WAL-MART	OFFICE SUPPLIES	4/2019	027777 3/27/19	25.48
126120	99-39	WAL-MART	2 WIRELESS KEYBOARDS	4/2019	011413 4/11/19	195.11
126343	99-39	WAL-MART	OFFICE SUPPLIES	4/2019	012056 4/12/19	41.26
126344	99-39	WAL-MART	JANITORIAL SUPPLIES	4/2019	012056A 4/12/19	76.11
126346	99-39	WAL-MART	BLEACH/CAT LITTER	4/2019	012056B 4/12/19	14.70
126349	99-39	WAL-MART	BATTERIES/SAFETY MASKS	4/2019	012056C 4/12/19	62.84
126351	99-39	WAL-MART	PRINTING SUPPLIES	4/2019	012056D 4/12/19	113.38
126352	99-39	WAL-MART	BLDG/VEHICLE MAINT	4/2019	012056E 4/12/19	10.91
126334	99-3912	REED, MIKE	MEALS/VALET PARKING	4/2019	4/23-26/19 126334	27.00
123966A	99-4047	SHOW, INC.	LAWN CLEAN-UP	4/2019	20033	40.00
124485	99-4047	SHOW, INC.	TRASH CLEAN UP	4/2019	20034	20.00
123775	99-4269	CREEK COUNTY RURAL WTR #3	WATER FEES-GUN RANGE	5/2019	33975 3/18-4/22/19	24.00
125771	99-4295	HENSON, BRETT	MEAL REIMBURSEMENT	4/2019	4/17/19 125771	14.00
125949	99-4455	UNITED PARCEL SERVICE	POSTAGE	4/2019	0000Y7091R149 4/6	6.90
123433A	99-4690	TOTAL RADIO, INC	SIREN SRVC AGREEMENT	5/2019	80001158	588.00
126069	99-4690	TOTAL RADIO, INC	HAND HELD RADIO REPAIRS	4/2019	102006265-1	470.00
125177	99-4875	GLENN, ROBERT	MEAL REIMBURSEMENT	4/2019	4/15/19 125177	14.00
126333	99-5097	NOE, JAMIE	MEAL REIMBURSEMENT	4/2019	4/23-26/19 126333	27.00
126575	99-5388	OFFICE DEPOT 25022426	MOBILE FILE CART	4/2019	302861383001	129.99
126348	99-5391	ANIMAL CARE EQUIP & SERVICE	MUZZLES	4/2019	70642	163.54
126350	99-5391	ANIMAL CARE EQUIP & SERVICE	BED/TRAP COVER/SHPG	4/2019	70642A	194.83
126080	99-6024	GLOCK PROFESSIONAL, INC.	SEMINAR FEE	4/2019	TRP/100122443	250.00
126090	99-6024	GLOCK PROFESSIONAL, INC.	SEMINAR FEE	4/2019	TRP/100123188	250.00
123697	99-6457	CRAWFORD & ASSOCIATES, PC	CONSULT/ADVISE SERIES	4/2019	12403	1,445.38
125520	99-6465	WIDDOES, DAVID	MEALS/MIL REIMBURSEMENT	4/2019	4/11-12/19 125520	167.28
124110	99-6477	WEST PUBLISHING CORPORATION	WESTLAW SUBSCRIPTION	4/2019	840106400	12.60
123447	99-6575	STATE OF OKLAHOMA	OLETS MONTHLY FEE	4/2019	31-1900316	350.00
126070	99-6628	CDW GOVERNMENT, INC.	THREE BATTERY BACKUPS	4/2019	RWZ2434	244.47
126217	99-68	A & M ELECTRIC, INC	ELECTRIC FOR REMODEL	5/2019	6524	710.00
126370	99-68	A & M ELECTRIC, INC	LED LIGHTS IN LOBBY	4/2019	6493	455.00
126338	99-7011	LOWE'S HOME CENTERS, INC.	REPLACE CEILING TILES	4/2019	01005 4/16/19	246.18
126345	99-7011	LOWE'S HOME CENTERS, INC.	JANITORIAL SUPPLIES	4/2019	10430	87.69
126347	99-7011	LOWE'S HOME CENTERS, INC.	CONTRACTOR TRASH BAGS	4/2019	10430A	74.04
126353	99-7011	LOWE'S HOME CENTERS, INC.	AIR FILTERS	4/2019	10442	60.69
126060	99-7044	SAPULPA DRIVE IN PHARMACY	IGLUCOSE-KING AIRWAYS	5/2019	0566500	206.00
126475	99-7044	SAPULPA DRIVE IN PHARMACY	IEMS SUPPLIES	5/2019	0568282	820.50
126481	99-7044	SAPULPA DRIVE IN PHARMACY	IOXYGEN MASK	5/2019	0568291	182.00
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	4/2019	0302550198	26.55
126066A	99-7279	TAYLOR, DAVID	TAXI FARE REIMBURSEMENT	4/2019	4/10-12/19 126066A	101.34
125799	99-7307	MADDEN, JIM	MEAL REIMBURSEMENT	4/2019	4/29/19 125799	14.00
125773	99-7505	SWAFFORD, MARK	MEAL REIMBURSEMENT	4/2019	4/17/19 125773	14.00
126373	99-7513	LARSON, BRANDON	MEAL REIMBURSEMENT	4/2019	4/18/19 126373	14.00
126366	99-7526	INTERNATIONAL ASSOCIATION	O2019 MEMBERSHIP DUES	4/2019	44267 / 01640404	190.00
126608	99-7603	HOYAK LTD dba FREDDIE'S	BBQLUNCHEON FOR DISPATCH	4/2019	7290 4/17/19	360.00
126179	99-7612	SUBWAY, INC	MEAL/ADMIN & FINANCE COM	4/2019	0995	29.85
125930	99-7719	MID-WEST PRINTING COMPANY	PURCHASE ORDERS	4/2019	56571	1,312.00

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
125860	99-8016	NORTHERN SAFETY COMPANY	INHOT SHIELDS	4/2019	903402414	173.03
125760	99-8069	OKLAHOMA BOARD OF TEST/ALCOSEMINAR FEE	/WELSH	4/2019	8435 / 20975	62.00
125784	99-8069	OKLAHOMA BOARD OF TEST/ALCOINTOXILYZER OPERATOR		4/2019	8435 / 20994	124.00
125791	99-8069	OKLAHOMA BOARD OF TEST/ALCOINTOXILYZER SCHOOL		4/2019	8435 / 21003	124.00
126078	99-8069	OKLAHOMA BOARD OF TEST/ALCOSEMINAR FEE		4/2019	8435 / 21028	62.00
125753	99-8074	SPECIAL OPS UNIFORMS, INC	UNIFORMS FOR NEW HIRE	4/2019	788112	700.72
125753	99-8074	SPECIAL OPS UNIFORMS, INC	UNIFORMS FOR NEW HIRE	5/2019	789166	194.96
126367	99-8074	SPECIAL OPS UNIFORMS, INC	PANTS FOR PROPERTY CLK	4/2019	789121	49.99
126604	99-8099	CANINE UNLIMITED OF TULSA,	BOARDING FEES-VALOR	4/2019	1523	220.00
125598	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	4/2019	9061603	31.98
125598	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	5/2019	9061740	42.00
126061	99-8269	NAFECO, INC.	BUNKER REPAIRS	5/2019	978935	102.80
126072	99-8346	CARNER PLUMBING, INC.	PUMP REPAIR STATION 4	4/2019	22033	129.00
123240	99-8469	SAPULPA RURAL WATER	12 MONTHS WATER-STATION 4	5/2019	48003 3/15-4/11/19	66.50
126332	99-8532	CHOCTAW NATION OF OKLAHOMA	HOTEL RESERVATIONS	5/2019	4/23-26/19 126332	305.16
125772	99-8553	NICHOLS, AMY	MEAL REIMBURSEMENT	4/2019	4/17/19 125772	14.00
125794	99-8627	SNELSON, DAVID	MEAL REIMBURSEMENT	4/2019	4/23-25/19 125794	28.00
126404	99-8712	PRESCOTT CARL	MILEAGE REIMBURSEMENT	4/2019	4/23-24/19 126404	54.70
123242	99-8817	DE LAGE LANDEN PUBLIC FINANCOPIER CONTRACT		5/2019	63392132	150.00
124161	99-8861	NATHAN CHADWICK	LANDSCAPING/MOWING	4/2019	4186	301.25
125798	99-8869	BOYD, JOLEN	MEAL REIMBURSEMENT	4/2019	4/23-25/19 125798	28.00
126372	99-8871	STATE BOARD OF VETERINARY	MCERTIFICATION RENEWAL	4/2019	M RUHL 6/30/19	80.00
126053	99-8936	CONRAD FIRE EQUIPMENT, INC.	VEHICLE MAINTENANCE	4/2019	534688	490.96
126053	99-8936	CONRAD FIRE EQUIPMENT, INC.	VEHICLE MAINTENANCE	5/2019	534885	46.83
126073	99-8936	CONRAD FIRE EQUIPMENT, INC.	VEHICLE MAINTENANCE	5/2019	534676	1,029.28
125787	99-9027	SOLE, MIKE	MEAL REIMBURSEMENT	4/2019	4/15-19/19 125787	70.00
126341	99-9158	HEDGES, JASON	MEAL REIMBURSEMENT	4/2019	4/15-17/19 126341	48.00
126095	99-9283	FBINAA OKLAHOMA CHAPTER	2019 FBINAA CONFERENCE	4/2019	2019 M REED 126095	175.00
125122	99-9336	ULINE, INC.	TWO HARDHATS	4/2019	107395388	45.67
121394	99-9393	AIRLINK INTERNET SVCS	MONTHLY INTERNET SERVICE	4/2019	5687	3,113.64
125492	99-9600	WESTERN FIRE PROTECTION, INS	SPRINKLER SYS REPAIR	4/2019	W-6330/5086	1,034.00
126602	99-9600	WESTERN FIRE PROTECTION, INC	INCEILING TILE REPLACEMENT	4/2019	W-6329/5086	320.00
126068	99-9666	OKLAHOMA KENWORTH dba MHC	KREAR BRAKES & DRUM	4/2019	R00483700198588	2,365.54
125752	99-9691	BAYSINGER POLICE SUPPLY INC	VEST FOR NEW HIRE	4/2019	1024396	748.74
123456	99-9859	VERIZON WIRELESS SERVICES	LMOBILE BROADBAND	4/2019	9827837716	40.01
FUND TOTAL:						53,450.15

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

125913	99-10074	CONTROL SYSTEM SOLUTIONS	LLMAINT GAS DETEC SYSTEM	4/2019	19011	603.75
125921	99-10074	CONTROL SYSTEM SOLUTIONS	LLTRBLE SHT BLOWER VALVE	4/2019	19012	891.25
124169	99-10143	PERDUE, BRANDON, FIELDER,	CBAD DEBT COLLECTIONS	5/2019	4/1-4/30/19 124169	194.39
126215	99-10144	JULIAN BRIAN STEPHENS	SITY HALL REMODLE	5/2019	759	10,772.50
125319	99-10278	BEARING DISTRIBUTORS, INC	dSBR BLOWER FILTERS	4/2019	9500597645	235.22
126501	99-10282	UNITED RENTALS (NORTH AMERIPUMP RENTAL		4/2019	163331840-006	3,110.62
126222	99-10302	LAMPTON WELDING SUPPLY CO,	PLASMA CUTTER	4/2019	04811207	129.76
126502	99-10488	ADMIRAL EXPRESS LLC	COMPOSITION BOOKS	4/2019	2027351-0	20.03
122992	99-10558	TECHNICAL PROGRAMMING	SERVMAILING OF UTILITY BILLS	4/2019	103573	5,230.64
126500	99-10567	JOSEPH LEWIS AUSSIEKER	ANNUAL CALIBRATION	4/2019	1248	300.00
122881R	99-10673	SHERMCO INDUSTRIES INC	TRANSFORMER	4/2019	18-12865A	12,084.00

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
123952	99-10695	ADVANCED COPIER SYSTEMS	LLCCOPIER MAINTENANCE	4/2019	IN4918	2,448.30
125992	99-10806	RAFAEL GONZALEZ MENDOZA	CUT/REMOVE TREES	4/2019	1021	7,725.00
126503	99-141	LOCKE SUPPLY CO.	2 CASES HVAC FILTERS	4/2019	36925959-00	102.11
125991	99-1443	BRENNTAG SOUTHWEST, INC.	SODIUM PERMANGANATE	4/2019	BSW091745	4,215.10
125997	99-1443	BRENNTAG SOUTHWEST, INC.	EPI	4/2019	BSW091746	2,779.50
126388	99-1443	BRENNTAG SOUTHWEST, INC.	ACH	4/2019	BSW092798	15,220.30
126392	99-1443	BRENNTAG SOUTHWEST, INC.	NONIONIC POLYMER	4/2019	BSW091747	3,534.00
126102	99-265	RABY PLUMBING, INC.	TOILET REPAIRS	4/2019	26371	367.56
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	23,146.58
125996	99-2959	DAVIDSON AND DAVIDSON	ENTERPLUMBING SUPPLIES	4/2019	0142080-IN	76.44
125900	99-3437	ADVANCE ELECTRICAL SERVICES	24/7 ELECTRICIAN/BLANKET	4/2019	17465	1,100.00
125900	99-3437	ADVANCE ELECTRICAL SERVICES	24/7 ELECTRICIAN/BLANKET	5/2019	17467	1,088.95
122891	99-3593	CITY OF TULSA	METER FEES	4/2019	107001042 4/4/19	1,243.96
122891	99-3593	CITY OF TULSA	METER FEES	5/2019	103688966 4/23/19	235.96
124276	99-3593	CITY OF TULSA	SEWER CONSUMPTION	5/2019	109321802 4/15/19	519.20
126437	99-3707	O'REILLY AUTOMOTIVE INC	PAINT, HYDRAULIC FLUID	4/2019	153-162719	11.28
126507	99-3707	O'REILLY AUTOMOTIVE INC	HI-POWER BELT	4/2019	153-165292	14.42
123266	99-3822	TYLER TECHNOLOGIES, INC	ONLINE CREDIT CARD FEES	4/2019	025-257020	301.00
126676	99-3822	TYLER TECHNOLOGIES, INC	PRINTER MAINT/METER APP	4/2019	025-250892	5,237.61
122058A	99-3881	FHC, INC. DBA TETRA TECH	FENGINEERING SERVICES	4/2019	51429588	1,114.83
124288	99-3908	VERDIGRIS VALLEY ELEC COOP	SWRCE ELECTRIC	4/2019	262110320 2/28-4/1	12.24
123966A	99-4047	SHOW, INC.	LAWN CLEAN-UP	4/2019	20033	40.00
122078	99-4112	ACCURATE ENVIRONMENTAL INC.	CHEMICAL TESTING	4/2019	BC26011	490.00
122080	99-4112	ACCURATE ENVIRONMENTAL INC.	QUATERLY TESTING	4/2019	BC26009	490.00
123398	99-4112	ACCURATE ENVIRONMENTAL INC.	TESTING FOR DEQ PERMIT	4/2019	BD11047	150.00
124542	99-4112	ACCURATE ENVIRONMENTAL INC.	TESTING SUPPLIES	5/2019	SU30099	276.69
125625	99-4112	ACCURATE ENVIRONMENTAL INC.	NITRATE TEST FOR 2019	4/2019	AL27030	25.00
126376	99-4112	ACCURATE ENVIRONMENTAL INC.	OPED/APRIL 2019	4/2019	BD17133	365.00
126377	99-4112	ACCURATE ENVIRONMENTAL INC.	TOC/APRIL 2019	4/2019	BD03115	100.00
126378	99-4112	ACCURATE ENVIRONMENTAL INC.	SOC/APRIL 2019	4/2019	BD10108	440.00
126390	99-4112	ACCURATE ENVIRONMENTAL INC.	IRON REAGENT KIT	4/2019	SU30071	37.04
123274	99-4319	AT&T	DEDICATED PHONE-SKIATOOK	4/2019	9182462544 4/15/19	66.95
124078	99-5493	AQUARIUS ENTERPRISES INCORP	DI BOTTLE RENTAL	4/2019	275967	13.00
126217	99-68	A & M ELECTRIC, INC	ELECTRIC FOR REMODEL	5/2019	6524	710.00
126383	99-68	A & M ELECTRIC, INC	TRBLE SHOOT GRAVITY LINE	5/2019	6520	148.50
126375	99-7011	LOWE'S HOME CENTERS, INC.	WEEDEATER/FILTERS	4/2019	12769 4/9/19	42.69
126385	99-7011	LOWE'S HOME CENTERS, INC.	A/C FOR PUMP HOUSE	4/2019	11125 4/22/19	299.96
125321	99-7050	H & E ENGINEERED EQUIPMENT	ACTUATOR/WORM GEAR	4/2019	6104223	7,831.00
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	4/2019	0302550198	151.98
125408	99-7388	R.L. HENSLEY CONSTR., INC	TEE INSTALLATION PROJECT	5/2019	#1 3/5-22/19	20,748.00
122886A	99-7409	TRANE U.S. INC.	ANNUAL PM OF HVAC	4/2019	39816673	4,553.75
126394	99-7409	TRANE U.S. INC.	SERVICE CALL	4/2019	39739638	232.00
126395	99-7669	BOONE & BOONE SALES CO INC	MOTOR/SEAL KIT	5/2019	155021	908.10
123870	99-7821	CREEK COUNTY RURAL WATER	#2WATER	4/2019	2084 2/28-3/31/19	85.50
126386	99-8526	RAVEN MATERIALS, INC.	CLEANING BACKWASH POND	4/2019	3022-19	10,500.00
126508	99-8543	SUTTON TRACTOR	MOWER SERVICE PARTS	4/2019	5941B	171.89
124161	99-8861	NATHAN CHADWICK	LANDSCAPING/MOWING	4/2019	4186	301.25
123954	99-9207	S2 ENGINEERING SERVICES,	PLENGINEERING SERVICES	4/2019	06-706	5,000.00
123958	99-9207	S2 ENGINEERING SERVICES,	PLCHLORAMINATION SYSTEM	4/2019	06-704	2,359.00
122890	99-9393	AIRLINK INTERNET SVCS	NETWORK FEE	4/2019	87682	599.80

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126391	99-9398	THE UPS STORE #3965	UPS SHIPPING	4/2019	0587 4/18/19	76.48
FUND TOTAL:						161,280.08
FUND: 29 - STORMWATER MANAGEMENT						SUMMARY REPORT
126446	99-10252	CECIL COX ENTERPRISES	TIRES	5/2019	3042488	144.90
113695	99-10737	SCREENVISION DIRECT INC dbaPUBLIC	EDU COMMERCIAL	5/2019	LOC_000206484	140.00
124344	99-10794	RELIABILITY POINT, LLC	WHEELS FOR CAMERA VAN	5/2019	14778	6,757.73
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	62.19
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	4/2019	0302550198	26.55
123695A	99-9738	JACQUELYN BROOKE KONONCHUK	STRMWTR MGMT SERVICES	5/2019	APR-19	4,614.00
FUND TOTAL:						11,745.37
FUND: 30 - STREET & ALLEY						SUMMARY REPORT
126161	99-10248	DAVID D DAVIS	EXPANDED METAL/STEEL	4/2019	51548	327.00
126445	99-10252	CECIL COX ENTERPRISES	NEW TIRE	5/2019	36042209	112.45
122843	99-10354	MAXWELL OIL CORP	MOTOR/HYDRAULIC OIL	4/2019	102423	326.97
126162	99-2223	MAXWELL SUPPLY, INC.	CUTQUIK SAW	4/2019	486264	992.28
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	300.45
122842	99-3707	O'REILLY AUTOMOTIVE INC	MISC TRUCK PARTS/SUPPLIES	4/2019	153-165048	117.36
126164	99-3809	HILTI INC	ROTATING LASER	4/2019	615468246	2,450.23
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	4/2019	0302550198	26.54
126439	99-8539	CROW BURLNGAME COMPANY	AIR LINES	4/2019	106-19913	87.00
126441	99-8539	CROW BURLNGAME COMPANY	BATTERY	4/2019	106-19968	104.04
FUND TOTAL:						4,844.32
FUND: 31 - CEMETERY MAINTENANCE						SUMMARY REPORT
126550	99-10302	LAMPTON WELDING SUPPLY CO,	MILLERMATIC WELDER	4/2019	04807487	1,285.00
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	238.06
124955	99-3707	O'REILLY AUTOMOTIVE INC	HUSTLER MOWER PARTS	4/2019	153-164084	49.60
125692	99-39	WAL-MART	POTTING SOIL	4/2019	015631 3/15/19	27.52
125699	99-5367	SOUTHSIDE MOWERS, INC.	REEL KIT/SWITCH/BRAKET	4/2019	146711	947.87
126551	99-5367	SOUTHSIDE MOWERS, INC.	PARTS FOR EDGER	5/2019	146957	154.54
126555	99-5367	SOUTHSIDE MOWERS, INC.	TWO WEED EATERS	4/2019	147037	528.00
123420	99-8372	SAWYER ENTERPRISES	MOWING-FLOWING FLOOD PROP	4/2019	300042519	950.00
126554	99-8484	SHERWIN WILLIAMS COMPANY,	15 GAL PAINT/ROLLERS/BR	4/2019	0612-5 4/25/19	204.60
126552	99-8965	CHERRY TRUCKING & DIRT SALE	12 LOADS OF DIRT	4/2019	6865	1,560.00
126553	99-9334	T & T POWERSPORTS, LLC	20 & 25" CHAIN	4/2019	105119	275.00
126557	99-9974	BOWERS OIL CO.	GAS	5/2019	37985	779.10
FUND TOTAL:						6,999.29
FUND: 32 - HUNTING & FISHING						SUMMARY REPORT
123878	99-10516	HINSCH MARY	CARETAKER AGREEMENT	4/2019	832851	64.00
123878	99-10516	HINSCH MARY	CARETAKER AGREEMENT	5/2019	832852	231.00
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	786.73
126658	99-68	A & M ELECTRIC, INC	DOCK WIRING-EMERGENCY	4/2019	6505	80.00
126662	99-7011	LOWE'S HOME CENTERS, INC.	FILTERS FOR MINNOWS	5/2019	12961	90.36

FUND: 32 - HUNTING & FISHING

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
123888	99-7876	DEWAYNE MOTE	STOCK CHANNEL CATFISH	4/2019	4/7/19 123888	1,251.00
FUND TOTAL:						2,503.09

FUND: 33 - GOLF COURSE

SUMMARY REPORT

126137	99-10065	KUBOTA OF NORTHWEST ARKANSAS	TWO AIR FILTERS/SPRING	4/2019	P21815	63.50
125048	99-10754	ICE SPECIALISTS OF OKLAHOMA	FILTER FOR ICE MACHINE	4/2019	103965	333.65
124879	99-10813	JOHNSON GOLF COMPANY	RANGE BALLS	4/2019	12126	1,020.00
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	630.94
126279	99-39	WAL-MART	CONCESSION SUPPLIES	4/2019	025602 3/25/19	27.22
126141	99-5367	SOUTHSIDE MOWERS, INC.	CHAIN SAW OIL	4/2019	147007	173.92
126283	99-5411	BRIDGESTONE GOLF, INC.	SPRING ORDER GOLF BALLS	5/2019	1002806488	1,587.40
126139	99-779	INTERNATIONAL SAFETY, LLC	SAFETY BOOTS	4/2019	463446	115.00
126138	99-7868	WESTLAKE HARDWARE INC	30 FEET OF SMALL CHAIN	4/2019	8139848	82.52
123747	99-8108	AT&T ADVERTISING & PUBLISHING	ADVERTISING	4/2019	1300020635 4/13/19	33.00
126140	99-9893	J C EHRlich CO., INC.	SURFACTANTS/INSECTICIDE	5/2019	PI0959388	2,486.52
124899	99-9949	ERNIE DEACON	BALLS/SENEGENCE TOURN	4/2019	761358	222.43
126278	99-9974	BOWERS OIL CO.	OIL FOR GOLF CARTS	4/2019	37876	745.34
FUND TOTAL:						7,521.44

FUND: 34 - LIBRARY

SUMMARY REPORT

123539	99-10095	RICOH USA, INC	WARRANTY-GENEOL PRINTER	5/2019	5056485529	149.34
125230	99-10160	MERRIFIELD OFFICE SOLUTIONS	BUSINESS CARDS	5/2019	0166023-001	419.76
126303	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	4/2019	2030268-0	592.19
126303	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	5/2019	2030268-1	34.70
126316	99-10793	OVERDRIVE INC	E-BOOKS	4/2019	02393C018212330	996.81
126306	99-10795	JEFFRIES, KENDRA	MEAL REIMBURSEMENT	4/2019	4/9/19 126306	14.00
126307	99-10802	MAYFEILD, MEGAN	MILEAGE/MEAL REIMB	4/2019	4/9/19 126307	65.10
125718	99-191	FARMERS FEED, INC.	ICE MELT	4/2019	4/17/19 125718	27.80
126314	99-265	RABY PLUMBING, INC.	CLEAN DRAINS & GUTTERS	4/2019	26527	550.00
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	988.40
125227	99-39	WAL-MART	OFFICE/JANITORIAL SUPPLY	4/2019	001013 4/1/19	101.74
124051	99-4047	SHOW, INC.	RECYCLING	4/2019	20021	30.00
125703	99-492	OKLAHOMA LIBRARY ASSOCIATION	CONFERENCE & MEMBERSH	4/2019	200003318	2,323.00
124662	99-7276	BARNES & NOBLE BOOKSELLERS	REPLACEMENT BOOKS	4/2019	3823897	1,495.19
125701	99-8400	DENNIS WAYNE JACKSON	LIGHT BULB REPLACEMENTS	4/2019	1400	500.00
125702	99-9395	JOHN Q HAMMONS RVOC TR 1228	HOTEL FOR CONFERENCE	4/2019	41257	1,529.00
FUND TOTAL:						9,817.03

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

126440	99-10252	CECIL COX ENTERPRISES	TWO NEW TIRES	4/2019	3041924	204.90
126652	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	4/2019	2030230-0	178.50
126006	99-10547	BEASLEY TECHNOLOGY INC	2 TABLET COMPUTERS	5/2019	COR-105074	3,449.91
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	3,660.95
126651	99-2959	DAVIDSON AND DAVIDSON ENTERTAINMENT	RUBBER BOOTS FOR PUMP	4/2019	0141886-IN	13.71
126437	99-3707	O'REILLY AUTOMOTIVE INC	PAINT, HYDRAULIC FLUID	4/2019	153-162730	47.99
126650	99-3707	O'REILLY AUTOMOTIVE INC	GREASE GUN/PORT PUMP	4/2019	153-165479	130.97
126008	99-39	WAL-MART	EGG HUNT	4/2019	028839 3/28/19	994.98

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126255	99-39	WAL-MART	REPLACE TWO GAMES	4/2019	025664 3/25/19	119.46
126258	99-39	WAL-MART	CONCESSION SUPPLIES	4/2019	003814 4/3/19	341.69
124401	99-4269	CREEK COUNTY RURAL WTR #3	WATER BILL FOR RV PARK	5/2019	24027 3/27-4/25/19	167.00
124402	99-4700	COX COMMUNICATIONS	CABLE SERVICE	4/2019	065575601 4/20/19	14.23
124402	99-4700	COX COMMUNICATIONS	CABLE SERVICE	5/2019	028122401 4/27/19	32.15
126250	99-6410	OKLAHOMA RECREATION & PARK	ORPS CONFERENCE	5/2019	769	300.00
126257	99-6503	MARTIN SALES & RENTAL, LLC	2 STIHL TRIMMERS	4/2019	93832	678.83
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	4/2019	0302550198	26.55
126444	99-8539	CROW BURLINGAME COMPANY	BATTERY	5/2019	106-20240	92.82
123879	99-9595	CAMPBELL WENDY	CONTRACT SRVCS-TRACK PROG	4/2019	4/11-24/19 123879	345.00
123879	99-9595	CAMPBELL WENDY	CONTRACT SRVCS-TRACK PROG	5/2019	2/14-27/19 123879	1,380.00
FUND TOTAL:						12,179.64

FUND: 36 - SWIMMING POOL

SUMMARY REPORT

126268	99-10218	TA TICKET PRINTING, LLC	WRISTBANDS	5/2019	5206	155.82
126022	99-10225	CARLTON E CLINE	NEW RESTROOM STALLS	4/2019	1435	8,650.00
126659	99-10325	CARDIAC SCIENCE CORPORATION	REPLACEMENT PAD/AED	5/2019	7355537	121.60
126270	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	4/2019	2029334-0	252.84
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	228.00
126254	99-39	WAL-MART	BATTERIES	4/2019	028532 3/28/19	79.86
126259	99-7011	LOWE'S HOME CENTERS, INC.	15 RESIN DECK CHAIRS	4/2019	80005	684.00
126655	99-7868	WESTLAKE HARDWARE INC	50' OF 1/4" TUBING	5/2019	8140051	13.11
125731	99-7887	EVANS ENTERPRISES, INC.	PUMPS/MOTORS AT POOL	5/2019	48484	1,920.00
126269	99-9309	ADOLPH KIEFER & ASSOCIATES,	WHISTLES/LANYARDS	5/2019	780534	195.88
FUND TOTAL:						12,301.11

FUND: 38 - PARK DEVELOPMENT FUND

SUMMARY REPORT

114532S	99-2926	APAC CENTRAL, INC	AGG BASE-YOUTH COMPLEX	4/2019	7001227347	27,147.20
FUND TOTAL:						27,147.20

FUND: 44 - MAJOR THOROFARE

SUMMARY REPORT

123869	99-2507	SIGNALTEK, INC	MAINTENANCE AGREEMENT	4/2019	15639	725.00
126150	99-2507	SIGNALTEK, INC	EMERGENCY REPAIRS	4/2019	15638	900.00
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	20,826.34
123852	99-3633	PUBLIC SERVICE COMPANY OF	OEXPRESSWAY LIGHTS	5/2019	9512469420 4/26/19	427.20
FUND TOTAL:						22,878.54

FUND: 45 - CAPITAL IMPROVEMENTS

SUMMARY REPORT

121403R	99-3881	FHC, INC. DBA TETRA TECH	FENGINEERING SERVICES	4/2019	51429546	575.00
FUND TOTAL:						575.00

FUND: 46 - WATER & SEWER SALES TAX

SUMMARY REPORT

124723	99-10094	JUAN LOZANO	OIL CHANGES	4/2019	46487	46.99
124723	99-10094	JUAN LOZANO	OIL CHANGES	5/2019	46875	350.95
126453	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	4/2019	2027776-0	267.38

## FUND: 46 - WATER &amp; SEWER SALES TAX

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
125964	99-10560	CORE & MAIN LP	FLASHLIGHT	4/2019	K244238	285.00
125974	99-10560	CORE & MAIN LP	RISERS/LIDS/CLAMPS	4/2019	K356169	500.80
126450	99-10560	CORE & MAIN LP	DRESSER AND PIPE	4/2019	K362007	1,110.00
126451	99-10560	CORE & MAIN LP	10 X 20 CLAMP	4/2019	K368268	318.00
126677	99-28	OG&E	ELECTRIC/APRIL 2019	5/2019	4/20/19 126677	320.86
106697D	99-3881	FHC, INC. DBA TETRA TECH	FHENG SRVCS/WATER ATLAS	4/2019	51429547	351.91
126454	99-39	WAL-MART	JANITORIAL SUPPLIES	4/2019	012910 4/12/19	35.26
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	4/2019	0302550198	100.61
125960	99-9080	J & R EQUIPMENT, LLC	HOS AND FITTINGS	5/2019	40342	3,671.94
124724	99-9501	C & C CONSTRUCTION LLC	CONCRETE REPAIRS	5/2019	58	1,850.00
FUND TOTAL:						9,209.70

## FUND: 48 - WATER RESOURCE

## SUMMARY REPORT

126455	99-10560	CORE & MAIN LP	OS-55 METER CANS	5/2019	K414579	1,150.00
122997	99-5284	OKLAHOMA CONTRACTORS	SUPPLYMETER REPLACEMENT	4/2019	0354219-IN	565.00
FUND TOTAL:						1,715.00

## FUND: 49 - SEWER EXT &amp; DEV FUND

## SUMMARY REPORT

123678R	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING SERVICES	4/2019	51429542	20,300.00
123969B	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING SERVICES	4/2019	51429545	34,600.00
FUND TOTAL:						54,900.00

## FUND: 57 - E-911 FUND

## SUMMARY REPORT

123453	99-133	INCOG	E-911 CHARGES	4/2019	E-001411	4,672.46
FUND TOTAL:						4,672.46

## FUND: 58 - JUVENILE JUSTICE FUND

## SUMMARY REPORT

126576	99-10160	MERRIFIELD OFFICE SOLUTIONS	PART TIME PAY CONTRACTS	4/2019	0168450-001	235.00
123693	99-7564	HUMAN SKILLS & RESOURCES	IPROBATION SERVICES-JUVENI	4/2019	3/1-31/19 123693	1,250.00
123694	99-7564	HUMAN SKILLS & RESOURCES	IDRUG TESTING/JUVENILE COU	5/2019	MARCH 2019 123694	150.00
FUND TOTAL:						1,635.00

## FUND: 60 - GRANTS AND AID

## SUMMARY REPORT

122072R	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING	4/2019	51429538	6,700.00
125821	99-4022	OKLAHOMA STATE UNIVERSITY	ROPE RESCUE TECHNICIAN	5/2019	72172	4,624.85
125822	99-4022	OKLAHOMA STATE UNIVERSITY	ROPE RESCUE TECHNICIAN	5/2019	72173	4,567.83
125850	99-4022	OKLAHOMA STATE UNIVERSITY	ROPE RESCUE TECHNICIAN	5/2019	72176	4,018.80
125763	99-9691	BAYSINGER POLICE SUPPLY INC	16 VESTS	4/2019	1024375	11,340.00
FUND TOTAL:						31,251.48

## FUND: 65 - STREET IMP.SALES TAX

## SUMMARY REPORT

114533S	99-2223	MAXWELL SUPPLY, INC.	CONSTRUCT ROAD BASE	4/2019	486621	12,796.00
114533S	99-2223	MAXWELL SUPPLY, INC.	CONSTRUCT ROAD BASE	5/2019	487796	3,657.56
114532S	99-2926	APAC CENTRAL, INC	AGG BASE-YOUTH COMPLEX	4/2019	7001227347	2,327.13

FUND: 65 - STREET IMP.SALES TAX

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
122645	99-5431	FIRST UNITED BANK AND TRUST	PAVER/ASPHALT FINANCING	4/2019	2019	6,735.70
111311C	99-7633	TRAFFIC ENGINEERING CONSULT	ENGINEERING SERVICES	4/2019	12266	435.00
111312C	99-7633	TRAFFIC ENGINEERING CONSULT	ENGINEERING SERVICES	4/2019	12267	2,030.00
119149A	99-9629	GUY ENGINEERING SERVICES,	IENGINEERING SERVICES	4/2019	840C-15	1,833.18

FUND TOTAL: 29,814.57

FUND: 83 - G.O.BOND CONSTR FUND

SUMMARY REPORT

126160	99-2926	APAC CENTRAL, INC	350 TON OF AGG BASE	4/2019	7001222913	12,670.65
123704R	99-3881	FHC, INC. DBA TETRA TECH FH	PROFESSIONAL SERVICES	4/2019	51429537	16,200.00
126165	99-8549	A-1 STRIPING, INC.	STRIPING PRKG LOT	4/2019	9546	950.00
123679B	99-8855	DC BASS & SONS CONSTRUCTION	CONST. MGMT SPORT COMP	4/2019	#7 4/25/19 123679B	99,871.70
123957A	99-8855	DC BASS & SONS CONSTRUCTION	CONST OF ANIMAL SHELTER	4/2019	#9 4/25/19 123957A	123,282.90

FUND TOTAL: 252,975.25

FUND: 85 - POLSON APPORTIONMENT FUND

SUMMARY REPORT

121399	99-10719	POLSON PROPERTIES INC.	PROJECT COSTS	4/2019	MAY 2019 121399	50,004.00
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FUND TOTAL: 50,004.00

GRAND TOTAL: 769,419.72



## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2019	10	501-201	OFFICE SUPPLIES	12.47	
4/2019	10	501-301	TRAINING & TRAVEL	104.85	
4/2019	10	502-201	OFFICE SUPPLIES	46.99	
4/2019	10	503-260	MINOR EQUIPMENT & FURNISHINGS	335.10	
4/2019	10	503-351	MAINTENANCE-EQUIPMENT	223.30	
4/2019	10	504-301	TRAINING AND TRAVEL	261.28	
4/2019	10	504-315	FEES & OTHER CHARGES	222.75	
4/2019	10	504-407	BOOKS	12.60	
4/2019	10	506-311P	PHYSICALS	506.00	
4/2019	10	508-260	MINOR EQUIPMENT & FURNISHINGS	98.28	
4/2019	10	508-314	UNIFORM CLEANING	210.15	
4/2019	10	508-352	MAINTENANCE-VEHICLES	61.40	
4/2019	10	509-311	PROFESSIONAL SERVICES	1,445.38	
4/2019	10	509-313	PRINTING	1,312.00	
4/2019	10	510-201	OFFICE SUPPLIES	129.99	
4/2019	10	510-313	PRINTING	225.00	
4/2019	10	510-351	MAINTENANCE-EQUIPMENT	125.00	
4/2019	10	511-201	OFFICE SUPPLIES	32.38	
4/2019	10	511-211	JANITORIAL SUPPLIES	275.64	
4/2019	10	511-214	OPERATIONAL SUPPLIES	255.00	
4/2019	10	511-241	SAFETY EQUIPMENT	173.03	
4/2019	10	511-301	TRAINING AND TRAVEL	101.34	
4/2019	10	511-332	COMMUNICATIONS	470.00	
4/2019	10	511-351	MAINTENANCE-EQUIPMENT	708.39	
4/2019	10	511-352	MAINTENANCE-VEHICLES	2,908.94	
4/2019	10	511-353	MAINT-BUILDINGS & FIXTURE	706.49	
4/2019	10	512-201	OFFICE SUPPLIES	489.87	
4/2019	10	512-211	JANITORIAL SUPPLIES	95.94	
4/2019	10	512-214	OPERATIONAL SUPPLIES	558.00	
4/2019	10	512-301	TRAINING AND TRAVEL	1,997.00	
4/2019	10	512-302	DUES AND SUBSCRIPTIONS	190.00	
4/2019	10	512-314	UNIFORM CLEANING	1,499.45	
4/2019	10	512-321	PRISONER CARE	31.98	
4/2019	10	512-332	COMMUNICATIONS	40.01	
4/2019	10	512-351	MAINTENANCE-EQUIPMENT	350.00	
4/2019	10	512-352	MAINTENANCE-VEHICLES	3,150.38	
4/2019	10	512-353	MAINTENANCE-BUILDINGS	2,055.18	
4/2019	10	513-201	OFFICE SUPPLIES	41.26	
4/2019	10	513-211	JANITORIAL SUPPLIES	163.80	
4/2019	10	513-214	OPERATIONAL SUPPLIES	151.58	
4/2019	10	513-241	SAFETY SUPPLIES	163.54	
4/2019	10	513-260	MINOR EQUIPMENT & FURNISHINGS	194.83	
4/2019	10	513-301	TRAINING & TRAVEL	80.00	
4/2019	10	513-313	PRINTING	113.38	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2019	10	513-314	UNIFORM CLEANING	117.00	
4/2019	10	513-332	COMMUNICATIONS	26.55	
4/2019	10	513-352	MAINT - VEHICLES	2.97	
4/2019	10	513-353	MAINT - BUILDINGS	88.20	
4/2019	10	515-301	TRAINING AND TRAVEL	54.70	
4/2019	10	517-241	SAFETY SUPPLEIS	45.67	
4/2019	10	517-301	TRAINING & TRAVEL	209.00	
4/2019	10	590-141	CONTRACT LABOR	341.25	
4/2019	10	590-332	COMMUNICATIONS	3,113.64	
4/2019	10	590-351	MAINTENANCE-EQUIPMENT	4,658.30	
4/2019	10	590-353	MAINT-BUILDING & FIXTURES	367.56	
4/2019	10	591-390	CONTINGENCY FOR EXP NOT BUDGET	884.00	32,238.79
4/2019	20	523-311	PROFESSIONAL SERVICES	5,230.64	
4/2019	20	523-332	COMMUNICATIONS	124.64	
4/2019	20	523-351	MAINTENANCE-EQUIPMENT	3,588.37	
4/2019	20	523-352	MAINTENANCE-VEHICLES	4.29	
4/2019	20	524-212	CHEMICALS	25,748.90	
4/2019	20	524-214	OPERATIONAL SUPPLIES	156.21	
4/2019	20	524-260	MINOR EQUIPMENT & FURNISHINGS	299.96	
4/2019	20	524-311	PROFESSIONAL SERVICES	3,289.00	
4/2019	20	524-315B	FEES & OTHR CHGS-SKIATOOK	13,265.78	
4/2019	20	524-322	WATER PURCHASE	1,243.96	
4/2019	20	524-331	UTILITIES	12.24	
4/2019	20	524-332	COMMUNICATIONS	599.80	
4/2019	20	524-341	RENTAL OF EQUIPMENT	13.00	
4/2019	20	524-345	DISPOSAL OF SLUDGE	10,500.00	
4/2019	20	524-354	MAINTENANCE-FACILITIES	12,587.19	
4/2019	20	525-201	OFFICE SUPPLIES	20.03	
4/2019	20	525-214	OPERATING SUPPLIES	102.11	
4/2019	20	525-311	PROFESSIONAL SERVICES	300.00	
4/2019	20	525-311D	PROF SERVICES-TESTING	150.00	
4/2019	20	525-331	UTILITIES	85.50	
4/2019	20	525-332	COMMUNICATIONS	27.34	
4/2019	20	525-341	RENTAL OF EQUIPMENT	3,110.62	
4/2019	20	525-351	MAINTENANCE-EQUIPMENT	8,915.55	
4/2019	20	525-354	MAINTENANCE-FACILITIES	1,938.97	
4/2019	20	528-141	CONTRACT LABOR	5,000.00	
4/2019	20	528-311D	PROFESSIONAL SERV - TESTING	980.00	
4/2019	20	590-141	CONTRACT LABOR	341.25	
4/2019	20	590-351	EQUIPMENT MAINTENANCE	4,528.30	
4/2019	20	590-353	BUILDING MAINTENANCE	367.56	102,531.21
4/2019	29	529-332	COMMUNICATIONS	26.55	26.55
4/2019	30	530-221	FUEL & OIL	326.97	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2019	30	530-260	MINOR EQUIPMENT & FURNISHINGS	3,442.51	
4/2019	30	530-332	COMMUNICATIONS	26.54	
4/2019	30	530-351	MAINTENANCE-EQUIPMENT	635.40	4,431.42
4/2019	31	531-141	CONTRACT LABOR	950.00	
4/2019	31	531-214	OPERATING SUPPLIES	275.00	
4/2019	31	531-260	MINOR EQUIPMENT & FURNISHINGS	1,813.00	
4/2019	31	531-351	MAINTENANCE-EQUIPMENT	997.47	
4/2019	31	531-354	MAINTENANCE-FACILITIES	1,792.12	5,827.59
4/2019	32	532-142	PERMIT SALES COMMISSION	64.00	
4/2019	32	532-354	MAINTENANCE-FACILITIES	80.00	
4/2019	32	532-405A	FISH STOCKINGS	1,251.00	1,395.00
4/2019	33	533-213	CONCESSION SUPPLY	27.22	
4/2019	33	533-215	PRO SHOP SUPPLIES	1,242.43	
4/2019	33	533-221	FUEL & OIL	919.26	
4/2019	33	533-241	SAFETY SUPPLIES	115.00	
4/2019	33	533-312	ADVERTISING	33.00	
4/2019	33	533-351	MAINTENANCE-EQUIPMENT	63.50	
4/2019	33	533-354	MAINTENANCE-FACILITIES	416.17	2,816.58
4/2019	34	534-201	OFFICE SUPPLIES	129.54	
4/2019	34	534-211	JANITORIAL SUPPLIES	592.19	
4/2019	34	534-301B	TRAINING & TRAVEL-STATE AID	3,931.10	
4/2019	34	534-353	MAINT/BUILDINGS	1,080.00	
4/2019	34	534-407	BOOKS	2,492.00	8,224.83
4/2019	35	535-141	CONTRACT LABOR	345.00	
4/2019	35	535-211	JANITORIAL SUPPLIES	178.50	
4/2019	35	535-213	CONCESSION SUPPLIES	341.69	
4/2019	35	535-243	RECREATIONAL SUPPLIES	1,114.44	
4/2019	35	535-260	MINOR EQUIPMENT & FURNISHINGS	678.83	
4/2019	35	535-332	COMMUNICATIONS	40.78	
4/2019	35	535-351	MAINTENANCE-EQUIPMENT	192.67	
4/2019	35	535-352	MAINT-VEHICLES	204.90	3,096.81
4/2019	36	536-211	JANITORIAL SUPPLIES	252.84	
4/2019	36	536-351	MAINTENANCE-EQUIPMENT	79.86	
4/2019	36	536-353	MAINT-BUILDINGS/FIXTURES	8,650.00	
4/2019	36	536-402	FURNITURE	684.00	9,666.70
4/2019	38	538-405	FACILITIES	27,147.20	27,147.20
4/2019	44	544-354	MAINTENANCE-FACILITIES	1,625.00	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
					1,625.00
4/2019	45	546-311B	PROF SVCS-ENG - CA, RPR, & INS	575.00	575.00
4/2019	46	1699	INVENTORY PURCHASED	1,190.80	
4/2019	46	546-211	JANITORIAL SUPPLEIS	302.64	
4/2019	46	546-231	MINOR TOOLS	285.00	
4/2019	46	546-311	PROFESSIONAL SERVICES	351.91	
4/2019	46	546-332	COMMUNICATIONS	100.61	
4/2019	46	546-352	MAINTENANCE-VEHICLES	46.99	
4/2019	46	546-354	MAINTENANCE-FACILITIES	738.00	3,015.95
4/2019	48	548-405	FACILITIES	565.00	565.00
4/2019	49	525-311	PROFESSIONAL SERVICES	34,600.00	
4/2019	49	526-311	PROFESSIONAL SERVICES	20,300.00	54,900.00
4/2019	57	557-315-.01	FEES & OTHER CHARGES-WIRELESS	4,672.46	4,672.46
4/2019	58	558-141	CONTRACT LABOR	1,250.00	
4/2019	58	558-313	PRINTING	235.00	1,485.00
4/2019	60	576-401	EQUIPMENT	11,340.00	
4/2019	60	592-311A	PROF SVCS - DESGN & BID	6,700.00	18,040.00
4/2019	65	565-311A	PROF SERVICES - ENGINEERING	4,298.18	
4/2019	65	565-405A	FACILITIES-IN HOUSE	15,123.13	
4/2019	65	565-501C	NOTE PAYMENTS	6,735.70	26,157.01
4/2019	83	571-311B	PROF SVCS-ENG (C.A. & INSP)	16,200.00	
4/2019	83	577-405A	FACILITIES-IN HOUSE	12,670.65	
4/2019	83	577-405B	FACILITIES-CONTRACT	124,232.90	
4/2019	83	578-405B	FACILITIES-CONTRACT	99,871.70	252,975.25
4/2019	85	585-405	FACILITIES	50,004.00	50,004.00
5/2019	10	503-260	MINOR EQUIPMENT & FURNISHINGS	443.48	
5/2019	10	508-331	UTILITIES	196.48	
5/2019	10	511-211	JANITORIAL SUPPLIES	42.39	
5/2019	10	511-214E	EMS SUPPLIES	1,614.10	
5/2019	10	511-241	SAFETY EQUIPMENT	102.80	
5/2019	10	511-331	UTILITIES	1,881.40	
5/2019	10	511-352	MAINTENANCE-VEHICLES	1,527.71	
5/2019	10	511-505	LEASE PAYMENTS	150.00	
5/2019	10	512-301	TRAINING AND TRAVEL	305.16	
5/2019	10	512-314	UNIFORM CLEANING	194.96	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
5/2019	10	512-321	PRISONER CARE	42.00	
5/2019	10	512-331	UTILITIES	1,253.88	
5/2019	10	512-352	MAINTENANCE-VEHICLES	84.23	
5/2019	10	513-331	UTILITIES	356.55	
5/2019	10	514-331	UTILITIES	337.48	
5/2019	10	514-351	MAINTENANCE-EQUIPMENT	588.00	
5/2019	10	590-331	UTILITIES	608.24	
5/2019	10	591-390	CONTINGENCY FOR EXP NOT BUDGET	11,482.50	21,211.36
5/2019	20	523-311	PROFESSIONAL SERVICES	194.39	
5/2019	20	524-315B	FEES & OTHR CHGS-SKIATOOK	20,748.00	
5/2019	20	524-322	WATER PURCHASE	235.96	
5/2019	20	524-331	UTILITIES	8,190.79	
5/2019	20	524-354	MAINTENANCE-FACILITIES	1,056.60	
5/2019	20	525-214-.01	OPERATING SUPPLIES-LAB	276.69	
5/2019	20	525-325	SEWAGE DISPOSAL FEE	519.20	
5/2019	20	525-331	UTILITIES	14,347.56	
5/2019	20	525-354	MAINTENANCE-FACILITIES	1,088.95	
5/2019	20	590-331	UTILITIES	608.23	
5/2019	20	591-390	CONTINGENCY NOT BUDGETED	11,482.50	58,748.87
5/2019	29	529-141	CONTRACT LABOR	4,614.00	
5/2019	29	529-242	PUBLIC EDUCATION MATERIALS	140.00	
5/2019	29	529-331	UTILITIES	62.19	
5/2019	29	529-351	MAINTENANCE-EQUIPMENT	144.90	
5/2019	29	529-401	EQUIPMENT	6,757.73	11,718.82
5/2019	30	530-331	UTILITIES	300.45	
5/2019	30	530-351	MAINTENANCE-EQUIPMENT	112.45	412.90
5/2019	31	531-221	FUEL & OIL	779.10	
5/2019	31	531-331	UTILITIES	238.06	
5/2019	31	531-351	MAINTENANCE-EQUIPMENT	154.54	1,171.70
5/2019	32	532-142	PERMIT SALES COMMISSION	231.00	
5/2019	32	532-331	UTILITIES	786.73	
5/2019	32	532-351	MAINTENANCE-EQUIPMENT	90.36	1,108.09
5/2019	33	533-212	CHEMICALS	2,486.52	
5/2019	33	533-215	PRO SHOP SUPPLIES	1,587.40	
5/2019	33	533-331	UTILITIES	630.94	4,704.86
5/2019	34	534-211	JANITORIAL SUPPLIES	34.70	
5/2019	34	534-302	DUES AND SUBSCRIPTIONS	149.34	
5/2019	34	534-312	ADVERTISING	419.76	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
5/2019	34	534-331	UTILITIES	988.40	1,592.20
5/2019	35	535-141	CONTRACT LABOR	1,380.00	
5/2019	35	535-301	TRAINING AND TRAVEL	300.00	
5/2019	35	535-331	UTILITIES	3,827.95	
5/2019	35	535-332	COMMUNICATIONS	32.15	
5/2019	35	535-351	MAINTENANCE-EQUIPMENT	92.82	
5/2019	35	535-401	EQUIPMENT	3,449.91	9,082.83
5/2019	36	536-241	SAFETY SUPPLIES	121.60	
5/2019	36	536-260	MINOR EQUIPMENT & FURNISHINGS	351.70	
5/2019	36	536-331	UTILITIES	228.00	
5/2019	36	536-351	MAINTENANCE-EQUIPMENT	13.11	
5/2019	36	536-354	MAINTENANCE-FACILITIES	1,920.00	2,634.41
5/2019	44	544-331	UTILITIES	21,253.54	21,253.54
5/2019	46	546-260	MINOR EQUIPMENT & FURNISHINGS	3,671.94	
5/2019	46	546-331	UTILITIES	320.86	
5/2019	46	546-352	MAINTENANCE-VEHICLES	350.95	
5/2019	46	546-354	MAINTENANCE-FACILITIES	1,850.00	6,193.75
5/2019	48	1699	INVENTORY PURCHASED	1,150.00	1,150.00
5/2019	58	558-311	PROFESSIONAL SERVICES	150.00	150.00
5/2019	60	585-301	TRAINING & TRAVEL	13,211.48	13,211.48
5/2019	65	565-405A	FACILITIES-IN HOUSE	3,657.56	3,657.56
			GRAND TOTAL ESTIMATE:		0.00
			GRAND TOTAL ACTUAL:		769,419.72
			REPORT TOTAL:		769,419.72



**Consent Agenda 7.B.**

**City Council Regular**

**Meeting Date:** May 6, 2019

**Submitted By:** Amber Fisher, Accounts Payable Clerk

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**SUBJECT:**

Consider approving Prepaid Claims in the amount of \$26,689.46

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**Attachments**

Prepaid Claims 5-6-19

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Prepaid Claims for Agenda 05/06/19  
Submitted by: Amber Fisher A/P

City:

AT&T for internet service at Sahoma Bait Shop- \$62.22

AT&T monthly phone charges for April 2019- \$6,445.88

Wright Express for City vehicles fuel & oil April 2019- \$ 20,181.36

SMA:

Total Amount \$ 26,689.46





**AGENDA ITEM**

**Consent Agenda 7.C.**

**City Council Regular**

**Meeting Date:** May 6, 2019

**Submitted For:** David Widdoes, City Attorney

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Legal

**Presented By:** David Widdoes

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**SUBJECT:**

Consider acknowledging the Purchase, Sale, and Closing of Real Estate transaction with DGB-81, LLC for 65 acres m/l at the Northwest corner of 81st street and Frankoma Road in the amount of \$650,000.00, and ratifying all documents executed at said closing.

**BACKGROUND:**

On April 30, 2019, the City closed the sale of the referenced tract for \$650,000.00 to the Buyer for the development of a new residential subdivision.

**RECOMMENDATION:**

Staff recommends that the Mayor and City Councilors ratify and acknowledge the closing of the referenced transaction.

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**Attachments**

General Warranty Deed

Closing Statement

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# GENERAL WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

THAT the **CITY OF SAPULPA, OKLAHOMA**, a municipal corporation, (hereinafter "Grantor") in consideration of the sum of Ten Dollars (\$10.00), in hand paid, and other good and valuable consideration, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell and convey unto **DGB-81, LLC** ("Grantee"), the following described real property and premises situated in Creek County, State of Oklahoma, to-wit:

**Beginning at the Southwest corner of Section Twelve (12), Township Eighteen (18) North, Range Eleven (11) East of the Indian Base and Meridian, Creek County, State of Oklahoma, according to the U.S. Government Survey thereof; Thence N01°09'19"W 1980.0 feet; Thence N89°05'31"E 1420.0 feet; Thence S01°49'07"E 650.34 feet; Thence S88°51'33"W 100.0 feet; Thence S01°04'20"E 808.38 feet to the Railroad Right of Way; Thence along the Railroad Right of Way 589.90 feet to the South line of said Section 12; Thence S88°59'11"W 1043.97 feet to the Point of Beginning.**

and

**All that part of the Southeast Quarter of the Southwest Quarter (SE/4 SW/4) of Section Twelve (12), Township Eighteen (18) North, Range Eleven (11) East of the Indian Base and Meridian, Creek County, State of Oklahoma, according to the U.S. Government Survey thereof, lying North of the Burlington Northern Santa Fe Railroad Right of Way,**

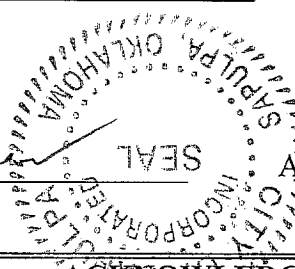
together with all and singular the hereditaments and appurtenances thereunto belonging.

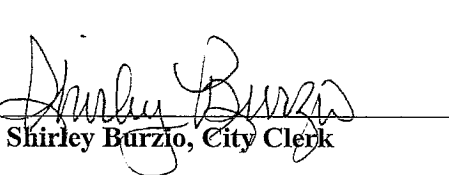
**TO HAVE AND TO HOLD** the above described premises unto the said Grantee, party of the second part, and to its heirs, assigns and successors forever. Said Grantor does hereby covenant, promise and agree to delivery of an absolute and indefeasible estate in fee simple (surface only) that is free, clear, and discharged of and from all former and other grants, titles, charges, judgments, taxes, assessments, and encumbrances, of whatsoever nature and kind, and will warrant and defend title to the same.

**IN WITNESS HEREOF**, the said GRANTOR has hereunto executed and delivered this deed as of the 30<sup>th</sup> day of April, 2019.

THE CITY OF SAPULPA

By:   
Reg Green, Mayor



Attest:   
Shirley Burzio, City Clerk

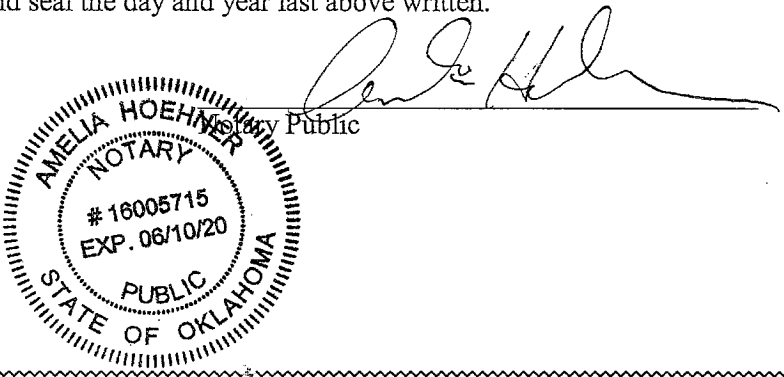
## ACKNOWLEDGMENT

STATE OF OKLAHOMA        )  
  ) ss.  
COUNTY OF CREEK        )

Before me, a Notary Public in and for said County and State, on this 30<sup>th</sup> day of April, 2019, personally appeared Reg Green, the duly elected Mayor of the City of Sapulpa, Oklahoma, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as the free and voluntary act and deed of the municipal corporation for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

[SEAL]



My Commission Expires: 06/10/2020  
My Commission Number: 16005715

**A. Settlement Statement**

**U.S. Department of Housing and Urban Development**

OMB No. 2502-0265

**B. Type of Loan**

1. <input type="checkbox"/> FHA	2. <input type="checkbox"/> FmHA	3. <input checked="" type="checkbox"/> Conv Unins	6. File Number	7. Loan Number	8. Mortgage Ins Case Number
4. <input type="checkbox"/> VA	5. <input type="checkbox"/> Conv Ins.	6. <input type="checkbox"/> Seller Finance	MT0002808		
7. <input type="checkbox"/> Cash Sale.					

**C. Note:** This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.o.c.)" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.

<b>D. Name &amp; Address of Borrower</b> DGB-81 LLC 10131 S 72nd E Ave Tulsa, OK 74133	<b>E. Name &amp; Address of Seller</b> City of Sapulpa PO Box 1130 Sapulpa, OK 74067	<b>F. Name &amp; Address of Lender</b> Prosperity Bank 3333 Northwest Expressway Oklahoma City, OK 73112
---	---	---

<b>G. Property Location</b> Section 12-Township 18N-Range 11E, Creek County, OK and SE/4 SW/4 of 12/18/11 Sapulpa, OK 74066	<b>H. Settlement Agent Name</b> Oklahoma Secured Title 9175 S Yale Avenue, Suite 101 Tulsa, OK 74137 Tax ID: 26-4572456 Underwritten By: Fidelity	<b>I. Settlement Date</b> 4/30/2019 Fund: 4/30/2019
	<b>Place of Settlement</b> Oklahoma Secured Title 9175 S Yale Avenue, Ste 101 Tulsa, OK 74137	

<b>J. Summary of Borrower's Transaction</b>		<b>K. Summary of Seller's Transaction</b>	
<b>100. Gross Amount Due from Borrower</b>		<b>400. Gross Amount Due to Seller</b>	
101. Contract Sales Price	\$650,000.00	401. Contract Sales Price	\$650,000.00
102. Personal Property		402. Personal Property	
103. Settlement Charges to borrower	\$7,878.00	403.	
104.		404.	
105.		405.	
<b>Adjustments for items paid by seller in advance</b>		<b>Adjustments for items paid by seller in advance</b>	
106. City property taxes		406. City property taxes	
107. County property taxes		407. County property taxes	
108. Assessment Taxes		408. Assessment Taxes	
109. School property taxes		409. School property taxes	
110. HOA Dues		410. HOA Dues	
111. Other taxes		411. Other taxes	
112.		412.	
113.		413.	
114.		414.	
115.		415.	
116.		416.	
<b>120. Gross Amount Due From Borrower</b>	<b>\$657,878.00</b>	<b>420. Gross Amount Due to Seller</b>	<b>\$650,000.00</b>
<b>200. Amounts Paid By Or in Behalf Of Borrower</b>		<b>500. Reductions in Amount Due to Seller</b>	
201. Deposit or earnest money		501. Excess Deposit	
202. Principal amount of new loan(s)	\$650,000.00	502. Settlement Charges to Seller (line 1400)	\$250.00
203. Existing loan(s) taken subject to		503. Existing Loan(s) Taken Subject to	
204. Commitment fee		504. Payoff of First Mortgage Loan to	
205.		505. Payoff of Second Mortgage Loan to	
206.		506.	
207.		507.	
208.		508.	
209.		509.	
<b>Adjustments for items unpaid by seller</b>		<b>Adjustments for items unpaid by seller</b>	
210. City property taxes		510. City property taxes	
211. County property taxes		511. County property taxes	
212. Assessment Taxes		512. Assessment Taxes	
213. School property taxes		513. School property taxes	
214. HOA Dues		514. HOA Dues	
215. Other taxes		515. Other taxes	
216.		516.	
217.		517.	
218.		518.	
219.		519.	
<b>220. Total Paid By/For Borrower</b>	<b>\$650,000.00</b>	<b>520. Total Reduction Amount Due Seller</b>	<b>\$250.00</b>
<b>300. Cash At Settlement From/To Borrower</b>		<b>600. Cash At Settlement To/From Seller</b>	
301. Gross Amount due from borrower (line 120)	\$657,878.00	601. Gross Amount due to seller (line 420)	\$650,000.00
302. Less amounts paid by/for borrower (line 220)	\$650,000.00	602. Less reductions in amt. due seller (line 520)	\$250.00
<b>303. Cash From Borrower</b>	<b>\$7,878.00</b>	<b>603. Cash To Seller</b>	<b>\$649,750.00</b>

Section 5 of the Real Estate Settlement Procedures Act (RESPA) requires the following: • HUD must develop a Special Information Booklet to help persons borrowing money to finance the purchase of residential real estate to better understand the nature and costs of real estate settlement services; • Each lender must provide the booklet to all applicants from whom it receives or for whom it prepares a written application to borrow money to finance the purchase of residential real estate; • Lenders must prepare and distribute with the Booklet a Good Faith Estimate of the settlement costs that the borrower is likely to incur in connection with the settlement. These disclosures are mandatory.

Section 4(a) of RESPA mandates that HUD develop and prescribe this standard form to be used at the time of loan settlement to provide full disclosure of all charges imposed upon the borrower and seller. These are third party disclosures that are designed to provide the borrower with pertinent information during the settlement process in order to be a better shopper. The Public Reporting Burden for this collection of information is estimated to average one hour per response, including the time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. The information requested does not lend itself to confidentiality.



## AGENDA ITEM

### Community Development 9.A.

#### City Council Regular

**Meeting Date:** May 6, 2019

**Submitted By:** Nikki Howard, Urban Development Director

**Department:** Planning & Development

**Presented By:** Nikki Howard

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#### SUBJECT:

Discussion and possible action regarding an Ordinance amending the Zoning Ordinance of the City of Sapulpa; Changing the Zone and District of property located East of the Southeast corner of West 57th Street South and West Skelly Road (4560 West 57th Street South.), City of Sapulpa, Tulsa County, State of Oklahoma, from RS-3 (Residential Single Family High Density) to IL (Industrial Light Manufacturing), per SAZ-952; and directing the City Clerk to show each change upon the Official Zoning Map; Repealing all Ordinance or parts of Ordinances in conflict herewith providing for severability and declaring an emergency.

#### BACKGROUND:

The subject property is located in an area of mostly commercial and Industrial uses. The applicant would like to build a warehouse for his cabinet construction business. He will have approximately nine employees at this location. The property is designated Commercial/Industrial on the Future Land Use Map therefore is in compliance with the Comprehensive plan.

#### RECOMMENDATION:

The Sapulpa Metropolitan Area Planning Commission met on April 23, 2019, and voted unanimously to recommend approval to City Council. Staff concurs with this recommendation.

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#### Attachments

SMAPC staff report

maps and photos

Ordinance

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**SAPULPA METROPOLITAN PLANNING COMMISSION (SMAPC)**  
**April 23, 2019**

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**FILE:** SAZ-952 | Rezoning  
**OWNERS:** J Johnson Commercial Properties  
**ADDRESS:** East of the Southeast corner of West Skelly Drive and West 57<sup>th</sup> Street South  
**PARCEL:** 52550-92-33-05375  
**STR:** Section 33, Township 19 North, Range 12 East  
**LEGAL:** Lot Four (4), Block Two (2), Bozarth Acres, an addition in the City of Sapulpa, Tulsa County, State of Oklahoma, according to the recorded plat thereof  
**LOT SIZE:** 38,735 square feet more or less  
**ZONING:** RS-3 Residential Single Family  
**EXISTING USE:** Vacant  
**APPLICANT:** Jason Johnson  
**CC WARD:** Ward #5 Ms. Carla Stinnett and Mr. Bruce Bledsoe  
**PREPARED BY:** Nikki Howard – Urban Development Director

---

**REQUEST:**

The applicant requests to rezone the subject property from Residential Single-Family (RS-3) to Industrial Light Manufacturing (IL) for the construction of a new building that will be a warehouse and cabinet construction area.

**APPLICABLE STATE AND MUNICIPAL CODE SECTIONS:**

City of Sapulpa Zoning Code, Chapter 7, Industrial.

**BACKGROUND:** The subject is located East of the Southeast corner of West Skelly Drive and West 57<sup>th</sup> Street South. The area is mix of mostly Commercial and Industrial uses. The applicant would like to build a warehouse for his cabinet construction business. He will have approximately nine employees at this location.

**SURROUNDING LAND USE AND ZONING:**

North: IL Industrial Light Manufacturing  
East: IL Industrial Light Manufacturing  
South: IL Industrial Light Manufacturing  
West: RS-3 Residential Single Family (vacant lot)

(Attached to this Staff Report, is a Zoning Map of the subject property)

Comprehensive Plan: The subject property is designated Commercial/Industrial on the Future Land Use Map (FLUM).

Flood Zone: The subject property is not located within a flood zone.

**PUBLIC COMMENTS:**

As of writing this report, staff has not received any public comments.

**STAFF RECOMMENDATION:**

**Recommended motion for SMAPC:**

Staff is recommending **APPROVAL** of the application.

**ATTACHMENTS:**

1. Vicinity & Zoning Maps
2. Conceptual Site Plan
3. Site photos



# SAZ-952

Jason Johnson  
4550 W 57th St  
Tulsa, OK

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### Legend

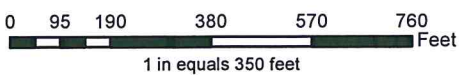
- Zoning
- Subject Property
- Parcels
- Highways
- Roads & Streets
- Railroads



## Property Description

Property located in Lots 6, Block 2, Bozarth Acres, Sapulpa, Tulsa County, Oklahoma.

E-911: 4550 W 57th St S, Tulsa, OK



Map Prepared by:  
City of Sapulpa  
Date: 3/20/2019

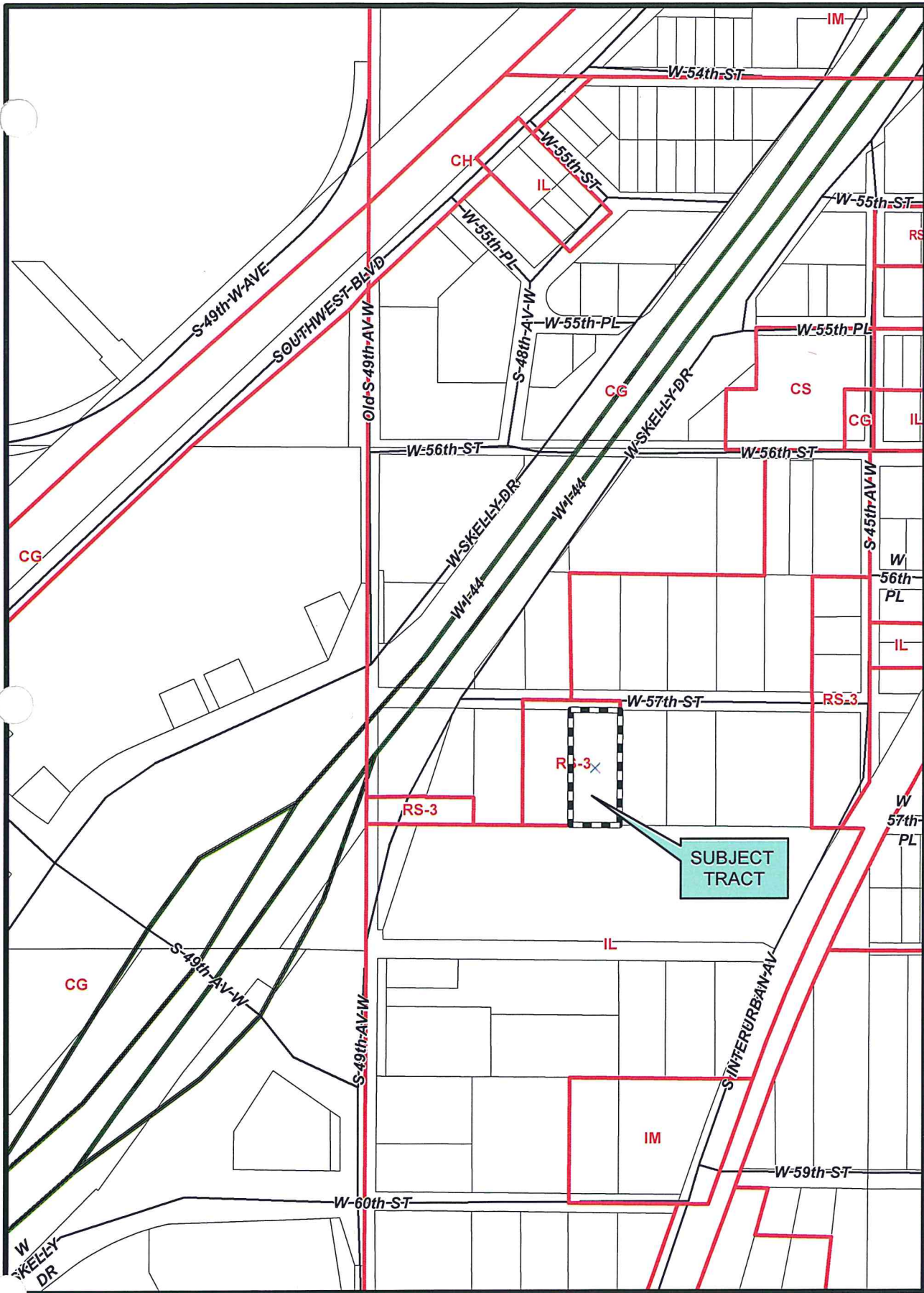
Source Data:  
Creek County Assessors  
City of Sapulpa, INCOG





# SAZ-952

Jason Johnson  
4550 W 57th St  
Tulsa, OK



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**Legend**

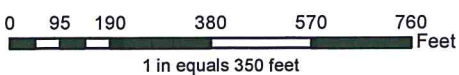
- Zoning
- Subject Property
- Parcels
- Highways
- Roads & Streets
- Railroads



## Property Description

Property located in Lots 6, Block 2, Bozarth Acres, Sapulpa, Tulsa County, Oklahoma.

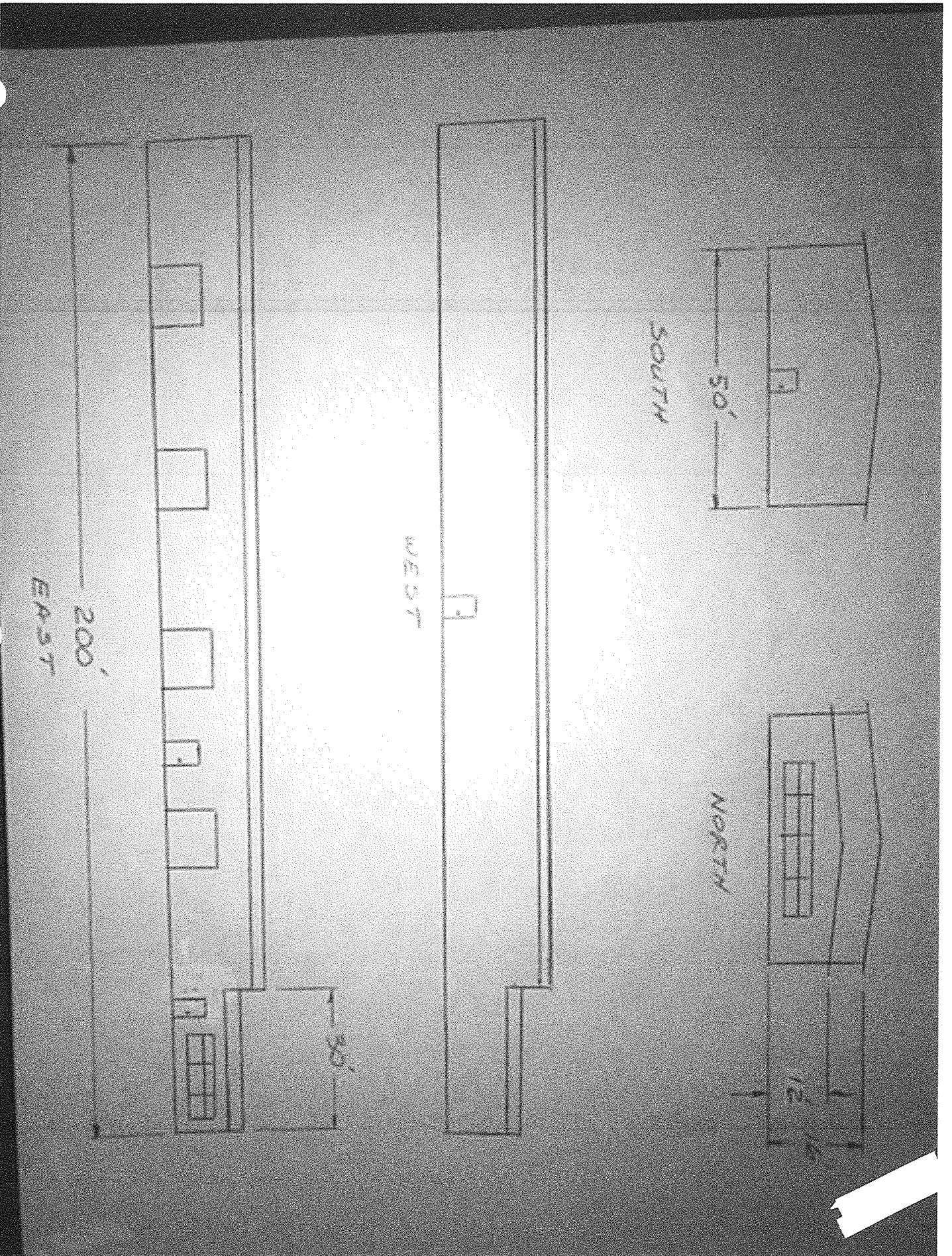
E-911: 4550 W 57th St S, Tulsa, OK



Map Prepared by:  
City of Sapulpa  
Date: 3/20/2019

Source Data:  
Creek County Assessors  
City of Sapulpa, INCOG









ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF SAPULPA; CHANGING THE ZONE AND DISTRICT OF PROPERTY LOCATED EAST OF THE SOUTHEAST CORNER OF WEST 57<sup>TH</sup> STREET SOUTH AND WEST SKELLY DRIVE, CITY OF SAPULPA, CREEK COUNTY, STATE OF OKLAHOMA, FROM RS-3 (RESIDENTIAL SINGLE FAMILY) TO IL (INDUSTRIAL LIGHT MANUFACTURING), PER SAZ-952; AND DIRECTING THE CITY CLERK TO SHOW EACH CHANGE UPON THE OFFICIAL ZONING MAP; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the City Council of the City of Sapulpa,

**SECTION 1.** That the Zoning Ordinance of the City of Sapulpa is hereby amended in the following particulars, to-wit:

A. SAZ-952 J Johnson Commercial Properties/James Johnson: Lot Six (6), Block Two (2), Bozarth Acres, an addition to the City of Sapulpa, Tulsa County, State of Oklahoma, according to the recorded plat thereof be and are hereby rezoned from RS-3 (Residential Single Family) to IL (Industrial Light Manufacturing)

**SECTION 2.** That the City Clerk of the City of Sapulpa is hereby directed to make the proper changes upon the official zoning map of said City to show thereon the change of zone and district of the above described property.

**SECTION 3.** That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4.** Should any section, subsection sentence, provision, clause or phrase hereof be held invalid, void or unconstitutional for any reason, such holding shall not render invalid, void or unconstitutional any other section, subsection, sentence, provision, clause or phrase of this ordinance, and the same are deemed severable for this purposes.

**SECTION 5. EMERGENCY.** This ordinance being designated to protect the public health, safety, and welfare of the inhabitants of the City of Sapulpa, Oklahoma, and its passage being immediately necessary, an emergency is hereby deemed to exist and by reason whereof this ordinance shall take effect immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED in regular session this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED:

\_\_\_\_\_  
City Attorney



## AGENDA ITEM

### Community Development 9.B.

#### City Council Regular

**Meeting Date:** May 6, 2019

**Submitted By:** Nikki Howard, Urban Development Director

**Department:** Planning & Development

**Presented By:** Nikki Howard

---

#### SUBJECT:

Discussion and possible action regarding the application by Lisa Morgan and Jonathon Powdrill, Oklahoma Medibles, for a Specific Use Permit, SUP-035, to allow Commercial Medicinal Marijuana Processing located at 805 East Hobson Avenue, Ste A, Sapulpa, Oklahoma.

#### BACKGROUND:

The subject property is located at the Northeast corner of East Hobson Avenue and North Birch Street. The building has three tenant spaces. The subject tenant space (Suite A) is currently vacant. As stated by the applicant:

- Products produced for wholesale will be cannabis infused butter, honey, coconut oil, EVOO, hard candies, chocolates, nutrition bars, all containing the appropriate labels, nutrition facts, allergy warnings and other labeling requirements set forth by OMMA.
- Cannabis plant material left over from butter, honey, and other infusions will be used in other edible products, such as nutrition-type bars, to virtually eliminate any waste.
- No solvents will be used in the extraction of THC.
- No signage will be displayed on the exterior of the building.
- Air purifier with carbon filters will be installed to control odor. Each unit has a separate HVAC.

#### RECOMMENDATION:

The Sapulpa Metropolitan Area Planning Commission met on April 23, 2019, and voted 5-2 to recommend approval to City Council with all conditions listed on SMAPC case report. Staff concurs with this recommendation.



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## **Attachments**

SMAPC case report

Maps and plan

Findings of Fact and Conclusions of Law

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**SAPULPA METROPOLITAN PLANNING COMMISSION (SMAPC)**  
**April 23, 2019**  
**STAFF REPORT**

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**FILE:** SUP-035 | Specific Use Permit  
**OWNERS:** Lisa Morgan & Jonathon Powdrill, Oklahoma Medibles  
**ADDRESS:** 805 East Hobson Avenue, Suite A  
**PARCEL:** 1000-00-030-000-0-110-00  
**STR:** Section 35, Township 18 North, Range 11 East  
**LEGAL:** The South 56 feet of Lot 6, Block 30, Original Town now City of Sapulpa, Creek County, State of Oklahoma, according to the recorded plat thereof.  
**LOT SIZE:** 7500 square feet more or less  
**ZONING:** CS – Commercial Shopping  
**EXISTING USE:** Commercial  
**APPLICANT:** Lisa Morgan & Jonathon Powdrill  
**CC WARD:** Ward #2 Mr. John Anderson and Ms. Carla Gunn  
**PREPARED BY:** Nikki Howard – Urban Development Director

---

**REQUEST:**

The applicant requests a Specific Use Permit to allow Medicinal Marijuana Processing in a CG (Commercial Shopping) district.

**APPLICABLE STATE AND MUNICIPAL CODE SECTIONS:**

As provided in O.S. § 11-43-113, the utilization of the SUP process is designed to address uses which are specialized in nature. The Specific Use list are so clarified because of the size of the land they require or the specialized nature of the use, or they may more intensely dominate the area in which they are located, or their effects on the general public are broader in scope than other types of uses permitted in the district.

**BACKGROUND:**

A medical marijuana processor is defined as an entity that is licensed by the Oklahoma State Department of Health pursuant to 63 O.S. § 423A which allows the entity to purchase marijuana from a commercial grower, prepare, manufacture, package, sell to and deliver medical marijuana products to a dispensary licensee or other processor licensee; and may process marijuana received from a qualified patient into a medical marijuana concentrate, for a fee.

The subject property is located at the Northeast corner of East Hobson Avenue and North Birch Street. The building has three tenant spaces. The subject tenant space (Suite A) is currently vacant.

As stated by the applicant:

- Products produced for wholesale will be cannabis infused butter, honey, coconut oil, EVOO, hard candies, chocolates, nutrition bars, all containing the appropriate labels, nutrition facts, allergy warnings and other labeling requirements set forth by OMMA.
- Cannabis plant material left over from butter, honey, and other infusions will be used in other edible products, such as nutrition-type bars, to virtually eliminate any waste.
- No solvents will be used in the extraction of THC.
- No signage will be displayed on the exterior of the building.

**SURROUNDING LAND USE AND ZONING:**

North:	CS Commercial Shopping
East:	RS-3 Residential Single Family
South:	CG Commercial General
West:	RS-3 Residential Single Family

(Attached to this Staff Report, is a Zoning Map of the subject property)

Comprehensive Plan: The subject property is designated Office/Commercial on the Future Land Use Map (FLUM).

Flood Zone: The subject property is not within a flood zone.

**PUBLIC COMMENTS:** Staff received one comment from a neighbor who is not in favor of the proposal.

## **STAFF RECOMMENDATION:**

### **Recommended motion for SMAPC:**

If SMAPC chooses to recommend **APPROVAL** of the application, staff recommends the following conditions:

1. The Medical Marijuana Processor will be permitted on the premises only. No mobile, moveable or transitory locations. The SUP is limited to processing. The SUP is coextensive in term with Applicant's current license from the OMMA for a Marijuana Processor and shall expire automatically upon the expiration, revocation or cancelation of said license.
2. The applicant shall submit a security plan for the location and shall contain the following:
  - a. Security surveillance cameras installed to monitor all entrances, along with the interior and exterior of the premises.
  - b. Alarm system which is professionally monitored and operated twenty-four (24) hours a day, seven (7) days a week.
  - c. A locking safe permanently affixed to the premises that shall store all marijuana and cash remaining in the facility overnight.
  - d. All marijuana in whatever form stored at the premises shall be kept in a secure manner and shall not be visible from outside the premises.
  - e. All of the security recordings shall be preserved for at least seven (7) days by the permit holder.
3. Sign Restrictions: No pictures, photographs, drawings or other depictions of marijuana or marijuana paraphernalia shall appear on the outside of the premises nor be visible outside of the premises. The words "Marijuana", "cannabis" and any other words used or intended to convey the presence or availability of marijuana shall not appear on the outside of the premises nor be visible from outside the premises.
4. All necessary building, electrical, plumbing, and mechanical, sign permits must be obtained.
5. The owner and operator of the facility shall use lawful methods in controlling waste or by-products from any allowed activities under the license.
6. The marijuana processor facilities must be constructed in such a manner that the processing cannot be seen by the public from the public right of way or adjoining lots.
7. The marijuana processor facilities shall my located within an entirely enclosed and secured structure.
8. The Applicant's activities must be in compliance with all applicable state and local laws and regulations.
9. All processor facilities must be properly vented so as not create humidity, mold or other related problems.
10. All marijuana processor facilities shall be conducted in a manner that does not constitute a public nuisance. A public nuisance may be deemed to exist if processing marijuana produces light, glare, heat, noise, odor or vibration that is detrimental to public health, safety or welfare or interferes with the reasonable enjoyment of life and property.

## **ATTACHMENTS:**

1. Vicinity & Zoning Maps
2. Site photos
3. Site plan
4. Business summary



**CITY OF SAPULPA  
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**Legend**

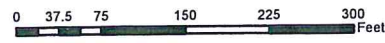
-  Zoning
-  Subject Property
-  City Limits
-  Parcels
-  Highways
-  Roads & Streets
-  Railroads



Copyright nearmap

**Property Description**

Described as the south 56 ft of Lot 6, Block 30,  
 O.T. Sapulpa, Creek County, Oklahoma  
 E-911: 805 E Hobson Ave. Unit A, Sapulpa, OK 74066



Map Prepared by:  
 City of Sapulpa  
 Date: 3/14/2019

Source Data:  
 Creek County Assessors



# SUP-035

Lisa Morgan &  
Jonathan Powdrill dba  
Oklahoma Medibles, LLC  
805 E Hobson Ave,  
Unit A, Sapulpa, OK

**CITY OF SAPULPA  
MAP PRODUCTS**








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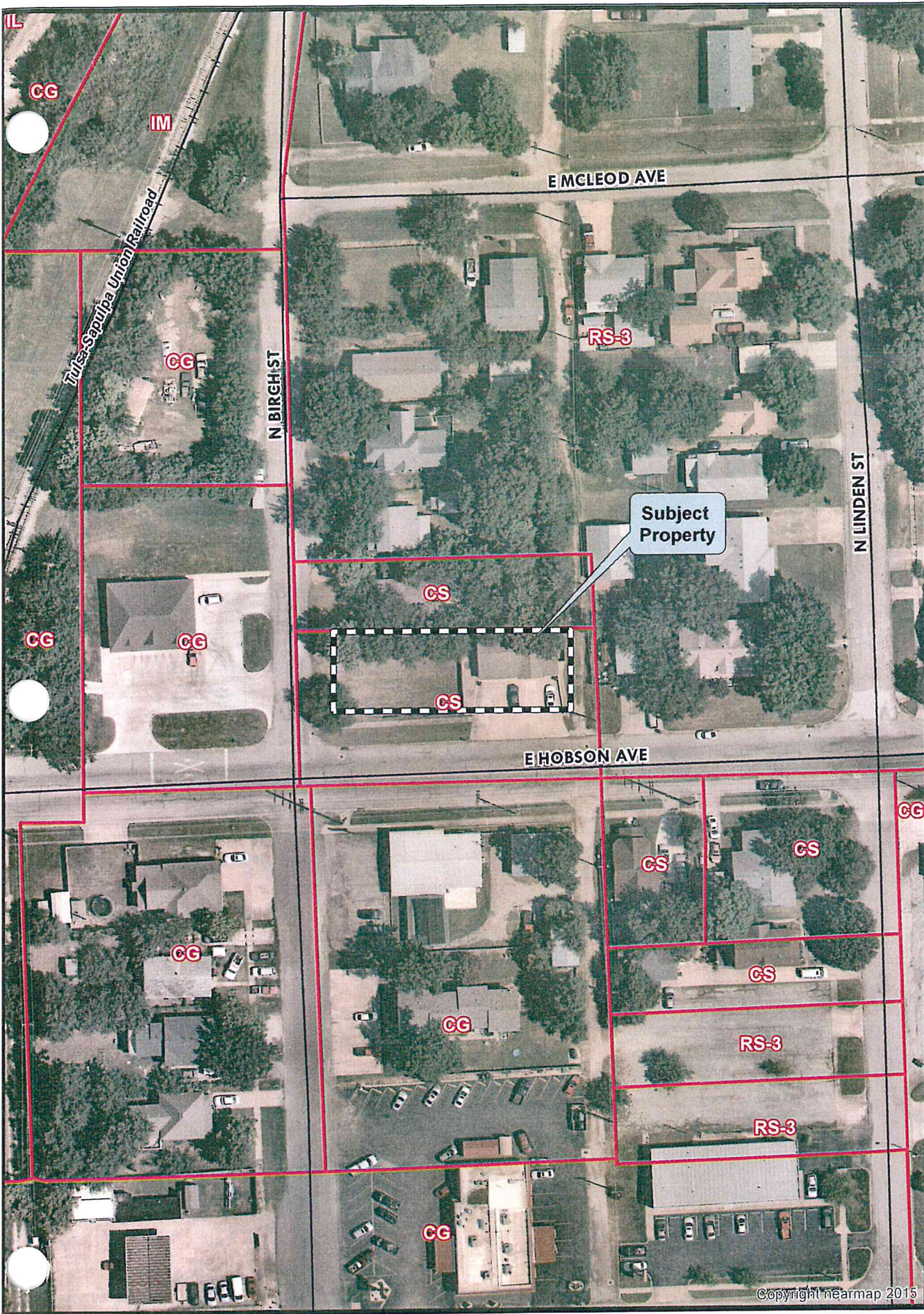
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**Legend**

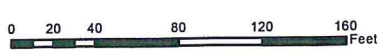
-  Zoning
-  Subject Property
-  City Limits
-  Parcels
-  Highways
-  Roads & Streets
-  Railroads



Copyright nearmap 2015

## Property Description

Described as the south 56 ft of Lot 6, Block 30,  
O.T. Sapulpa, Creek County, Oklahoma  
E-911: 805 F Hobson Ave. Unit A. Sapulpa. OK 74066



Map Prepared by:  
City of Sapulpa  
Date: 3/14/2019

Source Data:  
Creek County Assessors



CITY OF SAPULPA  
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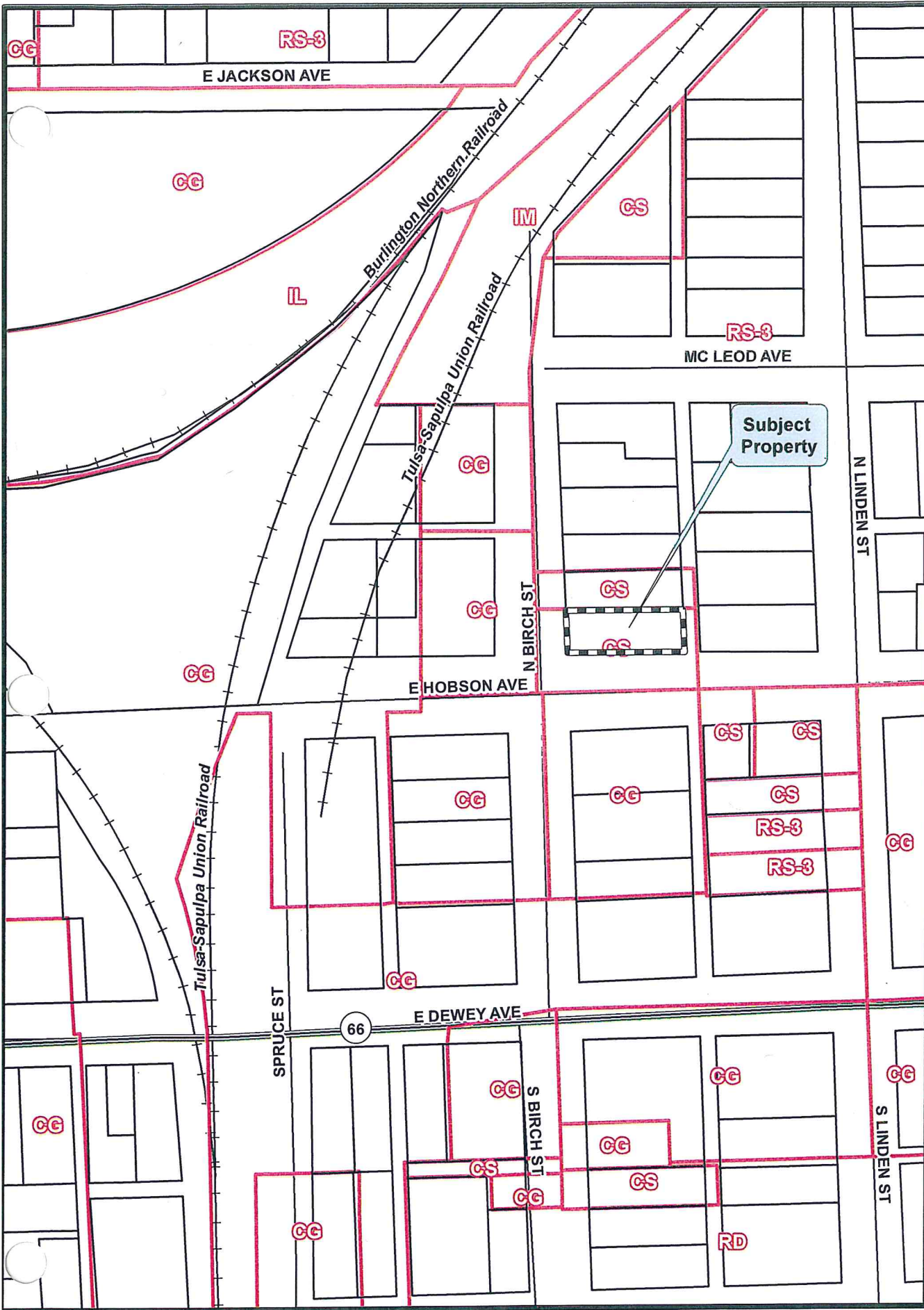
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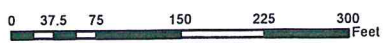
**Legend**

-  Zoning
-  Subject Property
-  City Limits
-  Parcels
-  Highways
-  Roads & Streets
-  Railroads



**Property Description**

Described as the south 56 ft of Lot 6, Block 30,  
 O.T. Sapulpa, Creek County, Oklahoma  
 E-911-805 E Hobson Ave Unit A Sapulpa OK 74066

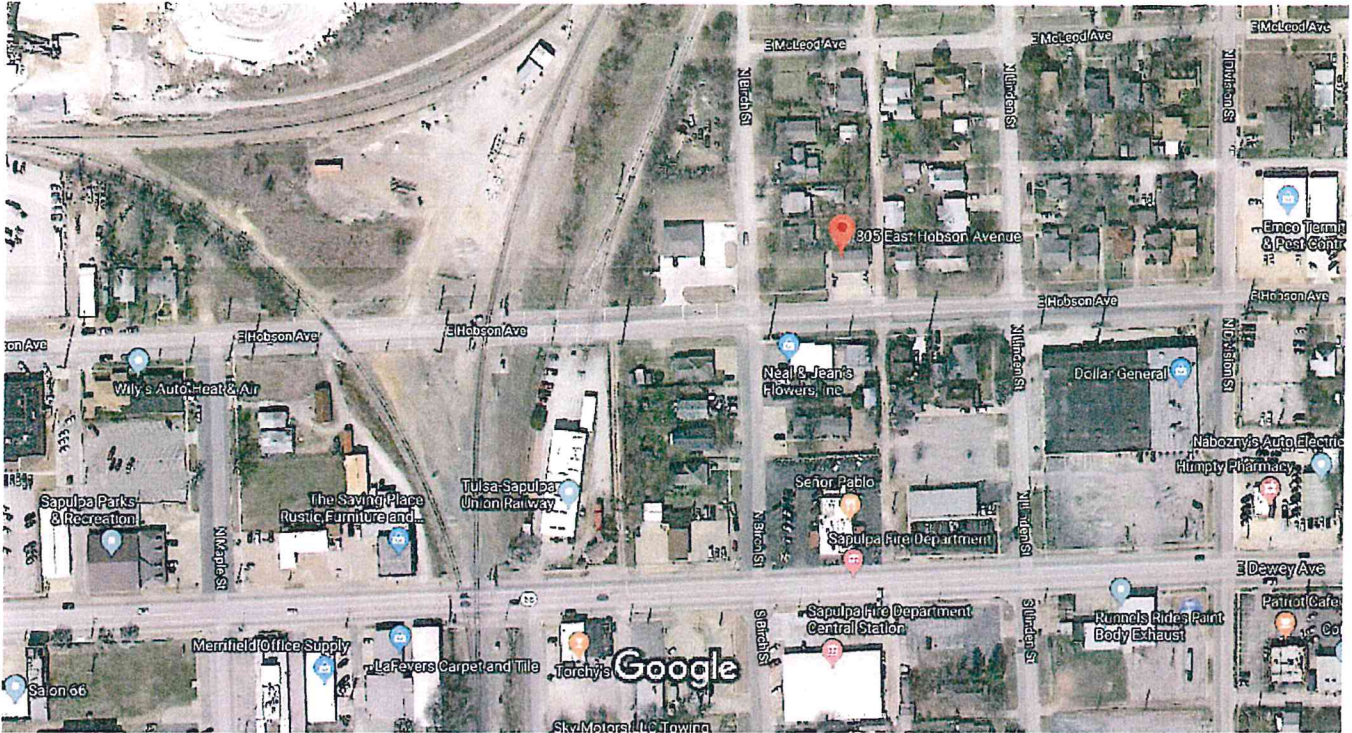


Map Prepared by:  
 City of Sapulpa  
 Date: 3/14/2019

Source Data:  
 Creek County Assessors







Imagery ©2019 DigitalGlobe, Texas Orthoimagery Program, USDA Farm Service Agency, Map data ©2019 Google 100 ft



805 E Hobson Ave  
Sapulpa, OK 74066

Photos





*Oklahoma Medibles*



#### ADDITIONAL INFO FOR SMAPC

Oklahoma Medibles is licensed by the OMMA (Oklahoma Medical Marijuana Authority), as a processor, at 805 East Hobson, Unit A.

We have registered with the OBNDD, as required by OMMA, and are currently awaiting an OBNDD registration number.

We will comply with all requirements as set forth by the State of Oklahoma and OMMA.

Monitored security will be installed, with alarms on doors and windows.

Opaque film will be installed on windows and door glass to prevent visibility from the outside to the inside.

All THC items will be locked in a safe.

No signage will be displayed on exterior of building.

No solvents will be used in the extraction of THC.

Products produced for wholesale will be cannabis infused butter, honey, coconut oil, EVOO, hard candies, chocolates, nutrition bars, all containing the appropriate labels, nutrition facts, allergy warnings and other labeling requirements set forth by the OMMA. Cannabis plant material left over from butter, honey and other oil infusions will be used in other edible products, such as nutrition-type bars, to virtually eliminate any waste.

**FINDINGS OF FACT AND CONCLUSIONS OF LAW**

NOW on this \_\_\_ day of \_\_\_\_\_, the City Council of the City of Sapulpa, Oklahoma, having considered the above Specific Use Permit request, finds and concludes as follows:

1. PROBABLE EFFECT OF THE PROJECT ON THE ADJACENT PROPERTY: The City Council finds that the proposed use will have (minimal/substantial) effect on the adjacent property.

2. COMMUNITY WELFARE AS AFFECTED BY THE PROJECT:  
The City Council finds that the proposed use (will/will not) adversely affect the community welfare.

3. IMPACT OF THE DEVELOPMENT ON PUBLIC FACILITIES, INCLUDING BUT NOT LIMITED TO PARKS, ROADS, AND UTILITIES:  
The City Council finds that the proposed use (will/will not) have an adverse effect on public facilities.

4. SAFEGUARDS TO DIMINISH THE EFFECT ON THE ADJACENT PROPERTY, COMMUNITY WELFARE, OR PUBLIC FACILITIES/SERVICES:  
The City Council finds that the following safeguards (if any) are needed, to diminish the effect of the proposed use:

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_
- (c) \_\_\_\_\_

5. All procedural requirements of 11 O.S. 43-113 have been met and SUP-\_\_\_\_\_ is hereby approved/denied for the reasons set forth above, and these findings and conclusions have been approved in open meeting this \_\_\_ day of \_\_\_\_\_, 20\_\_.



**AGENDA ITEM**

**Administration 10.A.**

**City Council Regular**

**Meeting Date:** May 6, 2019

**Submitted For:** David Widdoes, City Attorney

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Legal

**Presented By:** David Widdoes

---

**SUBJECT:**

Consider declaring Seat 1 Ward 1 of the City Council vacant and entertain nominations to fill the position for its remaining unexpired term.

**BACKGROUND:**

As of April 30, 2019, a vacancy in the Council exists due to the resignation of Ward 1 Councilor, Hugo Naifeh. Per Article II Section 6 of the City Charter, the Council should declare this seat vacant and entertain nominations for a successor to the position. Said vacancy is to be filled by a majority vote of the Council within thirty (30) days of its declaration of said vacancy.

**RECOMMENDATION:**

Per Council discretion.

---

**Attachments**

Letter of Resignation

---

Hugo Naifeh  
531 Cross Timbers Blvd.  
Sapulpa, Oklahoma 74066

April 30, 2019

Reg Green, Mayor  
Joan Riley, City Manager  
City of Sapulpa  
425 East Dewey  
Sapulpa, OK 74066

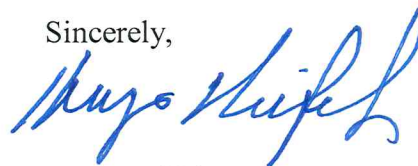
[hand-delivery]

*Re: Resignation from City Council Ward 1 Seat 1*

Dear Reg and Joan:

As you may know, I have been maintaining two (2) separate residences in the city since I bought and moved into 531 Cross Timbers Blvd., Sapulpa, Oklahoma on August 30, 2018. On April 12, 2019, I sold my previous home at 1309 Colleen Drive, Sapulpa, Oklahoma. Since I no longer have any connection to Ward 1, I feel it appropriate to tender my resignation from the City Council effective immediately. Please let me know if you have any questions or concerns.

Sincerely,



Hugo Naifeh

cc. David R. Widdoes, City Attorney  
Shirley Burzio, City Clerk



**AGENDA ITEM**

**Administration 10.B.**

**City Council Regular**

**Meeting Date:** May 6, 2019

**Submitted For:** David Widdoes, City Attorney

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Legal

**Presented By:** David Widdoes

---

**SUBJECT:**

Consider declaring Seat 2 Ward 5 of the City Council vacant and entertain nominations to fill the position for its remaining unexpired term.

**BACKGROUND:**

As of April 15, 2019, a vacancy in the Council exists due to the resignation of Ward 5 Councilor, Carla Stinnett. Per Article II Section 6 of the City Charter, the Council should declare this seat vacant and entertain nominations for a successor to the position. Said vacancy is to be filled by a majority vote of the Council within thirty (30) days of its declaration of said vacancy.

**RECOMMENDATION:**

Per Council discretion.

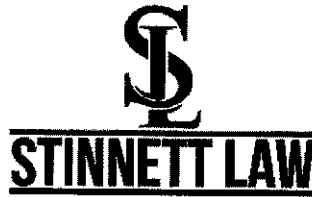
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**Attachments**

Letter of Resignation

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CARLA R. STINNETT, ESQ. ∞ JOHN S. NOBLES, ESQ.

April 15, 2019

Ms. Joan Riley  
[jriley@cityofsapulpa.net](mailto:jriley@cityofsapulpa.net)

Mr. Reggie Green  
[glr901@gmail.com](mailto:glr901@gmail.com)

Mr. David Widdoes, Esq.  
[dwiddoes@cityofsapulpa.net](mailto:dwiddoes@cityofsapulpa.net)

*Re: Resignation from Sapulpa City Council*

Joan, Reggie and David:

It is with mixed emotions that I write this letter today. Since I arrived in Creek County in the Spring of 2003, this place has been nothing but good to me. All of my children have been born while I lived here, my business has blossomed exponentially and, even though a transplant, this place has become my home. When I took the seat on the city council in the Summer of 2016, I felt beyond humbled that I was trusted with the important decisions that would hope to grow and prosper our city. Since that time, I have continued to be blessed to work alongside some of the most brilliant and forward-thinking people our city boasts.

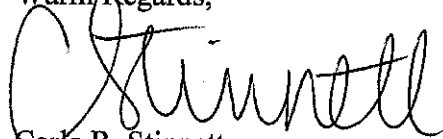
As my four children have grown and started to have many extra-curricular activities, it has become increasingly difficult to make the decision whether to attend their events or the council meetings. At this time, I know they will only be little and need me for a short time longer. I must choose them.

Further, my dear friend, Hugo Naifeh has recently moved from his ward and into mine. Hugo, a life-long Sapulpan and great champion for our city, is in a different season in his life and has the time and energy needed to represent our Ward. Please accept this letter as a resignation from my seat on the council. It is my sincere hope that Hugo will be appointed to my empty spot so that he may continue to serve our great City. I know there is a process for this appointment and also that the Council will make a good decision in this regard.

Please consider me for any boards or committees that need volunteers in the future. I love Sapulpa and will be delighted to continue to work to make it the best it can be in all respects. I will miss each and every board and staff member and you may see me peek in at a meeting

from time to time to check up on the good and hard work of the Council. I wish you all the best and know our beloved city is in good hands.

Warm Regards,

A handwritten signature in cursive script, appearing to read "C. Stinnett". The signature is written in black ink and is positioned to the right of the typed name.

Carla R. Stinnett



**AGENDA ITEM**

**Administration 10.C.**

**City Council Regular**

**Meeting Date:** May 6, 2019

**Submitted For:** David Widdoes, City Attorney

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Legal

**Presented By:** David Widdoes

---

**SUBJECT:**

Discussion and possible action regarding Approval of an Ordinance of the City of Sapulpa, Oklahoma, Amending the Zoning Code to the Sapulpa City Code, Appendix H, Article 1, to Provide for a City Planning Commission; Repealing All Ordinances or Parts of Ordinances in Conflict with this Ordinance; and Providing That If Any Part or Parts of this Ordinance Are Held Invalid or Ineffective, the Remaining Portions Shall Not Be Affected; Providing an Effective Date and Declaring an Emergency.

**BACKGROUND:**

On November 6, 2018, the citizens of Creek County voted to separate from the joint SMAPC to form a county planning commission, effective July 1, 2019. As a result, the City is required to form its own planning commission responsible for the administration of the planning and zoning ordinances of the City of Sapulpa.

**RECOMMENDATION:**

Staff recommends Council approve the Ordinance and authorize the Mayor to execute same.

---

**Attachments**

Ordinance

---

ORDINANCE NUMBER \_\_\_\_\_

AN ORDINANCE OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE ZONING CODE TO THE SAPULPA CITY CODE, APPENDIX H, ARTICLE 1, TO PROVIDE FOR A CITY PLANNING COMMISSION; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING THAT IF ANY PART OR PARTS OF THIS ORDINANCE ARE HELD INVALID OR INEFFECTIVE, THE REMAINING PORTIONS SHALL NOT BE AFFECTED; PROVIDING AN EFFECTIVE DATE AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL, CITY OF SAPULPA, OKLAHOMA:

**Section 1.** The Sapulpa City Code, Appendix H, Article 1, is hereby repealed, amended, and replaced to read in its entirety, as follows:

**“ARTICLE 1  
CITY PLANNING COMMISSION**

- 100 Membership
- 110 Election
- 120 Qualifications
- 130 Terms
- 140 Compensation
- 150 Rules and Procedures
- 160 Duties
- 170 Removal from Commission Membership
- 180 Reserved

**SECTION 100 MEMBERSHIP**

That the membership of the City Planning Commission of the City of Sapulpa shall be and the same is hereby set at seven (7) members. One member of the City Council of the City of Sapulpa shall be appointed by the Mayor to serve as one of the members of said Commission, and one resident at large of the City of Sapulpa shall be appointed by the Mayor to serve as one of the members of said Commission.

**SECTION 110 ELECTION**

Five (5) members of said Commission shall each be nominated by a member of the City Council. Said nomination shall be seconded by a member of the City Council and said nominee's name shall then be put to a vote of the City Council. Said nominee must be appointed to membership in said Commission by a majority vote of the City Council.

**SECTION 120 QUALIFICATIONS**

Each member of said Commission shall be a resident of the City of Sapulpa; a qualified and registered voter therein; a taxpayer; and a person of good character. At no time shall more than one (1) resident of any ward serve as a member upon said Commission, except as to

the City Council member and the resident at large who are each appointed to serve by the Mayor.

**SECTION 130      TERMS**

- A. On the first appointment of full membership, the members shall be appointed to serve terms as follows:
  - 1. Each member appointed from Wards 1, 3, and 5, and the member appointed by the Mayor from the City Council, shall serve for a term of two (2) years; and
  - 2. Each member appointed from Wards 2 and 4, and the member appointed by the Mayor from the City at large, shall serve for a term of three (3) years; and
  - 3. Members appointed to all posts thereafter, shall be appointed for terms of three (3) years.
  
- B. Each member appointed shall serve until his or her qualified successor is appointed. In the event of a member vacating or being removed from said appointment, the City Council and/or Mayor shall appoint a replacement in the same manner as provided for the initial appointment of said member and said replacement member shall serve only the unexpired term of the member being replaced.

**SECTION 140      COMPENSATION**

All members shall serve without pay. No member of said Commission shall receive any item, money or thing of material value for his or her services as a member of said Commission.

**SECTION 150      RULES AND PROCEDURES**

The members of said City Council shall adopt the rules and regulations under and by which said Commission shall function. The Commission shall determine and elect its officers and prescribe such officer's duties. Further, said Commission shall determine all orders of business before said Commission and shall set and determine dates and places of such meetings, both regular and special, as they may deem necessary.

**SECTION 160      DUTIES**

The City Planning Commission of the City of Sapulpa shall be responsible for the administration of the Planning and Zoning Ordinances of the City of Sapulpa and shall have all powers and functions as provided in the Oklahoma Statutes, relating to City Planning Commissions.

**SECTION 170      REMOVAL FROM COMMISSION MEMBERSHIP**

Any Commission member, upon written charges and after public hearing, may be removed by the City Council for any one of the following causes:

- A. Failure to attend three (3) consecutive regular or special meetings, or failure to attend two-thirds (2/3) of the regular or special meetings held during any six (6) month period; or
- B. Actions and conduct unbecoming to a public official of the City of Sapulpa; or
- C. Repeated acts and conduct detrimental to the peace, health, safety, and welfare of the City of Sapulpa.

**SECTION 180      RESERVED”**

**Section 2.** All ordinances, or parts of ordinances, in conflict with this ordinance are repealed to the extent of conflict only.

**Section 3.** If any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected but remain in full force and effect.

**Section 4.** Effective Date. The rates reflected in this ordinance shall be in effect from and after July 1, 2019.

**Section 5. EMERGENCY.** Being immediately necessary that the provisions of this ordinance be put into full force and effect for the preservation of the public peace, health, and safety of the City of Sapulpa, Oklahoma, an emergency is hereby declared to exist and this ordinance shall be in full force and effect after its passage, approval, and publication as required by law.

PASSED AND APPROVED in regular session this \_\_\_\_ day of \_\_\_\_\_ 2019 with emergency clause voted on separately.

\_\_\_\_\_  
Reg Green, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Shirley Burzio, City Clerk

\_\_\_\_\_  
David R. Widdoes, City Attorney



**AGENDA ITEM**

**Administration 10.D.**

**City Council Regular**

**Meeting Date:** May 6, 2019

**Submitted For:** Nikki Howard, Urban Development Director

**Submitted By:** Shirley Burzio, City Clerk

**Department:** City Clerk

**Presented By:** Nikki Howard

---

**SUBJECT:**

Discussion and possible action regarding extension of Contract #246826 with Tulsa County Board of Commissioners for using Tulsa County Urban County CDBG Funds for the Dewey Avenue Drainage Improvements Project.

**BACKGROUND:**

The city requested 2018 Community Development Block Grant (CDBG) assistance from the Tulsa County Urban County Program in the amount of \$130,995.00 for the 2018 Dewey Avenue Drainage Improvements Project. Because the project has not been completed, the contract needs to be renewed.

**RECOMMENDATION:**

Staff recommends approval.

---

**Attachments**

contract.Tulsa County Commissioners 2018 CDBG Contract

---

RESOLUTION  
CONTRACT/AGREEMENT RENEWAL

Department: Tulsa County BOCC

Vendor: City of Sapulpa

Describe Product/Service provided by this contract: Extension of the FY2018

Contract for the Dewey Ave. Drainage Improvements Project using Tulsa County Urban County CDBG Funds.

Original CMF # 246826

Dated: 01/22/19

Current CMF # 246826

Dated: 01/22/19

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year July 1, 2019 - June 30, 2020 and shall be effective upon full execution of this contract0/agreement renewal.

\_\_\_\_\_  
Chairman, Board of County Commissioners  
Tulsa County

ATTEST:

Date: \_\_\_\_\_

\_\_\_\_\_  
Michael Willis  
County Clerk

\_\_\_\_\_  
Reg Green, Mayor  
City of Sapulpa

**NOTE:** Original to County Clerk for placement on Board of County Commissioners' Meeting Agenda





**AGENDA ITEM**

**Administration 10.E.**

**City Council Regular**

**Meeting Date:** May 6, 2019

**Submitted By:** Pam Vann, Finance Director

**Department:** Finance

**Presented By:** Joan Riley

---

**SUBJECT:**

Discuss and consider a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2018/2019 General Obligation Bond Construction Fund budget by increasing revenues and appropriations in the amount of \$649,750.00 to recognize revenue from the sale of City owned property to provide funding for additional costs associated with the Youth Sports Complex Project

**BACKGROUND:**

On April 30, 2019, the City received proceeds in the amount of \$649,750.00 from the sale of approximately 65 acres of City owned property located at 81st Street and Frankhoma Road. The proceeds of this sale had been earmarked for use for additional costs associated with the Youth Sports Complex project.

**RECOMMENDATION:**

Staff recommends approval of the Resolution.

---

**Attachments**

GO Bond Construction Resolution-050619

GO Bond Construction Fund Budget Adjustment-050619

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RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE FY 2018/2019 GENERAL OBLIGATION BOND CONSTRUCTION FUND BUDGET BY INCREASING REVENUES AND APPROPRIATIONS IN THE AMOUNT OF \$649,750.00 TO RECOGNIZE REVENUE FROM THE SALE OF CITY OWNED PROPERTY TO PROVIDE FUNDING FOR ADDITIONAL COSTS ASSOCIATED WITH THE YOUTH SPORTS COMPLEX.

**WHEREAS**, the City has received proceeds from the sale of property located at 81<sup>st</sup> and Frankhoma Road in the amount of \$649,750.00; and

**WHEREAS**, the funds from the sale of this property will be used for additional costs of construction at the new Youth Sports Project; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and City Councilors of the City of Sapulpa that the following budget amendment be made:

**GO BOND CONSTRUCTION FUND**

(Increase) 83-4387 Sales of Fixed Assets	<u>\$649,750.00</u>
Total Revenues Increase:	\$649,750.00

**78 Sapulpa Youth Sports Complex**

(Increase) 83-578-405B Facilities – Contract	<u>\$649,750.00</u>
Total Appropriations Decrease:	\$649,750.00

**PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, SAPULPA, OKLAHOMA**, and signed by the Mayor this 6th day of May 2019.

\_\_\_\_\_  
Reg Green, Mayor

ATTEST:

\_\_\_\_\_  
Shirley Burzio, City Clerk

\_\_\_\_\_  
David Widdoes, City

# BUDGET TRANSFER REQUEST

<b>DEPARTMENT</b>	<b>Department Head Signature</b>	<b>Date Requested</b>
GO BOND CONSTR		5/6/2019

TO RECOGNIZE REVENUE FROM THE SALE OF FIXED ASSETS  
TO BE USED FOR ADDITIONAL COSTS ON THE YOUTH SPORTS COMPLES

RESOLUTION #

Account #	Account Name	Amount Budgeted	Amount of Increase	Amount of Decrease	Adjusted Budget
83-4087	SALE OF FIXED ASSETS	\$0	\$649,750		\$649,750
83-578-405B	FACILITIES-CONTRACT	\$1,187,872	\$649,750		\$1,837,622

<b>Date Approved</b>	<b>Finance Director</b>	<b>Date Rejected</b>	<b>Reason</b>

<b>Date Approved</b>	<b>City Manager</b>	<b>Date Rejected</b>	<b>Reason</b>

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FY 18/19		<b>Transfer #:</b>	18-
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