

SAPULPA CITY COUNCIL MEETING

CITY HALL - 425 EAST DEWEY AVENUE

COUNCIL CHAMBERS, 2ND FLOOR

7:00 P.M., TUESDAY, JANUARY 22, 2019

Notice is hereby given that the Mayor and City Council of the City of Sapulpa, Oklahoma, will meet in regular session at 7:00 p.m. 22nd day of January, 2019, in the Council Chambers, Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma, with the agenda for said meeting as follows:

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting. A **Sign in Sheet** is located at the back of the room. Those wishing to address the City Council are to sign in prior to the start of the meeting and identify the item(s) they wish to address. Comments concerning items scheduled on the Agenda will be heard immediately following the presentation by staff or petitioner. Comments concerning items not scheduled on the Agenda will only be heard under the Public Comments section. The City Council will not act on any matter discussed in the Public Comments section and will act on the Item on the Agenda after all comments have been heard.

Please come to the podium when the Mayor calls your name.

- AGENDA

1. **CALL TO ORDER.**
2. **INVOCATION.**
3. **PLEDGE OF ALLEGIANCE.**
4. **ROLL CALL.**
5. **MINUTES.**
 - A. Consider approving the minutes of the January 7, 2019, regular city council meeting.
6. **APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**
7. **CONSENT ITEMS:** All matters under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.
 - A. Consider approving Claims in the amount of \$580,103.65.

- B. Consider declaring 173 meters (assorted sizes) surplus and authorizing the City Manager to salvage at a local metal recycler.

8. **PUBLIC HEARINGS.**

9. **COMMUNITY DEVELOPMENT.**

10. **ADMINISTRATION.**

- A. Discussion and possible action regarding Contract for the Purchase and Sale of Real Estate with Guardian Capital LLC for 65 acres m/l located at the Northwest corner of 81st street and Frankhoma Road in the amount of \$650,000.00.
- B. Discussion and possible action regarding the renewal of City of Sapulpa Employee Health Insurance with Community Care Inc.
- C. Discussion and possible action regarding an Ordinance Adopting and Enacting a Code of Ordinances of the City of Sapulpa, Oklahoma; Providing for the Repeal of Certain Ordinances Not Included Therein, Except as Hereafter Provided; Providing When this Ordinance Shall Become Effective; Providing for Sale and Copies in the Clerk's Office; Providing for Supplements or Changes to Code; and Declaring an Emergency.
- D. Discussion and possible action regarding a Resolution Directing Filing and Notification of the Publication of the Sapulpa City Code.
- E. Discussion and possible action regarding a Resolution of the City of Sapulpa, Oklahoma amending the FY 2018-2019 Polson Apportionment Fund annual budget by increasing revenues and appropriations in the amount of \$50,000.00 to recognize additional tax revenue and appropriate the funds for project costs.
- F. Discuss and consider a Resolution of the City of Sapulpa, Oklahoma, and the Sapulpa Municipal Authority amending the FY 2018-2019 Golf Course Fund budget by increasing revenues and appropriations in the amount of \$850.00 to recognize reimbursement revenue for the repair of a damaged golf cart.
- G. Discuss and consider a Resolution of the City of Sapulpa, Oklahoma amending the FY 2018-2019 annual budget by increasing revenues and appropriations in the Grants and Aid Fund in the amount of \$113,001.00 and by re-appropriating funds from the General Fund Fire Department budget to a transfer out to the Grants and Aid Fund in the amount of \$11,300.00 to recognize grant revenue from the Federal Emergency Management Agency (FEMA) for training.

11. **NEW BUSINESS.** (Items that were not known about at the time of posting the agenda.)

12. **INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.**

- A. Summary report from Code Enforcement Officer regarding 3 Administrative Orders issued on 6-27-2018 with regards to the property at 16767 W Highway 66.

13. **PUBLIC COMMENTS.** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

Please come to the podium when the Mayor calls your name and keep your comments as brief as possible.

14. **EXECUTIVE SESSION.**

15. **ADJOURNMENT.**

Posted this 18th day of January, 2019 at or before 5:00 p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: *Mikaila Stepp*

Title: *Administrative Assistant*



AGENDA ITEM

City Council Regular

5.A.

Meeting Date: January 22, 2019

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By:

SUBJECT:

Consider approving the minutes of the January 7, 2019, regular city council meeting.

BACKGROUND:

RECOMMENDATION:

Attachments

minutes.01-07-2019 city

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of January 7, 2019

The City Council of Sapulpa, Oklahoma, met in regular session Monday, January 7, 2019, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Reg Green, Mayor
Louis Martin, Jr., Vice-Mayor
John Anderson, Councilor
Bruce Bledsoe, Councilor
Marty Cummins, Councilor
Carla Gunn, Councilor
Craig Henderson, Councilor
Hugo Naifeh, Councilor
Carla Stinnett, Councilor

Absent: Wes Galloway, Councilor

Staff Present: Joan Riley, City Manager; Pam Vann, City Treasurer; David Widdoes, City Attorney; Shirley Burzio, City Clerk

1. INVOCATION.

The invocation was given by Rev. Mike Peter, Canyon Road Baptist Church.

2. PLEDGE OF ALLEGIANCE.

Mayor Reg Green led the Pledge of Allegiance.

3. MINUTES, APPOINTMENTS AND CONSENT ITEMS.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to approve the following items of business:

- A.** Approve the minutes of the December 17, 2018, regular city council meeting;
- B.** Approve the Mayoral appointment of Charles Betzler to the Library Board by replacing Clarence Barten and completing his unexpired term ending May 2019;
- C.** Approve claims in the amount of \$895,188.28;

- D. Approve prepaid claims in the amount of \$17,415.83.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 9-0.

4. PUBLIC HEARINGS.

- A. A public hearing was held to provide information and receive public comments regarding Tax Increment District Number Five, SeneGence Increment District, in the City of Sapulpa, Oklahoma.

Ms. Carla Cale questioned the council on the proposed Tax Increment District Number Five, SeneGence Increment District.

Mayor Reg Green announced the second public hearing date will be held on February 18, 2019, at 7:00 o'clock P.M. in the City Council Chambers.

5. ADMINISTRATION.

- A. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to approve the renewal of the service agreement with Motorola Solutions for support of radios used by police officers in the amount of \$14,557.20.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 9-0.

- B. Motion was made by John Anderson, seconded by Vice-Mayor Louis Martin, to ratify the acceptance by the City of Sapulpa, Oklahoma, of a State Aid Grant award from the Oklahoma Department of Libraries in the amount of \$13,317.78 to the Sapulpa Public Library.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 9-0.

- C. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the 2018-2019 Community Development Block Grant (CDBG) contract with Tulsa County allowing the City of Sapulpa to accept \$152,448.30 in grant funds for the Dewey Avenue (Route 66) and Park Street Drainage Improvements Project.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 9-0.

- D. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the adoption of a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2018-2019 annual budget by increasing revenues and appropriations in the Aquatics Center Fund in the amount of \$4,941.00 for the purpose of recognizing additional revenue from an insurance reimbursement to provide funds for the replacement of pumps for the pool. (Resolution No. 4554)

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 9-0.

- E. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the adoption of a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2018-2019 Library Fund annual budget by increasing revenues and appropriations in the amount of \$13,318.00 for the purpose of recognizing State Aid Grant revenue and appropriating funds to be used on training, equipment, furnishings, and books. (Resolution No. 4555)

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 9-0.

- F. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor John Anderson, to approve the adoption of a Resolution of the City of Sapulpa, Oklahoma, and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2018-2019 annual budget by increasing revenue and appropriations in the Grants & Aid Fund in the amount of \$179,349.00 to recognize CDBG Urban County Program Grant revenue for the purpose of making improvements to drainage in the downtown area. (Resolution No. 4556)

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 9-0.

6. **INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.**

- A. Notice of City Hall hours of operation.

7. **PUBLIC COMMENTS.**

There were no comments made to the council.

8. **ADJOURNMENT.**

There being no further business to consider, motion was made by Vice-Mayor Louis Martin, seconded by Councilor John Anderson, to adjourn the meeting.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 9-0.

Mayor

Attest:

City Clerk



Consent Agenda 7.A.

City Council Regular

Meeting Date: January 22, 2019

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving Claims in the amount of \$580,103.65.

Attachments

P.O Claim Register

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
124793	99-10125	BELL, RODNEY	TUITION REIMBURSEMENT	1/2019	1/8/19 124793	1,151.57
125430	99-10159	LAWRENCE COUNTY NEWSPAPERS,	PUBISH PERMIT APPL	1/2019	19717	124.70
124501	99-10160	MERRIFIELD OFFICE SOLUTIONS	OFFICE SUPPLIES	1/2019	0161918-001	57.94
125105	99-10160	MERRIFIELD OFFICE SOLUTIONS	WARNING NOTICES	1/2019	0160787-001	370.00
125490	99-10160	MERRIFIELD OFFICE SOLUTIONS	10 BOXES OF FILE FOLDERS	1/2019	0160965-001	66.90
125581	99-10160	MERRIFIELD OFFICE SOLUTIONS	SUPPLIES	1/2019	0162239-001	648.16
125494	99-10252	CECIL COX ENTERPRISES	8 TIRES OF POLICE UNITS	1/2019	3037551	990.08
125539	99-10252	CECIL COX ENTERPRISES	TIRES	1/2019	3037737	352.26
125069	99-103	ONG	NOVEMBER GAS CHARGES	1/2019	11/1-12/3/18 NOV	2,742.51
125495	99-10351	THE BOYD GROUP (US) INC	REPAIR UNIT 14-7818	1/2019	5010311572	5,496.05
123268A	99-10395	AUBREY WEATHERFORD	SOCIAL MEDIA	1/2019	SAP0119	500.00
124987	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	1/2019	2000670-0	125.74
125162	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	1/2019	2007599-0	22.53
125273	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	1/2019	2006203-0	255.78
123865	99-10547	BEASLEY TECHNOLOGY INC	DATA STORAGE	1/2019	BUS-102325	112.50
123866A	99-10547	BEASLEY TECHNOLOGY INC	REMOTE MONITORING	1/2019	BUS-102278	137.50
123867	99-10547	BEASLEY TECHNOLOGY INC	MTHLY COMPUTER MAINT	1/2019	BUS-102363	2,250.00
125349	99-10666	STEVEN H STODDARD	FIX LEAKING ROOF	1/2019	19-0111-01	250.00
123952	99-10695	ADVANCED COPIER SYSTEMS LLC	COPIER MAINTENANCE	1/2019	IN3748	2,126.81
125343	99-10774	TIMOTHY CHRISTOPHER PENDLEY	PEST CONTROL	1/2019	291562	655.00
125501	99-10780	MCCORMICK STEVE	APPRAISAL LETTER	1/2019	12/27/18 125501	350.00
123454	99-1206	REASOR'S INC.	FOOD FOR VALOR	1/2019	9871 12/7/18	7.48
123587	99-1206	REASOR'S INC.	SNACKS FOR MEETINGS	1/2019	1186 12/17/18	29.55
124789	99-1206	REASOR'S INC.	RETIREMENT CAKE	1/2019	8208 12/31/18	44.99
125183	99-1206	REASOR'S INC.	FOOD FOR PRISONERS	1/2019	4088 12/7/18	287.13
123956	99-133	INCOG	INCOG DUES	1/2019	222662	4,737.75
125477	99-1563	THE PEAVEY CORPORATION	EVIDENCE SUPPLIES	1/2019	353016	139.50
125384	99-3128	CASCO INDUSTRIES, INC.	FOAM CHEMGUARD	1/2019	202666	1,360.00
123985	99-3707	O'REILLY AUTOMOTIVE INC	PARTS FOR ALL VEHICLES	1/2019	153-147024	262.24
125531	99-3707	O'REILLY AUTOMOTIVE INC	STARTER/UPPER CONT ARM	1/2019	153-146163	386.24
125535	99-3707	O'REILLY AUTOMOTIVE INC	GASKETS/THERMOSTAT	1/2019	153-146997	76.56
125538	99-3707	O'REILLY AUTOMOTIVE INC	V-BELT, OIL STOP LEAK	1/2019	153-147380	39.92
125498	99-3755	ED PARTIN, INC	POLYGRAPH FOR NEW HIRE	1/2019	1/11/19 125498	175.00
125176	99-3851	CAREER TRACK INC.	SEMINAR FEE	1/2019	20-27031219 SELLER	149.00
124920	99-4004	H & M HEAT & AIR CONDITIONA	/C REPAIR	1/2019	40280	70.00
123966A	99-4047	SHOW, INC.	LAWN CLEAN-UP	1/2019	19551	40.00
124485	99-4047	SHOW, INC.	TRASH CLEAN UP	1/2019	19552	20.00
123971	99-4183	UPTOWN SAPULPA ACTION, INC.	REVITALIZATION PROGRAM	1/2019	JAN 2019 123971	2,500.00
125580	99-4255	OKLAHOMA ASSOCIATION OF CHIO	ACP MEMBERSHIP DUES	1/2019	OACP-12786	90.00
125070	99-4700	COX COMMUNICATIONS	PHONE CHARGES-DEC 2018	1/2019	067201101 12/31/18	10,772.75
125537	99-4743	B & M OIL COMPANY, INC.	MOTOR OIL - 100 GALLONS	1/2019	0478371-IN	716.00
125487	99-5391	ANIMAL CARE EQUIP & SERVICES	SLIP LEADS, NETS, BATTERY	1/2019	68437	77.90
125489	99-5391	ANIMAL CARE EQUIP & SERVICES	WASH NOZZEL	1/2019	68436	38.27
125427	99-5438	JP COOKE CO	DOG TAGS	1/2019	546486	55.50
125393	99-6130	EXPRESS TEST CORP	FIT TEST FOR 47 EMPLOYEES	1/2019	4177	1,200.00
125391	99-6290	ROBERT CLAYTON JONES	MMPI TEST	1/2019	12/17/18 125391	150.00
124110	99-6477	WEST PUBLISHING CORPORATION	WESTLAW SUBSCRIPTION	1/2019	839603914	12.60
125556	99-7011	LOWE'S HOME CENTERS, INC.	SHELVING	1/2019	98333	341.98
124776	99-7070	MO' PIZZA RESTAURANTS, LLC	MEAL FOR STUDY SESSION	1/2019	10/1/18 124776	87.50
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	1/2019	0287273625	26.95

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
125481	99-7558	WALKER COMPANIES INC	NOTARY RENEWAL	1/2019	66436	80.00
125106	99-7703	ENVIRONMENTAL SYSTEMS RESEAAARC GIS YEARLY RENEWAL		1/2019	93578902	1,500.00
123304	99-7771	CUMMINS SOUTHERN PLAINS, LTMAINT AGRMNT-GENERATORS		1/2019	91-7346	2,202.00
124475	99-7771	CUMMINS SOUTHERN PLAINS, LTGENERATOR REPAIR		1/2019	91-7355	569.54
125578	99-7780	INTERNATIONAL ASSOC FOR PROIAPE MEMBERSHIP DUES		1/2019	M19-C95053	50.00
125348	99-7868	WESTLAKE HARDWARE INC	TOILET FILL VALVE	1/2019	8139001	13.99
125493	99-7871	AXON ENTERPRISE INC	TASER ASSURANCE PLAN	1/2019	SI-1567661	1,333.85
123668	99-8074	SPECIAL OPS UNIFORMS, INC	UPDATED CLASS A UNIFORMS	1/2019	787401	79.95
125186	99-8074	SPECIAL OPS UNIFORMS, INC	UNIFORMS-3 OFFICERS	1/2019	787273	2,667.95
124902	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	1/2019	9060527	68.06
125387	99-8269	NAFECO, INC.	BUNKER PANTS REPAIR	1/2019	962157	168.00
125562	99-8346	CARNER PLUMBING, INC.	HOT WATER TANK-STA 3	1/2019	21796	1,000.00
123048	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL	1/2019	NP55130730	64.04
125576	99-8486	METRO BUILDERS SUPPLY INC	FILTERS FOR ICE MAKER	1/2019	902484	99.98
125529	99-8539	CROW BURLLNGAME COMPANY	FRONT BRAKE PADS	1/2019	106-15303	53.20
125491	99-8606	KAPS TOWING LLC	TOW WRK UNIT	1/2019	14527	80.00
125504	99-8630	CREEK COUNTY CLERK	FILING FEES	1/2019	11/26/18 (1/3/19)	13.00
125503	99-8671	OKLAHOMA BAR ASSOCIATION	OBA DUES	1/2019	13799 2019 WIDDOES	340.00
123269	99-8817	DE LAGE LANDEN PUBLIC FINAN	PRINTER/COPIER LEASE PYMN	1/2019	61943967	2,327.00
125072	99-9202	AT&T	MTHLY PHONE CHARGES	1/2019	1/5/19 125072	5,252.91
123855	99-9288	ADVANCE ALARMS, INC	GARAGE-ALARM MONITORING	1/2019	1692368	25.00
121394	99-9393	AIRLINK INTERNET SVCS	MONTHLY INTERNET SERVICE	1/2019	5683	2,671.96
125558	99-9550	JOHNSON, CHASE	TUITION REIMBURSEMENT	1/2019	1/8/19 125558	651.30
125563	99-9569	O2 FOR U, INC	O2 RENTAL-PRORATED	1/2019	32168	62.49
125496	99-9691	BAYSINGER POLICE SUPPLY	OUTER CARRIER VEST	1/2019	1021792	230.00
125600	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	1/2019	57454695	9,716.00
122306	99-9859	VERIZON WIRELESS SERVICES	LDATA PLAN FOR IPAD	1/2019	9821125210A	40.01
123241	99-9859	VERIZON WIRELESS SERVICES	LWIRELESS CHARGES-IPADS	1/2019	9821125210	400.10
125499	99-9882	FBI NATIONAL ACADEMY ASSOCI	2019 MEMBERSHIP DUES	1/2019	2019 H HAEFNER	210.00
FUND TOTAL:						74,651.17

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

125313	99-10065	KUBOTA OF NORTHWEST ARKANS	12V BULB FOR SKID STEER	1/2019	P20661	160.79
124169	99-10143	PERDUE, BRANDON, FIELDER, C	BAD DEBT COLLECTIONS	1/2019	12/1/18-12/31/18	92.04
125301	99-10282	UNITED RENTALS (NORTH AMER	6" PUMP RENTAL	1/2019	163331840-002	3,110.62
125069	99-103	ONG	NOVEMBER GAS CHARGES	1/2019	11/1-12/3/18 NOV	2,433.60
123926	99-10302	LAMPTON WELDING SUPPLY CO,	GAS TANK RENTAL	1/2019	00906546	15.86
124081	99-10302	LAMPTON WELDING SUPPLY CO,	BOTTLE RENTAL	1/2019	00906547	280.78
125631	99-10473	JOHNSON, JOE	MEAL REIMBURSEMENT	1/2019	12/18-20/18 125631	42.00
125317	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	1/2019	2007949-0	113.50
123865	99-10547	BEASLEY TECHNOLOGY INC	DATA STORAGE	1/2019	BUS-102325	112.50
123866A	99-10547	BEASLEY TECHNOLOGY INC	REMOTE MONITORING	1/2019	BUS-102278	137.50
123867	99-10547	BEASLEY TECHNOLOGY INC	MTHLY COMPUTER MAINT	1/2019	BUS-102363	2,250.00
125349	99-10666	STEVEN H STODDARD	FIX LEAKING ROOF	1/2019	19-0111-01	250.00
123952	99-10695	ADVANCED COPIER SYSTEMS L	CCOPIER MAINTENANCE	1/2019	IN3748	2,126.81
124529	99-141	LOCKE SUPPLY CO.	BLACK PIPE & CONNECTORS	1/2019	36212564-00	8.64
125628	99-1443	BRENNTAG SOUTHWEST, INC.	CHLORINE	1/2019	BSW061942	5,763.55
125630	99-1443	BRENNTAG SOUTHWEST, INC.	NONIONIC POLYMER	1/2019	BSW059566	3,654.00
125312	99-2959	DAVIDSON AND DAVIDSON ENT	ERCOMPRESSOR HOSE/FITTINGS	1/2019	0137702-IN	129.25

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
122891	99-3593	CITY OF TULSA	METER FEES	1/2019	103688966 12/22/18	235.96
124276	99-3593	CITY OF TULSA	SEWER CONSUMPTION	1/2019	109321802 12/17/18	372.50
123857	99-3633	PUBLIC SERVICE COMPANY OF OSRWCS	ELEC SERVICE	1/2019	953642213 12/31/18	5,668.79
125532	99-3707	O'REILLY AUTOMOTIVE INC	OIL FILTER	1/2019	153-146224	4.73
122058A	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING SERVICES	1/2019	51396669	1,256.53
123680	99-3881	FHC, INC. DBA TETRA TECH	FHENG SRVCS-SRWCS	1/2019	51397080	9,408.47
124288	99-3908	VERDIGRIS VALLEY ELEC COOP	SWRCE ELECTRIC	1/2019	26211032 12/31/18	12.24
123966A	99-4047	SHOW, INC.	LAWN CLEAN-UP	1/2019	19551	40.00
123398	99-4112	ACCURATE ENVIRONMENTAL INC.	TESTING FOR DEQ PERMIT	1/2019	AL20019	390.00
125626	99-4112	ACCURATE ENVIRONMENTAL INC.	OPED TEST	1/2019	BA02066	365.00
125627	99-4112	ACCURATE ENVIRONMENTAL INC.	TOC TEST	1/2019	BA02063	100.00
125402	99-4253	US ARMY CORPS OF ENGINEERS	O & M FEES, SKIATOOK LAKE	1/2019	10752	20,627.99
125401	99-4819	ODEQ	STATE LAB FEES	1/2019	18120770026	56.91
122991A	99-4936	WASTE MANAGEMENT OF TEXAS,	REFUSE COLLECTION SRVC	1/2019	2215755 / 2216273	114,869.43
124536	99-5295	CLIFFORD POWER SYSTEMS	GENERATOR CONTROLLER	1/2019	SVC-0080877	3,755.72
123718	99-6528	UNIFIRST HOLDINGS, INC.	UNIFORMS FOR CREWS	1/2019	8241542734	73.94
125071	99-6671	SAPULPA AREA CHAMBER OF	COMPRIDE IN SAPULPA	1/2019	JULY 2018-JAN 2019	17,500.00
125309	99-7150	UTILITY SUPPLY OF AMERICA,	CALIBRATION GAS	1/2019	767542	411.89
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	1/2019	0287273625	138.12
125632	99-7335	KIRKPATRICK SCALES, INC.	CALIBRATION OF SCALE	1/2019	30587	250.00
121397	99-7994	BANCFIRST	DEBT SERVICE PAYMENTS	1/2019	SERIES2012 1/8/19	136,479.16
123272	99-7994	BANCFIRST	SMA UTIL SYS REV BOND	1/2019	SERIES2013 1/8/19	206,105.42
123399A	99-7998	AMERICAN ENVIRONMENTAL	LANDSLUDGE DISPOSAL FEE	1/2019	9461	442.31
123048	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL	1/2019	NP55130730	125.51
125090	99-8526	RAVEN MATERIALS, INC.	CLEANING LAGOON	1/2019	2995-18	17,000.00
125316	99-8539	CROW BURLNGAME COMPANY	BATTERY	1/2019	106-15814	103.02
122895	99-9207	S2 ENGINEERING SERVICES,	PLDAM INSPECTIONS	1/2019	06-671	7,700.00
123954	99-9207	S2 ENGINEERING SERVICES,	PLENGINEERING SERVICES	1/2019	06-673	5,000.00
125600	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	1/2019	57454695	647.78
123853	99-9859	VERIZON WIRELESS SERVICES	LDEDICATED PHONE-SRWCS	1/2019	9820905633	16.00
FUND TOTAL:						569,838.86

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

122849	99-10160	MERRIFIELD OFFICE SOLUTIONS	OFFICE SUPPLIES	1/2019	0161324-001	53.98
125069	99-103	ONG	NOVEMBER GAS CHARGES	1/2019	11/1-12/3/18 NOV	417.27
113695	99-10737	SCREENVISION DIRECT INC	PUBLIC EDU COMMERCIAL	1/2019	LOC_000196843	140.00
125530	99-3707	O'REILLY AUTOMOTIVE INC	OIL FILTERS/DRAIN BOLT	1/2019	153-145370	4.84
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	1/2019	0287273625	26.95
123048	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL	1/2019	NP55130730	278.48
125600	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	1/2019	57454695	292.92
FUND TOTAL:						1,214.44

FUND: 30 - STREET & ALLEY

SUMMARY REPORT

125069	99-103	ONG	NOVEMBER GAS CHARGES	1/2019	11/1-12/3/18 NOV	258.61
122842	99-3707	O'REILLY AUTOMOTIVE INC	MISC TRUCK PARTS/SUPPLIES	1/2019	153-146520	6.38
125530	99-3707	O'REILLY AUTOMOTIVE INC	OIL FILTERS/DRAIN BOLT	1/2019	153-145370	9.98
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	1/2019	0287273625	26.95
125533	99-8539	CROW BURLNGAME COMPANY	HYDRAULIC HOSE	1/2019	106-15563	110.50

FUND: 30 - STREET & ALLEY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
125600	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	1/2019	57454695	3,268.00
FUND TOTAL:						3,680.42

FUND: 31 - CEMETERY MAINTENANCE

SUMMARY REPORT

125069	99-103	ONG	NOVEMBER GAS CHARGES	1/2019	11/1-12/3/18 NOV	265.53
124971	99-10488	ADMIRAL EXPRESS LLC	DISPOSABLE TOWELS	1/2019	2007596-0	57.98
124973	99-2959	DAVIDSON AND DAVIDSON	ENTERSUB PUMP FITTING	1/2019	0137884-IN	6.60
124955	99-3707	O'REILLY AUTOMOTIVE INC	HUSTLER MOWER PARTS	1/2019	153-147757	83.79
123718	99-6528	UNIFIRST HOLDINGS, INC.	UNIFORMS FOR CREWS	1/2019	8241542731	6.48
125675	99-8314	OSU AGRICULTURE CONFERENCES	WORKSHOP	1/2019	B BURNS 2/5/19	30.00
123048	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL	1/2019	NP55130730	21.03
124968	99-9267	OKLAHOMA DEPARTMENT OF	AGRIPESTICIDE APPLICATION	1/2019	5786 12/31/18	100.00
125676	99-9267	OKLAHOMA DEPARTMENT OF	AGRITESTING FEES-WORKSHOP	1/2019	B BURNS 2/5/19	50.00
125600	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	1/2019	57454695	299.29
FUND TOTAL:						920.70

FUND: 32 - HUNTING & FISHING

SUMMARY REPORT

123878	99-10516	HINSCH MARY	CARETAKER AGREEMENT	1/2019	730484	284.50
123885	99-10516	HINSCH MARY	LAKE CARETAKER STIPENED	1/2019	JAN 2019 123885	750.00
124869	99-5482	CRYSTAL LAKE FISHERIES,	INCTROUT STOCKING	1/2019	17479	1,125.00
FUND TOTAL:						2,159.50

FUND: 33 - GOLF COURSE

SUMMARY REPORT

125069	99-103	ONG	NOVEMBER GAS CHARGES	1/2019	11/1-12/3/18 NOV	263.38
124888	99-10302	LAMPTON WELDING SUPPLY CO,	RENTAL OF CO2	1/2019	00906545	75.01
124259	99-39	WAL-MART	RESTOCK GRILL	1/2019	016869 11/16/18	24.69
124260	99-4700	COX COMMUNICATIONS	MTHLY CABLE PAYMENT	1/2019	067167801 12/30/18	29.51
FUND TOTAL:						392.59

FUND: 34 - LIBRARY

SUMMARY REPORT

123539	99-10095	RICOH USA, INC	WARRANTY-GENEOL PRINTER	1/2019	5055450708	149.34
125235	99-10131	CENGAGE LEARNING INC	DATABASE RENEWAL	1/2019	65817161	1,939.12
125069	99-103	ONG	NOVEMBER GAS CHARGES	1/2019	11/1-12/3/18 NOV	399.12
124672	99-10407	K-LOG INC	CHAIRS FOR CHILDREN	1/2019	18-291962-1	911.37
123540	99-7963	TAMMY YVONNE TALLEY	JANITORIAL SERVICES	1/2019	JAN 2019 123540	345.00
123541	99-7963	TAMMY YVONNE TALLEY	JANITORIAL SERVICES	1/2019	JAN 2019 123541	950.00
125243	99-8752	STALKER, MARTHA	MEMBERSHIP REIMB	1/2019	432164	43.50
125236	99-8872	MID-AMERICAN SUPPLY COMPANY	ACTIVITY BOOKS	1/2019	IVC0089373	524.10
FUND TOTAL:						5,261.55

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

125069	99-103	ONG	NOVEMBER GAS CHARGES	1/2019	11/1-12/3/18 NOV	1,024.88
125457	99-2223	MAXWELL SUPPLY, INC.	MG-CRETE W/ACTIVATOR	1/2019	479652	76.80
124402	99-4700	COX COMMUNICATIONS	CABLE SERVICE	1/2019	067168801 12/30/18	7.37
123718	99-6528	UNIFIRST HOLDINGS, INC.	UNIFORMS FOR CREWS	1/2019	8241542735	62.68

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	1/2019	0287273625	26.95
123048	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL	1/2019	NP55130730	83.42
123887	99-8545	TITAN COMMERCIAL SERVICES,	JANITORIAL SRVCS-PARK BAT	1/2019	JAN 2019 123887	750.00
123881	99-9288	ADVANCE ALARMS, INC	SENIOR CENTER-ALARM MONIT	1/2019	1691896	25.00
123882	99-9288	ADVANCE ALARMS, INC	PARK MAINT BLDG-ALARM MON	1/2019	1692572	25.00
123879	99-9595	CAMPBELL WENDY	CONTRACT SRVCS-TRACK PROG	1/2019	1/2-1/16/19 123879	345.00
125600	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	1/2019	57454695	177.34
FUND TOTAL:						2,604.44

FUND: 36 - SWIMMING POOL

SUMMARY REPORT

125069	99-103	ONG	NOVEMBER GAS CHARGES	1/2019	11/1-12/3/18 NOV	21.65
124000A	99-9288	ADVANCE ALARMS, INC	ALARM MONITORING	1/2019	1691583	25.00
FUND TOTAL:						46.65

FUND: 38 - PARK DEVELOPMENT FUND

SUMMARY REPORT

125654	99-8280	TWIN CITIES READY MIX, INC	5 YARDS OF CONCRETE	1/2019	177711	520.00
FUND TOTAL:						520.00

FUND: 40 - FIRE CASH

SUMMARY REPORT

125269	99-8269	NAFECO, INC.	WILDLAND GAR/BUNKERS	1/2019	961351	1,323.50
FUND TOTAL:						1,323.50

FUND: 44 - MAJOR THOROFARE

SUMMARY REPORT

123869	99-2507	SIGNALTEK, INC	MAINTENANCE AGREEMENT	1/2019	15309	725.00
124310	99-2507	SIGNALTEK, INC	MISC. MAINTENANCE	1/2019	15308	150.00
123852	99-3633	PUBLIC SERVICE COMPANY OF	OEXPRESSWAY LIGHTS	1/2019	959906721 12/28/18	644.85
125333	99-8899	NES TRAFFIC SAFETY LP	TRAFFIC STRIPES	1/2019	268661	2,450.00
FUND TOTAL:						3,969.85

FUND: 45 - CAPITAL IMPROVEMENTS

SUMMARY REPORT

123386A	99-10074	CONTROL SYSTEM SOLUTIONS	LLREPLACE HARDWARE	1/2019	19001	7,000.00
124957	99-10075	DOLESE BROS CO	44 YARDS OF CONCRETE	1/2019	RM18061349	2,775.00
FUND TOTAL:						9,775.00

FUND: 46 - WATER & SEWER SALES TAX

SUMMARY REPORT

125288	99-10160	MERRIFIELD OFFICE SOLUTIONS	OFFICE SUPPLIES	1/2019	0161476-001	63.96
125289	99-10252	CECIL COX ENTERPRISES	TWO TIRES	1/2019	3037519	347.00
125069	99-103	ONG	NOVEMBER GAS CHARGES	1/2019	11/1-12/3/18 NOV	300.40
125536	99-10734	CLASSIC TULSA BG LLC	VEHICLE MAINTENANCE	1/2019	164224	1,404.14
125534	99-3707	O'REILLY AUTOMOTIVE INC	RADIATOR	1/2019	153-147359	254.62
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	1/2019	0287273625	101.81
123048	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL	1/2019	NP55130730	207.41
125600	99-9836	WRIGHT EXPRESS FINANCIAL	SVFUEL & OIL	1/2019	57454695	1,646.70
FUND TOTAL:						4,326.04

FUND: 49 - SEWER EXT & DEV FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
123678R	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING SERVICES	1/2019	51396538	6,700.00
123969B	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING SERVICES	1/2019	51396540	19,800.00
FUND TOTAL:						26,500.00
FUND: 55 - INSURANCE FUND						SUMMARY REPORT
125354	99-10743	HUB INTERNATIONAL MIDWEST	LHEALTH INS/JANUARY 2019	1/2019	1/17/19 125354	231,225.08
FUND TOTAL:						231,225.08
FUND: 57 - E-911 FUND						SUMMARY REPORT
123813	99-4319	AT&T	MONTHLY E-911 CHARGES	1/2019	9181540064 1/1/19	236.90
FUND TOTAL:						236.90
FUND: 58 - JUVENILE JUSTICE FUND						SUMMARY REPORT
123693	99-7564	HUMAN SKILLS & RESOURCES	IPROBATION SERVICES-JUVENI	1/2019	12/1-12/31/18	1,250.00
123694	99-7564	HUMAN SKILLS & RESOURCES	IDRUG TESTING/JUVENILE COU	1/2019	DEC 2018 123694	375.00
FUND TOTAL:						1,625.00
FUND: 60 - GRANTS AND AID						SUMMARY REPORT
122072R	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING	1/2019	51396537	1,700.00
FUND TOTAL:						1,700.00
FUND: 65 - STREET IMP.SALES TAX						SUMMARY REPORT
124294	99-10282	UNITED RENTALS (NORTH AMERI	WATER PUMP RENTAL	1/2019	164417419-001	2,016.20
121396	99-7994	BANCFIRST	DEBT SERVICE PAYMENTS	1/2019	SERIES2014 1/8/19	52,677.29
119149A	99-9629	GUY ENGINEERING SERVICES,	IENGINEERING SERVICES	1/2019	840C-13	427.81
FUND TOTAL:						55,121.30
FUND: 83 - G.O.BOND CONSTR FUND						SUMMARY REPORT
123704R	99-3881	FHC, INC. DBA TETRA TECH	FHPROFESSIONAL SERVICES	1/2019	51396536	15,400.00
114688B	99-5348	PLANNING DESIGN GROUP	SPORTS COMPLEX	1/2019	4591	3,650.00
124278	99-8129	MSB CONSTRUCTION LLC	SEWER IMPROVEMENTS	1/2019	1804-5	4,940.00
119357A	99-9994	LEE & BROWNE CONSULTING	ENGCA & INSPECT WPS PROJECT	1/2019	670404	1,400.00
FUND TOTAL:						25,390.00
FUND: 85 - POLSON APPORTIONMENT FUND						SUMMARY REPORT
121399	99-10719	POLSON PROPERTIES INC.	PROJECT COSTS	1/2019	JAN-2019 POLSON	133,000.00
FUND TOTAL:						133,000.00
GRAND TOTAL:						1,155,482.99

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
1/2019	10	501-301	TRAINING & TRAVEL	117.05	
1/2019	10	501-302	DUES AND SUBSCRIPTIONS	4,737.75	
1/2019	10	501-311	PROFESSIONAL SERVICES	2,500.00	
1/2019	10	502-201	OFFICE SUPPLIES	22.53	
1/2019	10	503-313	PRINTING	55.50	
1/2019	10	504-302	DUES AND SUBSCRIPTIONS	340.00	
1/2019	10	504-311	PROFESSIONAL SERVICES	350.00	
1/2019	10	504-315	FEES & OTHER CHARGES	13.00	
1/2019	10	504-407	BOOKS	12.60	
1/2019	10	506-301E	EMPLOYEE TRAINING/RECOGNITION	44.99	
1/2019	10	508-221	FUEL AND OIL	58.00	
1/2019	10	508-315	FEES & OTHER CHARGES	25.00	
1/2019	10	508-331	UTILITIES	225.69	
1/2019	10	511-201	OFFICE SUPPLIES	57.94	
1/2019	10	511-211	JANITORIAL SUPPLIES	381.52	
1/2019	10	511-212	CHEMICALS	1,360.00	
1/2019	10	511-221	FUEL AND OIL	3,553.37	
1/2019	10	511-241	SAFETY EQUIPMENT	168.00	
1/2019	10	511-260	MINOR EQUIPMENT & FURNISHINGS	341.98	
1/2019	10	511-301	TRAINING AND TRAVEL	1,802.87	
1/2019	10	511-311	PROFESSIONAL SERVICES	1,350.00	
1/2019	10	511-314	UNIFORMS	79.95	
1/2019	10	511-331	UTILITIES	1,540.00	
1/2019	10	511-332	COMMUNICATIONS	400.10	
1/2019	10	511-341	RENTAL OF EQUIPMENT	62.49	
1/2019	10	511-351	MAINTENANCE-EQUIPMENT	486.50	
1/2019	10	511-352	MAINTENANCE-VEHICLES	262.24	
1/2019	10	511-353	MAINT-BUILDINGS & FIXTURE	1,000.00	
1/2019	10	512-201	OFFICE SUPPLIES	275.98	
1/2019	10	512-211	JANITORIAL SUPPLIES	414.17	
1/2019	10	512-214	OPERATIONAL SUPPLIES	1,680.81	
1/2019	10	512-221	FUEL AND OIL	6,627.41	
1/2019	10	512-301	TRAINING AND TRAVEL	149.00	
1/2019	10	512-302	DUES AND SUBSCRIPTIONS	350.00	
1/2019	10	512-311	PROFESSIONAL SERVICES	175.00	
1/2019	10	512-314	UNIFORM CLEANING	2,897.95	
1/2019	10	512-321	PRISONER CARE	380.10	
1/2019	10	512-331	UTILITIES	577.20	
1/2019	10	512-351	MAINTENANCE-EQUIPMENT	2,285.04	
1/2019	10	512-352	MAINTENANCE-VEHICLES	7,122.05	
1/2019	10	513-221	FUEL & OIL	142.03	
1/2019	10	513-260	MINOR EQUIPMENT & FURNISHINGS	77.90	
1/2019	10	513-331	UTILITIES	284.06	
1/2019	10	513-332	COMMUNICATIONS	26.95	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
1/2019	10	513-351	MAINT - EQUIPMENT	38.27	
1/2019	10	513-353	MAINT - BUILDINGS	70.00	
1/2019	10	515-351	MAINTENANCE-EQUIPMENT	1,500.00	
1/2019	10	517-221	FUEL AND OIL	40.00	
1/2019	10	517-332	COMMUNICATION	40.01	
1/2019	10	517-352	MAINTENANCE-VEHICLE	352.26	
1/2019	10	518-221	FUEL & OIL	75.23	
1/2019	10	518-313	PRINTING	370.00	
1/2019	10	590-141	CONTRACT LABOR	2,540.00	
1/2019	10	590-312	ADVERTISING	124.70	
1/2019	10	590-315	FEES & OTHER CHARGES	500.00	
1/2019	10	590-331	UTILITIES	115.56	
1/2019	10	590-332	COMMUNICATIONS	18,697.62	
1/2019	10	590-351	MAINTENANCE-EQUIPMENT	2,126.81	
1/2019	10	590-353	MAINT-BUILDING & FIXTURES	918.99	
1/2019	10	590-505	LEASE PAYMENTS	2,327.00	74,651.17
1/2019	20	523-221	FUEL AND OIL	249.82	
1/2019	20	523-311	PROFESSIONAL SERVICES	92.04	
1/2019	20	523-314	UNIFORM CLEANING	15.70	
1/2019	20	523-332	COMMUNICATIONS	110.77	
1/2019	20	523-352	MAINTENANCE-VEHICLES	4.73	
1/2019	20	524-212	CHEMICALS	9,417.55	
1/2019	20	524-221	FUEL & OIL	110.98	
1/2019	20	524-301	TRAINING AND TRAVEL	42.00	
1/2019	20	524-311	PROFESSIONAL SERVICES	8,471.91	
1/2019	20	524-314	UNIFORM CLEANING	35.48	
1/2019	20	524-315B	FEES & OTHR CHGS-SKIATOOK	31,308.99	
1/2019	20	524-322	WATER PURCHASE	235.96	
1/2019	20	524-331	UTILITIES	7,448.54	
1/2019	20	524-341	RENTAL OF EQUIPMENT	280.78	
1/2019	20	524-345	DISPOSAL OF SLUDGE	17,000.00	
1/2019	20	525-211	JANITORIAL SUPPLIES	113.50	
1/2019	20	525-221	FUEL & OIL	412.49	
1/2019	20	525-241	SAFETY SUPPLIES	411.89	
1/2019	20	525-311D	PROF SERVICES-TESTING	390.00	
1/2019	20	525-314	UNIFORM CLEANING	22.76	
1/2019	20	525-325	SEWAGE DISPOSAL FEE	372.50	
1/2019	20	525-331	UTILITIES	550.53	
1/2019	20	525-332	COMMUNICATIONS	27.35	
1/2019	20	525-341	RENTAL OF EQUIPMENT	15.86	
1/2019	20	525-345	DISPOSAL OF SLUDGE	442.31	
1/2019	20	525-351	MAINTENANCE-EQUIPMENT	393.06	
1/2019	20	525-354	MAINTENANCE-FACILITIES	6,874.98	
1/2019	20	527-141	CONTRACT LABOR	114,869.43	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
1/2019	20	527-391	CONTINGENCY - 2% OF REFUSE	17,500.00	
1/2019	20	528-141	CONTRACT LABOR	5,000.00	
1/2019	20	590-141	CONTRACT LABOR	2,540.00	
1/2019	20	590-331	UTILITIES	115.56	
1/2019	20	590-351	EQUIPMENT MAINTENANCE	2,126.81	
1/2019	20	590-353	BUILDING MAINTENANCE	250.00	
1/2019	20	590-501F	BOND EXP - SERIES 2012	135,854.16	
1/2019	20	590-501G	REVENUE BOND EXP - SERIES 2013	205,626.25	
1/2019	20	590-502	REVENUE BOND TRUSTEE FEES	1,104.17	569,838.86
1/2019	29	529-201	OFFICE SUPPLIES	53.98	
1/2019	29	529-221	FUEL & OIL	571.40	
1/2019	29	529-242	PUBLIC EDUCATION MATERIALS	140.00	
1/2019	29	529-331	UTILITIES	417.27	
1/2019	29	529-332	COMMUNICATIONS	26.95	
1/2019	29	529-352	MAINTENANCE-VEHICLES	4.84	1,214.44
1/2019	30	530-221	FUEL & OIL	3,268.00	
1/2019	30	530-331	UTILITIES	258.61	
1/2019	30	530-332	COMMUNICATIONS	26.95	
1/2019	30	530-351	MAINTENANCE-EQUIPMENT	126.86	3,680.42
1/2019	31	531-211	JANITORIAL SUPPLIES	57.98	
1/2019	31	531-212	CHEMICALS	100.00	
1/2019	31	531-221	FUEL & OIL	320.32	
1/2019	31	531-301	TRAINING AND TRAVEL	80.00	
1/2019	31	531-314	UNIFORM CLEANING	6.48	
1/2019	31	531-331	UTILITIES	265.53	
1/2019	31	531-351	MAINTENANCE-EQUIPMENT	90.39	920.70
1/2019	32	532-141	CONTRACT LABOR	750.00	
1/2019	32	532-142	PERMIT SALES COMMISSION	284.50	
1/2019	32	532-405A	FISH STOCKINGS	1,125.00	2,159.50
1/2019	33	533-213	CONCESSION SUPPLY	99.70	
1/2019	33	533-331	UTILITIES	263.38	
1/2019	33	533-354	MAINTENANCE-FACILITIES	29.51	392.59
1/2019	34	534-141	CONTRACT LABOR	1,295.00	
1/2019	34	534-260	MINOR EQUIPMENT & FURNISHINGS	911.37	
1/2019	34	534-302	DUES AND SUBSCRIPTIONS	192.84	
1/2019	34	534-331	UTILITIES	399.12	
1/2019	34	534-407	BOOKS	2,463.22	5,261.55
1/2019	35	535-141	CONTRACT LABOR	1,095.00	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
1/2019	35	535-221	FUEL AND OIL	260.76	
1/2019	35	535-311	PROFESSIONAL SERVICES	50.00	
1/2019	35	535-314	UNIFORM CLEANING	62.68	
1/2019	35	535-331	UTILITIES	1,024.88	
1/2019	35	535-332	COMMUNICATIONS	34.32	
1/2019	35	535-354	MAINTENANCE-FACILITIES	76.80	2,604.44
1/2019	36	536-311	PROF SERVICES	25.00	
1/2019	36	536-331	UTILITIES	21.65	46.65
1/2019	38	538-405	FACILITIES	520.00	520.00
1/2019	40	540-401	EQUIPMENT	1,323.50	1,323.50
1/2019	44	544-331	UTILITIES	644.85	
1/2019	44	544-354	MAINTENANCE-FACILITIES	3,325.00	3,969.85
1/2019	45	525-405	FACILITIES	7,000.00	
1/2019	45	531-405	FACILITIES	2,775.00	9,775.00
1/2019	46	546-201	OFFICE SUPPLIES	63.96	
1/2019	46	546-221	FUEL AND OIL	1,854.11	
1/2019	46	546-331	UTILITIES	300.40	
1/2019	46	546-332	COMMUNICATIONS	101.81	
1/2019	46	546-351	MAINTENANCE-EQUIPMENT	347.00	
1/2019	46	546-352	MAINTENANCE-VEHICLES	1,658.76	4,326.04
1/2019	49	525-311	PROFESSIONAL SERVICES	19,800.00	
1/2019	49	526-311	PROFESSIONAL SERVICES	6,700.00	26,500.00
1/2019	55	555-391	LIFE INS PREM-OTHERS	4,906.69	
1/2019	55	555-392	FEES & OTHER-OTHERS	226,318.39	231,225.08
1/2019	57	557-315-.01	FEES & OTHER CHARGES-WIRELESS	236.90	236.90
1/2019	58	558-141	CONTRACT LABOR	1,250.00	
1/2019	58	558-311	PROFESSIONAL SERVICES	375.00	1,625.00
1/2019	60	592-311A	PROF SVCS - DESGN & BID	1,700.00	1,700.00
1/2019	65	565-311A	PROF SERVICES - ENGINEERING	427.81	
1/2019	65	565-405B	FACILITIES-CONTRACT	2,016.20	
1/2019	65	565-501	BOND EXP -SERIES 2004/2014	39,166.66	
1/2019	65	565-501I	2004/2014 DEBT SERVICE - INT	13,177.30	
1/2019	65	565-502	REVENUE BOND TRUSTEE FEES	333.33	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
					55,121.30
1/2019	83	571-311B	PROF SVCS-ENG (C.A. & INSP)	15,400.00	
1/2019	83	571-405B	FACILITIES - CONTRACT	4,940.00	
1/2019	83	576-311B	PROF SVCS-ENG (CA & INSP)	1,400.00	
1/2019	83	578-311A	PROF SVCS-ENG (DESIGN, BID)	750.00	
1/2019	83	578-311B	PROF SVCS-ENG (CA & INSP)	2,900.00	25,390.00
1/2019	85	585-405	FACILITIES	133,000.00	133,000.00
			GRAND TOTAL ESTIMATE:		0.00
			GRAND TOTAL ACTUAL:		1,155,482.99
			REPORT TOTAL:		1,155,482.99



AGENDA ITEM

Consent Agenda 7.B.

City Council Regular

Meeting Date: January 22, 2019

Submitted For: Mike Hoehner, Purchasing Director

Submitted By: Mikaila Stepp, Administrative Assistant

Department: Utility Maintenance

Presented By: Mike Hoehner

SUBJECT:

Consider declaring 173 meters (assorted sizes) surplus and authorizing the City Manager to salvage at a local metal recycler.

BACKGROUND:

These water meters were taken out of service due to age or condition of the equipment.

RECOMMENDATION:



AGENDA ITEM

Administration 10.A.

City Council Regular

Meeting Date: January 22, 2019

Submitted For: Rick Rumsey, Assistant City Manager

Submitted By: Amy Hoehner, Legal Assistant

Department: Assistant City Manager

Presented By: David Widdoes

SUBJECT:

Discussion and possible action regarding Contract for the Purchase and Sale of Real Estate with Guardian Capital LLC for 65 acres m/l located at the Northwest corner of 81st street and Frankhoma Road in the amount of \$650,000.00.

BACKGROUND:

The City is selling the referenced tract for \$650,000.00 to the Buyer for the development of a new subdivision with a minimum of 125 homes. After all contingencies are met, closing is to occur by March 31, 2019.

RECOMMENDATION:

Staff recommends Council approve Contract and authorize the Mayor to execute same.

Attachments

Contract

Exhibit

CONTRACT FOR SALE AND PURCHASE OF UNIMPROVED REAL PROPERTY


THIS CONTRACT FOR SALE AND PURCHASE OF UNIMPROVED REAL PROPERTY ("Contract"), dated effective as of a date hereinafter specified, is made by and between **CITY OF SAPULPA** ("Seller") and, **GUARDIAN CAPITAL LLC**, an Oklahoma Limited Liability Company, or its permitted assignee (hereinafter the "Purchaser").

1. Property. The term "Property" shall mean and be defined herein as that certain tract of unimproved real property lying in Creek County, Oklahoma owned by the Seller being more particularly described on attached "Exhibit A".
2. Agreement. For and in consideration of the mutual agreements of the Seller and the Purchaser as specified herein, and for such other good, valuable, sufficient and received consideration, duly acknowledged by Purchaser and Seller, the Seller hereby agrees to sell to the Purchaser, and the Purchaser hereby agrees to purchase from the Seller the Property hereunder, free and clear at Closing of any lien, claim, charge, or encumbrance (except for the Permitted Exceptions) for the Purchase Price and upon and subject to all of the terms and conditions hereof.
3. Purchase Price. Subject to any prorations, deductions, credits, or adjustments provided for in this Contract, the Purchase Price to be paid by Purchaser to Seller for the Property shall be SIX HUNDRED, FIFTY THOUSAND DOLLARS (\$650,000.00) ("Purchase Price") minus the Earnest Money Deposit, by delivery by Purchaser to the Escrow Agent on the Closing Date (as hereinafter defined) of immediately available funds, by wire transfer of federal funds or by such other method of cash payment acceptable to Seller, subject to such Closing adjustments and prorations as required hereunder.
 - a. Earnest Money Deposit. "Earnest Money Deposit" shall mean and be defined herein, collectively, as the sum of ONE THOUSAND DOLLARS (\$1,000.00), in immediately available federal funds, which must be tendered by Purchaser to the Escrow Agent within three (3) days after the Effective Date of this Contract. The Earnest Money Deposit is to be tendered to the Escrow Agent by Purchaser, to be held by the Escrow Agent pending the Closing in the manner and pursuant to the terms and conditions expressly provided in this contract and shall be delivered by the Escrow Agent to Seller on the Closing Date to be applied in partial payment of the Purchase Price in accordance with the terms of this Contract.
4. General Provisions Regarding Earnest Money Deposit. Pending the Closing or earlier termination of this Contract, the Earnest Money Deposit shall be held in escrow by the Escrow Agent pursuant to this Agreement to be executed and entered into by the Purchaser, the Seller and the Escrow Agent. The Earnest Money Deposit shall be deposited by the Escrow Agent in a non-interest bearing account in such

major state or national banking association as the parties shall jointly elect. The Earnest Money Deposit shall be paid forthwith by the Escrow Agent to the party entitled to receive the Earnest Money Deposit under the terms of this Contract.

- a. The parties and Escrow Agent agree that the Earnest Money Deposit so held by Escrow Agent shall be applied as follows:
 - b. If Closing is held, the principal amount of the Earnest Money Deposit so held shall be paid over to Seller and the principal amount so paid shall be credited to the Purchase Price;
 - c. If Closing is not held by reason of Purchaser's default, the Earnest Money Deposit shall be paid promptly by the Escrow Agent to Seller and shall be retained by Seller; and
 - d. If Closing is otherwise not held for any reason other than a default of Purchaser, the Earnest Money Deposit shall be paid by the Escrow Agent to Purchaser.

5. Additional Terms. This Agreement shall include the following specific provisions which will survive the closing:

- a. Preliminary Plat / Residential development. The Purchaser will plat and develop the Property into a residential subdivision in accordance with the Preliminary Plat, (the "Plat"). Purchaser agrees to develop the Property pursuant to and in accordance with the Plat.
 - i. Purchaser agrees to develop Property and construct a minimum of one hundred twenty-five (125) single family homes in accordance to said Plat.
 - ii. Seller agrees to participate and support Purchaser in obtaining all approvals necessary for re-zoning of the subject Property for residential development.
- b. Sewer Line. Seller and Purchaser hereby agree that a sewage utility easement will be executed and pipelines for purposes of sewage (the "Sewer Line") will be built on the Property in accordance with the Plat. Seller hereby agrees to hereby:
 - i. In good faith, take all reasonable actions necessary to ensure that said Sewer Line will be completed by June 15, 2020 (the "Sewer Line Completion Date"). 
 - ii. Seller agrees to execute and secure a city bond agreement or any other

such source of funding as necessary to complete said Sewer Line.

- iii. Purchaser agrees to pay all applicable fees to the City of Sapulpa as required for the Sewer Line, including without limitation and as applicable, all sewer extension, development and tap fees required by city code. The parties stipulate that the sewer extension fee applicable for the Sewer Line shall be at a rate of ONE THOUSAND THREE HUNDRED DOLLARS (\$1,300.00) per acre.
 - iv. Purchaser and Seller agree to draft and execute an enforceable letter of commitment (the "Letter of Commitment") requiring the Seller to complete sewage pipeline to the subject Property, and will detail specifications for its completion by Sewer Line Completion Date, which will, upon signing become an addendum to this Contract.
 - c. Liquidated Damages to Purchaser. If the Sewer Line is not materially completed and fully serviceable on or before the Sewer Line Completion Date, Purchaser shall be entitled to liquidated damages from Seller in a Per Diem amount of FIVE HUNDRED DOLLARS (\$500.00) and paid over to Purchaser. This penalty shall be only be applicable if the Purchaser is in full compliance with its obligations to develop the Property as contemplated by this Agreement, and in such event, said penalty shall accrue daily until the Sewer Line is materially completed and serviceable as contemplated by this Agreement and by the Letter of Commitment and such specifications as agreed upon by Purchaser and Seller.
 - d. Exclusive Option to Seller. Purchaser grants Seller an exclusive option to buy the Property for an amount equal to the Purchase Price in the event Purchaser does not develop the Property by as contemplated by the Agreement and the Letter of Commitment.
6. Facilitating Actions. The parties agree to take the following actions to facilitate the Closing and the realization of the benefits contemplated by this Agreement:
- a. Approvals. The parties will use reasonable efforts to obtain all necessary or desirable approvals of governmental authorities and consents of all third persons to expedite the Closing.
 - b. Material Change. From the date hereof to the Closing Date, the Seller will not sell, encumber or otherwise dispose of any of the Property.
 - c. Further Assurances. The Seller and the Purchaser will, whenever and as often as reasonably requested to do so by the other party: (a) execute, acknowledge and deliver or cause to be executed, acknowledged and delivered such further conveyances, assignments, confirmations,

satisfactions, releases, approvals, consents, certifications and other documents as might be reasonably necessary, expedient or proper, in the opinion of the requesting party, to complete the conveyances, transfers, sales and assignments herein provided; and (b) take all other actions as are reasonably requested to carry out the intent of this Agreement or to facilitate an orderly transfer of ownership of the Property.

8. Condition of Property and Inspection. No representations, warranties or guarantees regarding the condition of the Property, or environmental hazards are expressed or implied, other than as may be specified by Seller in writing at Purchaser's request.
9. Acceptance of Property. Subject to the provisions of the Property Condition Disclosure Act and unless otherwise agreed upon in writing, Purchaser, by Closing or taking possession of the Property, shall be deemed to have accepted the Property in its then existing condition, including fixtures, equipment, and appliances.
10. Closing. This transaction shall be closed at such place as may be agreed upon by Purchaser and Seller, after title objections and other requirements have been met or waived, on or before but not later than March 31st, 2019, unless the date of Closing is extended in a written instrument signed by Seller and Purchaser.
11. Costs. The parties agree that the Seller shall pay the costs of abstracting, and all closing fees, if any. The Purchaser shall pay the costs of recording fees, title opinion, title insurance premiums, all costs associated with obtaining a mortgage loan, surveying fees, and revenue stamps, if any.
12. Deed. At the time of Closing, Seller shall execute and deliver a good and sufficient Warranty Deed (the "Deed") in recordable form conveying marketable title to the Property to Purchaser, and the manner in which Purchaser is to take title, as follows: **GUARDIAN CAPITAL LLC**, an Oklahoma Limited Liability Company, and/or assigns.
13. Risk of Loss and Adjustments. Until Closing, the risk of loss of any part of the Property shall be on Seller, and Seller shall be entitled to receive all insurance proceeds therefor, whether or not possession of any part of the Property has been delivered to Purchaser. In the event of material damage by fire before Closing, Purchaser may declare this Agreement null and void. For purposes of this Agreement, the term "material damage" shall mean any damage of the nature referred to in the preceding sentence which reasonably requires an expenditure of greater than FIVE THOUSAND DOLLARS (\$5,000.00) to restore or repair.
14. Proration of Taxes. Ad valorem taxes and special assessments thereon for the current year shall be prorated to date of Closing. If the amount of ad valorem taxes or special assessments for the current tax year has not been fixed by the date of Closing, the proration of such taxes shall be based upon the rate of levy for the preceding tax year.

15. Possession. Possession of the Property shall be given to Purchaser at Closing.
16. Notices. Any notice or other communication required or permitted under this Contract, or convenient to the Seller or the Purchaser in the consummation of the transactions contemplated hereby, shall be deemed delivered when (i) deposited in a receptacle of the United States Postal Service, as registered or certified mail, return receipt requested, postage prepaid, (ii) sent by electronic facsimile transmission (to be followed by delivery of a copy thereof by overnight courier), or (iii) received by an overnight courier service (which obtains a receipt evidencing delivery) and shall be addressed as follows:

If to the Seller:

CITY OF SAPULPA
ATTN: David Widdoes, City Attorney
P.O. Box 1130
Sapulpa, OK 74067-1130

If to the Purchaser:

GUARDIAN CAPITAL LLC,
an Oklahoma Limited Liability Company
10131 S 72nd E AVE
TULSA OK 74133

17. Insurance. Seller shall keep and maintain all insurance presently in effect on the Property until Closing.
18. Default. Time is of the essence of this Agreement. In the event Purchaser fails or refuses to complete the performance of Purchaser's obligations under this Agreement, except for any reason specified herein, Seller shall have the right, after demand upon Purchaser and Purchaser's failure or refusal to comply therewith, to terminate this Agreement. In the event Seller fails to comply with the terms of this Agreement, Purchaser shall have the right to recover all sums paid to Seller hereunder.
19. Seller's Affidavit. At Closing, Seller shall furnish Purchaser an affidavit stating that Seller is and/or has been at all times in sole and undisputed possession of the Property.
20. Real Estate Commission. Each party warrants to the other that it has not used the services of a real estate broker or agent in connection with this transaction. Each party agrees to defend, indemnify, and hold the other party harmless for any claim for real estate commissions arising by reason of the indemnifying party's breach of this warranty. The provisions of this paragraph shall survive Closing and the delivery of the deed to the Real Property or the termination of this Agreement.

21. Assignment. This Agreement shall be binding upon the parties hereto, their respective heirs, successors and assigns. The Purchaser may assign this agreement without the written consent of the other party.
22. Choice of Law. This Agreement shall be governed, construed and interpreted in accordance with the laws of the State of Oklahoma.
23. Covenants and Conditions. The covenants and conditions contained herein shall survive the date of closing.

IN WITNESS WHEREOF, this Contract has been executed and delivered by the Purchaser to the Seller effective as of the Effective Date.

SELLER:

CITY OF SAPULPA

By: _____

Name: _____

Title: _____

Date: January __, 2019

PURCHASER:

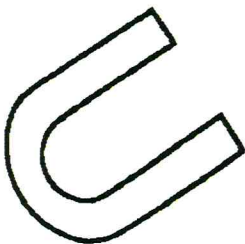
GUARDIAN CAPITAL, L.L.C.,
an Oklahoma limited liability company

By: Daniel Flannery

Name: Dan Flannery

Title: Managing Member

Date: January 10, 2019



10
5-16-05

CREEK COUNTY ABSTRACT CO.
204-208 East Dewey
P.O. Box 780
Sapulpa, Okla. 74067
(918) 234-6130

05 10057

Mailing Address:
P.O. Box 1130
Sapulpa, OK 74067

STATE OF OKLAHOMA COUNTY OF CREEK
This Instrument Was Filed for Record On

JUL 1 2 2005

AT 2:15 O'CLOCK P.M. AND RECORDED IN
BOOK 572 PAGE 894-95
JERRY HENTZ, County Clerk

BY [Signature] DEPUTY \$450.00
Doc. Stamps

GENERAL WARRANTY DEED

STATE OF OKLAHOMA
Creek County
Documentary Stamps: \$450.00

THIS INDENTURE made this 1st day of July, 2005, between THOMAS LESLY HUGHES, a single person, party of the first part, hereinafter called Grantor, and the CITY OF SAPULPA, party of the second part, hereinafter called Grantee.

WITNESSETH, that in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, said party Grantor does, by these presents, grant, bargain, sell and convey unto said Grantee, its heirs, executors, administrators, successors and assigns, all of the following described real estate, situated in the County of Creek, State of Oklahoma, to-wit:

Beginning at the Southwest Corner of Section 12, Township 18 North, Range 11 East; thence North 01°09' 19" West 1390.0'; thence North 89°05' 31" East 1420'; thence South 01°49' 07" East 650.34'; thence South 88°51' 33" West 100.0'; thence South 01°04' 20" East 808.38' to the Railroad R/W, thence along Railroad R/W 589.90' to the South line of said Section 12, thence South 88°59' 11" West 1043.97' to the point of beginning, Creek County, State of Oklahoma, according to the U.S. Government Survey thereof.

Grantor retains a 25' wide Utility Easement on the East 25' of the West 50' of said Tract.

TO HAVE AND TO HOLD THE SAME together with all and singular the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining forever.

And said Grantor, his heirs, executors, administrators, successors and assigns, do hereby covenant, promise and agree to and with said Grantee, at the delivery of these presents that Grantor lawfully seized in his own right of an absolute and indefeasible estate of inheritance in fee simple, of and in all and singular the above granted and described premises, with the appurtenances; that the same are free, clear and discharged and unencumbered of and from all former and other grants, titles, charges, estates, judgments, taxes, assessments and encumbrances, of whatsoever nature and kind, EXCEPT: Easements and building restrictions of record and special assessments not yet due; setback lines zoning ordinances and outstanding minerals, if any, of record and that said Grantor will WARRANT AND FOREVER DEFEND the same unto the Grantee, its heirs, executors, administrators, successors and assigns, against the Grantor, his heirs, executors, administrators, successors and assigns, and all and every person or persons whomsoever, lawfully claiming or to claim the same.

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RECORD & RETURN 3596A COMM
FIRST TITLE & ABSTRACT SERVICES, INC.
7666 EAST 61 ST. SUITE 200
TULSA, OKLA 74118

ORIGINAL

JANELL DIEHL, COUNTY CLERK
STATE OF OKLAHOMA COUNTY OF CREEK
This Instrument Was Filed For Record On

JUN - 7 2007

07 7759

CORRECTED WARRANTY DEED

AL 995 1 M AND RECORDED IN
BOOK 632 PAGE 88-90
BY J. Diehl DEPUTY

KNOW ALL BY THESE PRESENTS THAT:

Ronnie Bock and Leona Bock, husband and wife, as grantors, in consideration of the sum of Ten Dollars (\$10.00) and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell, and convey unto The City of Sapulpa, as grantee, the following-described real property and premises in Creek County, State of Oklahoma, to-wit:



All that part of the Southeast Quarter (SE/4) of the Southwest Quarter (SW/4) of Section 12, Township 18 North, Range 11 East, Creek County, Oklahoma, lying North of the Burlington Northern Santa Fe Railroad right of way, containing 3.93 acres, more or less, said property being shown on attached surveys and marked as tract #3, LESS AND EXCEPT all oil, gas and other mineral rights and interests and royalty therefrom.

together with all the improvements thereon and the appurtenances thereunto belonging, and warrants the title to the same.

This corrective Warranty Deed is filed to correct an error in description of property conveyed by warranty deed filed in Book 632 at Page 1662.

TO HAVE AND TO HOLD said described premises unto the said grantee, its heirs and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages, and other liens and encumbrances of whatsoever nature.

Signed and delivered this 5th JUNE day of May 2007.

Ronnie Bock
Ronnie Bock

Leona Bock
Leona Bock

ACKNOWLEDGMENT

STATE OF OKLAHOMA)
) ss.
COUNTY OF CREEK)

The foregoing instrument was acknowledged before me this 5 June day of May 2007, by Ronnie Bock and Leona Bock.

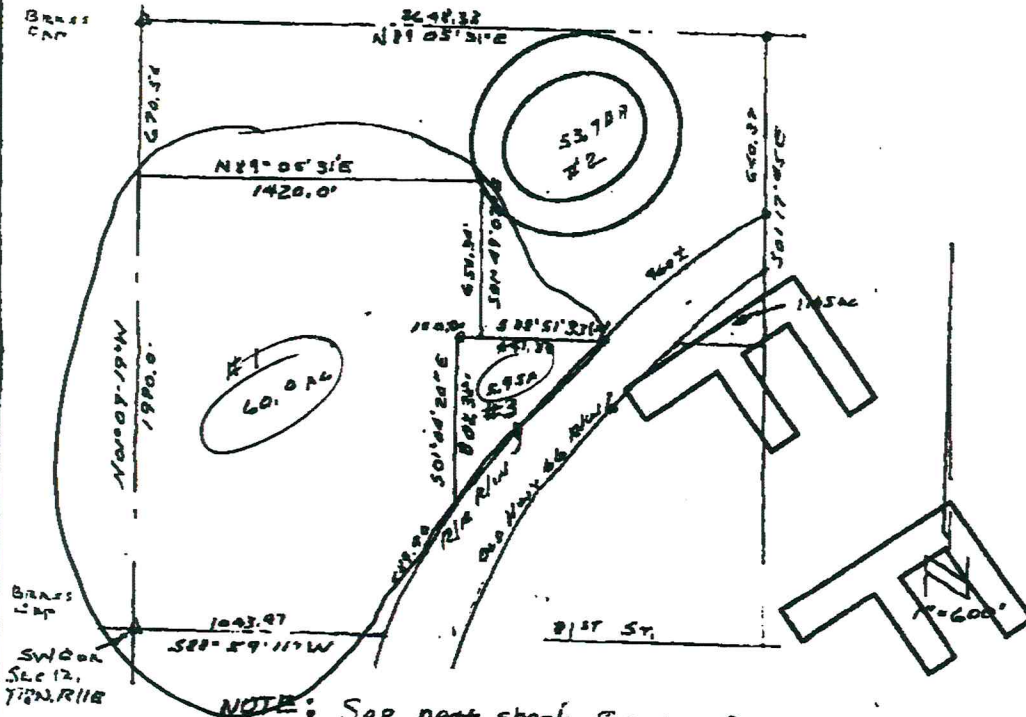
Janelle Diehl
Notary Public, State of Oklahoma
05-21-2010
My Commission Expires 05-21-2010
CREEK COUNTY

My commission expires 5.31.2010

Plat of Survey

#1 Beginning at the SW corner of Section 12, T18N, R11E, thence N01°09'19"W 1980.0', thence N89°05'31"E 1420.0', thence S01°49'07"E 650.34', thence S88°51'33"W 100.0', thence S01°04'20"E 808.38' to the Railroad R/W, thence along Railroad R/W 589.90' to the South line of said Section 12, thence S88°59'11"W 1043.97' to the point of beginning.

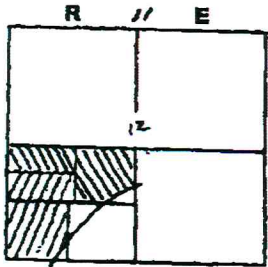
#2 Beginning at the NW corner of the SW 1/4, Section 12, T18N, R11E, thence N89°05'31"E 2648.33', thence S01°17'45"E 640.37', to the NE R/W line of the Railroad, thence Southwest along said R/W 960.0' more or less; thence S88°51'33"W 571.38', thence N01°49'07"W, ~~670.34~~ thence S89°05'31"W 1420.0', thence N01°09'19"W 670.56' to the point of beginning.



NOTE: See next sheet for survey and legal description of Tract #3.

NOTE: This survey made or extends the requirements as set forth by the Oklahoma Minimum Standards for the Practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors, September 17th, 1983.

NOTE: All bearings are based on the Oklahoma State Grid Plane Coordinate System.



LOCATION MAP

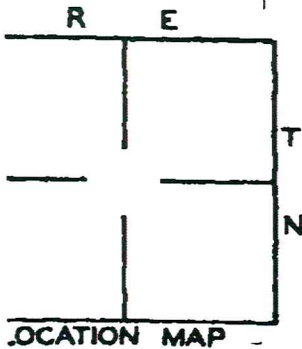
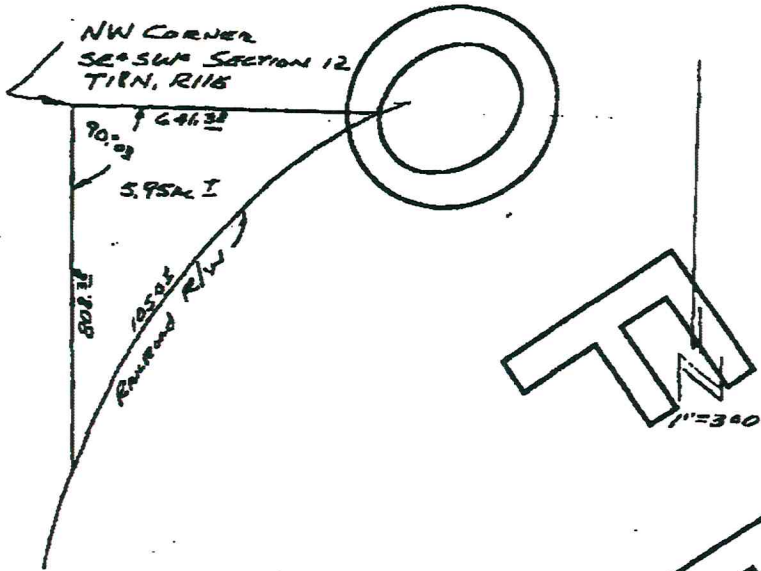
EGAN SURVEYING	
1348 E. MCKINLEY	
SAPULPA 224-7787	
CA 2277	EXP. DATE 6/30/05
PETER D. EGAN	
REG. LAND SURVEYOR #817	
DATE	12/6/04
BOOK	
PAGE	

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SEAL

PLAT OF SURVEY - TRACT #3

ALL THAT PART OF THE SE¹ SW⁴ SECTION 12, T18N, R11E
LYING NORTH OF THE BURLINGTON NORTHERN RAILROAD
RIGHT OF WAY.



EGAN SURVEYING
1348 E. MCKINLEY
SAPULPA 224-

PETER D. EGAN
REG. LAND SURVEYOR #817
DATE 7/31/91
BOOK _____
PAGE _____

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SEAL



AGENDA ITEM

Administration 10.B.

City Council Regular

Meeting Date: January 22, 2019

Submitted By: Becky McGinnis, HR Director

Department: Human Resources

Presented By: Becky McGinnis

SUBJECT:

Discussion and possible action regarding the renewal of City of Sapulpa Employee Health Insurance with Community Care Inc.

BACKGROUND:

Staff received a renewal quotation with a 4% increase from Community Care, our current employee health insurance carrier. Our broker negotiated with Community Care reducing the increase from 4% to 0%.

RECOMMENDATION:

Staff recommends the Mayor and City Councilors approve the City of Sapulpa Health Insurance renewal.

Fiscal Impact

Amount: 0

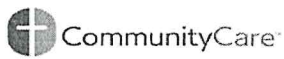
To be paid from:

Account number:

Attachments

HMO Renewal

PPO



Best and Final Rates

Group: The City of Sapulpa
 Product: IDEA
 Group Number(s): C05208
 Renewal Date: May 1, 2019

Current Plan:		In-Force Plan Current	In-Force Plan Proposed Renewal	In-Force Plan Current	In-Force Plan Proposed Renewal
IDEA		80/1000, Select, RX \$0/15/40/70/160 2 x mo	80/1000, Select, RX \$0/15/40/70/160 2 x mo	80/1000, Standard, RX \$0/15/40/70/160 2 x mo	80/1000, Standard, RX \$0/15/40/70/160 2 x mo
	<i>Employees by Tier</i>				
Employee	84	\$ 646.40	\$ 646.40	\$ 652.17	\$ 652.17
Employee/Spouse	17	\$ 1,409.12	\$ 1,409.12	\$ 1,421.73	\$ 1,421.73
Employee/Child	4	\$ 1,081.34	\$ 1,081.34	\$ 1,091.02	\$ 1,091.02
Employee/Children	12	\$ 1,081.34	\$ 1,081.34	\$ 1,091.02	\$ 1,091.02
Employee/Spouse/ Child	0	\$ 1,816.57	\$ 1,816.57	\$ 1,832.81	\$ 1,832.81
Family	26	\$ 1,816.57	\$ 1,816.57	\$ 1,832.81	\$ 1,832.81
Monthly Premium:		\$ 142,784.90	\$ 142,784.90	\$ 144,061.07	\$ 144,061.07
Rate Action:			0.00%		0.00%

		In-Force Plan Current	In-Force Plan Proposed Renewal	In-Force Plan Current	In-Force Plan Proposed Renewal
		70/1000, Select, RX \$0/15/40/70/160 2 x mo	70/1000, Select, RX \$0/15/40/70/160 2 x mo	70/1000, Standard, RX \$0/15/40/70/160 2 x mo	70/1000, Standard, RX \$0/15/40/70/160 2 x mo
	<i>Employees by Tier</i>				
Employee	84	\$ 626.29	\$ 626.29	\$ 631.88	\$ 631.88
Employee/Spouse	17	\$ 1,365.29	\$ 1,365.29	\$ 1,377.50	\$ 1,377.50
Employee/Child	4	\$ 1,047.71	\$ 1,047.71	\$ 1,057.08	\$ 1,057.08
Employee/Children	12	\$ 1,047.71	\$ 1,047.71	\$ 1,057.08	\$ 1,057.08
Employee/Spouse/ Child	0	\$ 1,760.05	\$ 1,760.05	\$ 1,775.79	\$ 1,775.79
Family	26	\$ 1,760.05	\$ 1,760.05	\$ 1,775.79	\$ 1,775.79

Caveats:

- Our renewal offer is contingent upon the parameters outlined in this renewal. It is important to note that deviations from these assumptions may result in additional charges and/or adjustments in our quote.
- If you change benefits on or after your group's renewal date, the change(s) will not take effect until the first of the month following 60 calendar days after the date CommunityCare was notified of the change(s).

Please check the box below, then sign and date the form. Fax the completed form to (918) 879-4083 or email the form to your CommunityCare Account Manager no later than **02/05/19**

I elect to renew with our current plan as indicated above.

Signature

Date



Best and Final Rates

Group: The City of Sapulpa
 Product: PPO
 Group Number(s): C05208
 Renewal Date: May 1, 2019

Current Plan:		In-Force Plan Current		In-Force Plan Proposed Renewal	
PPO		Fundamental 70/2500, Select, RX \$0/15/40/70/160 2 x mo	Fundamental 70/2500, Select, RX \$0/15/40/70/160 2 x mo	Fundamental 70/2500, Standard, RX \$0/15/40/70/160 2 x mo	Fundamental 70/2500, Standard, RX \$0/15/40/70/160 2 x mo
	<i>Employees by Tier</i>				
Employee	18	\$ 574.88	\$ 574.88	\$ 644.26	\$ 644.26
Employee/Spouse	9	\$ 1,253.21	\$ 1,253.21	\$ 1,404.46	\$ 1,404.46
Employee/Child	2	\$ 961.65	\$ 961.65	\$ 1,077.71	\$ 1,077.71
Employee/Children	0	\$ 961.65	\$ 961.65	\$ 1,077.71	\$ 1,077.71
Employee/Spouse/ Child	0	\$ 1,615.56	\$ 1,615.56	\$ 1,810.55	\$ 1,810.55
Family	9	\$ 1,615.56	\$ 1,615.56	\$ 1,810.55	\$ 1,810.55
Monthly Premium:		\$ 38,090.07	\$ 38,090.07	\$ 42,687.19	\$ 42,687.19
Rate Action:			0.00%		0.00%

Caveats:

- Our renewal offer is contingent upon the parameters outlined in this renewal. It is important to note that deviations from these assumptions may result in additional charges and/or adjustments in our quote.
- If you change benefits on or after your group's renewal date, the change(s) will not take effect until the first of the month following 60 calendar days after the date CommunityCare was notified of the change(s).

Please check the box below, then sign and date the form. Fax the completed form to (918) 879-4083 or email the form to your CommunityCare Account Manager no later than 02/05/19

I elect to renew with our current plan as indicated above.

Signature

Date



AGENDA ITEM

Administration 10.C.

City Council Regular

Meeting Date: January 22, 2019

Submitted For: David Widdoes, City Attorney

Submitted By: Amy Hoehner, Legal Assistant

Department: Legal

Presented By: David Widdoes

SUBJECT:

Discussion and possible action regarding an Ordinance Adopting and Enacting a Code of Ordinances of the City of Sapulpa, Oklahoma; Providing for the Repeal of Certain Ordinances Not Included Therein, Except as Hereafter Provided; Providing When this Ordinance Shall Become Effective; Providing for Sale and Copies in the Clerk's Office; Providing for Supplements or Changes to Code; and Declaring an Emergency.

BACKGROUND:

The Ordinance adopts and codifies the current Code by providing a complete revision of all ordinances of a general and permanent nature for the operations of the City of Sapulpa as of January 1, 2019.

RECOMMENDATION:

Staff recommends Council approve the Ordinance and authorize the Mayor to execute same.

Attachments

Ordinance

ORDINANCE NO. _____

AN ORDINANCE ADOPTING AND ENACTING A CODE OF ORDINANCES OF THE CITY OF SAPULPA, OKLAHOMA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN, EXCEPT AS HEREAFTER PROVIDED; PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE; PROVIDING FOR SALE AND COPIES IN THE CLERK'S OFFICE; PROVIDING FOR SUPPLEMENTS OR CHANGES TO CODE; AND DECLARING AN EMERGENCY:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:

SECTION 1. TITLE.

A code and revision of the ordinances of the City of Sapulpa, Oklahoma is hereby adopted as the "Sapulpa City Code" or by any other properly identifying designation.

SECTION 2. CODE SUPERSEDES OTHER ORDINANCES.

This code shall be treated and considered as a new and comprehensive ordinance of the City which shall supersede all other general and permanent ordinances enacted by the City Council prior to January 1, 2019, except such as by reference thereto are expressly saved from repeal or continued in force and effect for any purpose.

SECTION 3. EFFECTIVE DATE OF CODE, REPEAL.

All provisions of this code shall be in full force and effect from the date this ordinance becomes law. All ordinances of a general and permanent nature of the City in effect on or before January 1, 2019, and not in the code or recognized and continued in force by reference herein and which are in conflict herewith, are hereby repealed from and after the effective date of this ordinance, except as hereinafter provided.

SECTION 4. ORDINANCES NOT REPEALED.

The repeal provided for in Section 3 hereof shall not affect any offense or act committed or done or any penalty or forfeiture incurred or any contract or right established or accruing before the effective date of this ordinance; nor shall the repeal affect any ordinance or resolution promising or guaranteeing the payment of money for the City or authorizing the issuance of any bonds of the City or any evidence of the City's indebtedness, or any contract or obligation assumed by the City; nor shall the repeal affect the administrative regulations or resolutions of the City Council not in conflict or inconsistent with the provisions of the code; nor shall the repeal affect any right or franchise granted by any ordinance or resolution of the City Council to any person, firm or corporation; nor shall the repeal affect any ordinance dedicating, naming, establishing, locating, relocating, opening, vacating, etc., any street or public way in the City; nor shall the repeal affect any annual budget or salary ordinance; nor shall the repeal affect any ordinance levying or imposing taxes; nor shall the repeal affect any ordinance establishing

and prescribing the street grades of any street in the City; nor shall the repeal affect any ordinance providing for local improvements and assessing charges therefor; nor shall the repeal affect any ordinance extending the limits of the City or providing for zoning of property within the City; nor shall the repeal affect any ordinance declaring an emergency within the City; nor shall the repeal be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance which is repealed by this ordinance; nor shall the repeal affect any ordinance establishing rates, fees or charges, except those specifically re-established in this code, until the City Council re-establishes such rates, fees, or charges by ordinance, motion, or resolution. The continuance in effect of temporary or special ordinances and parts of ordinances, although omitted from the code, shall not be affected by such omission therefrom; and the adoption of the code shall not repeal or amend any such ordinance or part of any such ordinance.

SECTION 5. CODE NOT NEW ENACTMENT.

The provisions appearing in this code, so far as they are the same as those ordinances existing at the time of the effective date of this code, shall be considered as continuations thereof and not as new enactments.

SECTION 6. ORDINANCES ADOPTED AFTER EFFECTIVE DATE OF CODE.

Ordinances and parts of ordinances of a permanent and general nature passed or adopted on and after the effective date of this code may be passed or adopted either:

1. In the form of amendments to the code of ordinances adopted by this ordinance; or
2. Without specific reference to the code.

In either case, all such ordinances and parts of ordinances shall be deemed amendments to the code. All of the substantive permanent and general parts of such ordinances and changes made thereby in the code, shall be inserted and made in the code whenever authorized or directed by motion, resolution, or ordinance of the City Council, as provided hereinafter.

SECTION 7. SUPPLEMENTS TO CODE.

By contract or by City personnel, a change, or supplement, to the City code adopted by this ordinance shall be prepared and printed whenever authorized or directed by the City Council. A change to the code shall include all substantive permanent and general parts of ordinances passed by the City Council or adopted by initiative and referendum during the period covered by the change and all changes made thereby in the code. The pages of a change shall be so numbered that they will fit properly into the code and, where necessary, replace pages which have become obsolete or partially obsolete, and new pages shall be so prepared that, when they have been inserted, the code will be up to date to the date to which the code is being brought up to date. Each change shall include a new title page for the code; and the title page shall include a notation below the title indicating

that the code contains all permanent and general ordinances and parts of ordinances passed prior to the date to which the code is brought up to date and still in effect. The words "as amended" and the date, may be added to the title after the year. After every change has been prepared and printed, a number of copies of the change equal at least to the number of copies of the code still in existence, shall be deposited in the office of the City Clerk. The City Clerk, if possible, shall notify each holder of a copy of the original code about the availability of the change or supplement.

SECTION 8. COPY OF CODE IN CLERK'S OFFICE.

A copy of the current code as amended or supplemented from time to time shall be kept on file in the office of the City Clerk. This copy of the code shall be available for all persons desiring to examine it. The City Clerk is hereby authorized and directed to sell copies of the Sapulpa City Code to the public at a price determined from time to time by motion or resolution of the City Council.

SECTION 9. COPY OF CODE ONLINE.

A copy of the current code as amended and supplemented from time to time shall be published and maintained on the City's website so that it is accessible to persons desiring to examine it.

SECTION 10. PREPARATION OF CODE.

The Sapulpa City Code hereby adopted was prepared by the City Attorney of Sapulpa, Oklahoma, and consists of Seventeen (17) Parts and an Appendix, all of which have been examined, considered, and approved by the City Council of the City of Sapulpa and adopted by compliance with Sections 14-109 et seq. of Title 11 of the Oklahoma Statutes.

SECTION 11. EMERGENCY.

Reference being made to "Section 3" hereinbefore set out, it is immediately necessary for the preservation of the peace, health and safety of the City and the inhabitants thereof, that the provisions of this code not heretofore enacted be put into full force and effect, an emergency is hereby declared to exist, by reason whereof this ordinance shall take effect and be in full force from and after its passage, as provided by law.

PASSED AND APPROVED this by the City Council of the City of Sapulpa, Oklahoma, this ____ day of _____ 2019, with the emergency clause separately voted upon.

Reg Green, Mayor

ATTEST: (Seal)

APPROVED AS TO FORM:

Shirley Burzio, City Clerk

David R. Widdoes, City Attorney



AGENDA ITEM

Administration 10.D.

City Council Regular

Meeting Date: January 22, 2019

Submitted For: David Widdoes, City Attorney

Submitted By: Amy Hoehner, Legal Assistant

Department: Legal

Presented By: David Widdoes

SUBJECT:

Discussion and possible action regarding a Resolution Directing Filing and Notification of the Publication of the Sapulpa City Code.

BACKGROUND:

This directs staff to prepare and publish the Sapulpa City Code as required by state statute and to notify the public the publication of the Code as required by 11 O.S. §§14-107(A) and 14-108.

RECOMMENDATION:

Staff recommends Council approve the Resolution and authorize the Mayor to execute same.

Attachments

Resolution

RESOLUTION NO. _____

A RESOLUTION DIRECTING FILING AND NOTIFICATION OF THE PUBLICATION OF THE SAPULPA CITY CODE.

WHEREAS, the City Council of the City of Sapulpa, Oklahoma has directed its City Attorney to prepare the Sapulpa City Code containing all ordinances adopted by the City to January 1, 2019; and

WHEREAS, the City is required to publish its code of compiled penal ordinances and to deposit a copy of the code with the county law library pursuant to Sections 14-109 and 14-110 of Title 11 of the Oklahoma Statutes; and

WHEREAS, the City is required to adopt a resolution notifying the public of the publication of its code pursuant to Section 14-110 of Title 11 of the Oklahoma Statutes and to file a copy of the resolution in the office of the county clerk; and

WHEREAS, the City is required, pursuant to Sections 14-107 (A) and 14-108 of Title 11 of the Oklahoma Statutes, to make legal publication by publishing the titles and a condensed gist or summary thereof of the code;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE City OF SAPULPA:

The public is hereby notified of the publication of the Sapulpa City Code and that copies of the code are available for review in the office of the City Clerk; and

That the code consists of (17) seventeen titles, listed hereinafter:

1. General Provisions;
2. Administration and Government;
3. Alcoholic Beverages;
4. Animals;
5. Building Regulations and Codes;
6. Court;
7. Finance and Taxation;
8. Health and Sanitation;
9. Licensing and Business Regulations;

10. Offenses and Crimes;
11. Parks, Recreation and Cultural Affairs;
12. Planning, Zoning and Development;
13. Public Safety;
14. Streets and Public Works;
15. Traffic and Vehicles;
16. Transportation; and
17. Utilities.
18. Appendices.

That the City Clerk shall cause to be filed one copy of this resolution with the office of the County Clerk of Creek County and the County Clerk of Tulsa County; and

That the City Clerk shall cause one copy of this resolution and one copy of the code to be filed with the Law Library of Creek County and the Tulsa County Law Library; and

That the Clerk shall keep at least one copy of the Sapulpa City Code in the office of the City Clerk for public use, inspection, and examination.

ADOPTED this _____ day of _____, 2019, by the City Council of the City of Sapulpa, Oklahoma.

Reg Green, Mayor

ATTEST: (Seal)

APPROVED AS TO FORM:

Shirley Burzio, City Clerk

David R. Widdoes, City Attorney



AGENDA ITEM

Administration 10.E.

City Council Regular

Meeting Date: January 22, 2019

Submitted By: Pam Vann, Finance Director

Department: Finance

Presented By: Pam Vann

SUBJECT:

Discussion and possible action regarding a Resolution of the City of Sapulpa, Oklahoma amending the FY 2018-2019 Polson Apportionment Fund annual budget by increasing revenues and appropriations in the amount of \$50,000.00 to recognize additional tax revenue and appropriate the funds for project costs.

BACKGROUND:

Ad valorem tax receipts from the Polson Industrial Park are currently above the amount budgeted for FY 2018-2019. After receipt these funds are paid out to reimbursement project costs per the TIF agreement. The increased revenue will create a shortfall in the expenditure line item, thus the additional funds need to be recognized and appropriated.

RECOMMENDATION:

Staff recommends approval of the resolution.

Attachments

Polson Apportionment Fund Resolution

Polson Apportionment Fund Budget Adjustment

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AMENDING THE FY 2018-2019 ANNUAL BUDGET BY INCREASING REVENUES AND APPROPRIATIONS IN THE POLSON APPORTIONMENT FUND IN THE AMOUNT OF \$50,000.00 TO RECOGNIZE ADDITIONAL TAX REVENUE AND APPROPRIATE THE FUNDS FOR PROJECT COSTS.

WHEREAS, ad valorem tax revenue in the Polson TIF district is currently above the amount budgeted for FY 2018-2019; and

WHEREAS, the revenues received are then paid out for project costs per the TIF agreement which will represent a shortfall in the expenditure line item;

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Sapulpa, Oklahoma, that the following budget amendment be made:

POLSON APPORTIONMENT FUND

(Increase) 85-4008 Ad valorem Tax	<u>\$50,000.00</u>
Total Revenue Increase:	\$50,000.00
 (Increase) 85-585-405 Facilities	<u>\$50,000.00</u>
Total Appropriations Increase:	\$50,000.00

PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA and signed by the Mayor this 22nd day of January 2019.

Reg Green, Mayor

ATTEST:

Shirley Burzio, City Clerk

David Widdoes, City Attorney



AGENDA ITEM

Administration 10.F.

City Council Regular

Meeting Date: January 22, 2019

Submitted By: Pam Vann, Finance Director

Department: Finance

Presented By: Pam Vann

SUBJECT:

Discuss and consider a Resolution of the City of Sapulpa, Oklahoma, and the Sapulpa Municipal Authority amending the FY 2018-2019 Golf Course Fund budget by increasing revenues and appropriations in the amount of \$850.00 to recognize reimbursement revenue for the repair of a damaged golf cart.

BACKGROUND:

The City has received a reimbursement from the Sapulpa Baseball Team for damage to a golf cart. This revenue needs to be recognized and appropriated for the repairs to be made.

RECOMMENDATION:

Staff recommends approval of the Resolution.

Attachments

Golf Course Fund Resolution

Golf Course Budget Adjustment

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, AND THE SAPULPA MUNICIPAL AUTHORITY AMENDING THE FY 2018-2019 GOLF COURSE FUND BUDGET BY INCREASING REVENUES AND APPROPRIATIONS IN THE AMOUNT OF \$850.00 TO RECOGNIZE REIMBURSEMENT REVENUE FOR THE REPAIR OF A DAMAGED GOLF CART.

WHEREAS, the City has received additional revenue in the amount of \$850.00 from the Sapulpa Baseball Team for the repair of a damaged golf cart; and

WHEREAS, this was not included in the original budget and thus the additional revenue needs to be recognized and funds appropriated,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Sapulpa, Oklahoma, and the Board of Trustees of the Sapulpa Municipal Authority that the following budget amendments be made:

GOLF COURSE FUND

(Increase)	33-4086 Reimbursements	<u>\$850.00</u>
	Total Revenue Increase:	\$850.00
(Increase)	33-533-351 Maintenance-Equipment	<u>\$850.00</u>
	Total Appropriations Increase:	\$850.00

PASSED BY THE CITY COUNCIL OF THE CITY OF SAPULPA AND THE BOARD OF TRUSTEES OF THE SAPULPA MUNICIPAL AUTHORITY and signed by the Mayor/Chairman this 22nd day of January 2019.

Reg Green, Mayor/Chairman

ATTEST:

Shirley Burzio, City Clerk/Trust Secretary

David Widdoes, City Attorney/Trust Attorney



AGENDA ITEM

Administration 10.G.

City Council Regular

Meeting Date: January 22, 2019

Submitted By: Pam Vann, Finance Director

Department: Finance

Presented By: Pam Vann

SUBJECT:

Discuss and consider a Resolution of the City of Sapulpa, Oklahoma amending the FY 2018-2019 annual budget by increasing revenues and appropriations in the Grants and Aid Fund in the amount of \$113,001.00 and by re-appropriating funds from the General Fund Fire Department budget to a transfer out to the Grants and Aid Fund in the amount of \$11,300.00 to recognize grant revenue from the Federal Emergency Management Agency (FEMA) for training.

BACKGROUND:

City Council previously accepted a grant from FEMA in the total amount of \$293,191.00 with a required match of \$29,319.00 for a total amount of \$322,510.00. These funds are to be used for rescue and hazmat training including the cost of callback pay required.

At this time the costs of the rescue training has been estimated at \$113,001.00. The costs of the hazmat training has not been determined.. Fire Chief Taylor has requested that this be appropriated at this time and to wait until the hazmat training costs can be estimated before any additional reduction in his line items are made.

RECOMMENDATION:

Staff recommends approval of the Resolution.

Attachments

Grants &; Aid Fund Resolution - FEMA (Fire)

Grants & Aid Fund Budget Adjustment

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AMENDING THE FY 2018-2019 ANNUAL BUDGET BY INCREASING REVENUES AND APPROPRIATIONS IN THE GRANTS AND AID FUND IN THE AMOUNT OF \$113,001.00 AND BY RE-APPROPRIATING FUNDS FROM THE GENERAL FUND FIRE DEPARTMENT BUDGET TO A TRANSFER OUT TO THE GRANTS AND AID FUND IN THE AMOUNT OF \$11,300.00 TO RECOGNIZE GRANT REVENUE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR TRAINING.

WHEREAS, the City of Sapulpa, Oklahoma has received a grant award from the FEMA in the total amount of \$293,191.00 with a required match of \$29,319.00 for a total cost of \$322,510.00; and

WHEREAS, the funds will be used for rescue and hazmat training including the costs of callback pay required; and

WHEREAS, the funds required for the cash match will be re-appropriated from the Fire Department budget to a transfer to the Grants and Aid Fund; and

WHEREAS, at this time the costs of the rescue training have been estimated at \$113,001.00 with a cash match of \$11,300.00; and

WHEREAS, the City of Sapulpa, Oklahoma did not include any anticipated revenue in the original 2018-2019 budget thus an addition to revenue and appropriations is required,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Sapulpa, Oklahoma, that the following budget amendment be made:

GENERAL FUND

(Decrease)	10-511-133 Employee Insurance	(\$6,300.00)
(Decrease)	10-511-134 Worker's Comp	(5,000.00)
(Increase)	10-590-960 Tsfr Out: Grants & Aid	<u>11,300.00</u>
	Total Appropriations Increase/(Decrease):	\$0.00

GRANTS AND AID FUND

(Increase)	60-4385 Grant: FEMA (Fire)	\$101,701.00
(Increase)	60-4910 Tsfr In: General Fund	<u>11,300.00</u>
	Total Revenues Increase:	\$113,001.00

(Increase)	60-585-108 Call-Back Pay	\$ 76,800.00
(Increase)	60-585-301 Training & Travel	<u>36,201.00</u>
	Total Appropriations Increase:	\$113,001.00

PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA,
OKLAHOMA and signed by the Mayor this 22nd of January 2019.

Reg Green, Mayor

ATTEST:

Shirley Burzio, City Clerk

David Widdoes, City Attorney



Informational Items 12.A.

City Council Regular

Meeting Date: January 22, 2019

Submitted By: Mark Stephens, Inspection Division Supervisor

SUBJECT:

Summary report from Code Enforcement Officer regarding 3 Administrative Orders issued on 6-27-2018 with regards to the property at 16767 W Highway 66.

Attachments

Memo to City Council

City of Sapulpa



425 EASTDEWEY AVENUE ... P.O. BOX 1130

Sapulpa, OK 74067

January 17, 2019

MEMO: 16767 W Highway 66

On 6-27-2018 a Public Hearing was held regarding 16767 W. Highway 66 Sapulpa, OK 74066. The following Administrative Orders were issued:

Administrative Order # 1 – Weeds/Grass, the property owner was given 10 days to mow property. No action was taken by the property owner, the City enforced the Order on 7-18-2018.

Administrative Order # 2 – Dilapidated Structure, the property owner was given until 10-29-2018 to remove the dilapidated Mobile Home, used for storage not habitable. To date no action to comply has been taken by the property owner.

Administrative Order #3 – Trash/Junk/Debris, the property owner was given until 12-27-2018 to remove and dispose of the large amount of Trash/Junk/Debris on the property. To date no action to comply has been taken by the property owner.

This memo is to inform the Council that the City will be enforcing the 2 remaining Administrative Orders at the soonest possible date and that the cost associated with the removal of the Trash/Junk/Debris and the Structure will be funded by Pride in Sapulpa.

Sincerely,

Mark A. Stephens
Inspection Division Supervisor